



Strategic Goal 3: Promote institutional financial growth to support students.

Luna Community College's Strategic Goal 3, "Promote institutional financial growth to support students," has been actively pursued through a combination of securing grants, managing capital projects, and initiating fundraising efforts. The college's progress toward this goal is demonstrated by its successful audits, diverse funding acquisitions, and the development of new programs to enhance student and institutional growth.

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### Key Accomplishments

- **Financial Audits:** The college prioritized and successfully completed its **FY22 and FY23 audits**, a foundational step for ensuring financial stability and transparency.
- **Grants and External Funding:** Luna Community College secured a number of significant grants, including:
  - **NMHED Grants:** Received a **\$242,000** Workforce Development grant and a **\$63,050** grant for displaced workers.
  - **Federal Grants:** Acquired a **\$625,000** EDA WRTC grant, with a program manager hired to oversee its budget and organization. The EDA grant was activated and its budget established by May 2025.
  - **Other Funding:** Secured a **\$10,000** grant for the "Luna Strong: a Food Security Program" from the Las Vegas New Mexico Community Foundation. The USDA/LIFTE Grant has also been reactivated, with drawdowns initiated.
- **Capital Projects:** The college confirmed access to **\$1.5 million** from the FY22 GO bond for an HVAC project and **\$103,500** from the FY21 Fire Alarm System Severance Tax Bond, demonstrating its ability to secure and manage capital for infrastructure improvements. An application for a **\$59,804** RDC grant for the Adobe Model Home Project was also submitted.
- **Program Development & Fundraising:**
  - **Athletics:** The baseball and softball teams conducted successful fundraising efforts, raising **over \$11,000** and **\$7,000**, respectively. These funds were used to purchase essential program items for student athletes.
  - **Contract Education:** New programs in Commercial Driver's License (CDL) and Heavy Equipment training were successfully launched with new simulator technology. These programs have seen strong enrollment and positive student feedback.
  - **Grants Administration:** The Grants Administrator has been consistently reviewing external funding opportunities (approximately **300 grants per month**). The college is actively developing working documents for a potential **\$1.5 million agriculture grant** and a **\$400,000–\$1 million STEM grant**. The development of



a proposal for a **NSF informal STEM AISL grant**, potentially yielding **\$150,000 to over \$2 million**, has also been a key focus.

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### Looking Forward

The college is continuing to build on its progress. The new WRTC Program Coordinator position has been filled, and the college is actively developing relationships with various entities to expand its workforce development initiatives. Further discussions are also underway for a potential partnership with NM Corrections for wildfire training.

Overall, Luna Community College has made significant strides in promoting financial growth, which directly supports its students through program development, scholarships, and infrastructure improvements. The institution's proactive approach to securing diverse funding sources positions it well for future sustainability and continued student support.

### Conclusion

Luna Community College's proactive and multi-faceted approach to financial growth is effectively supporting its strategic mission. By successfully completing audits, securing diverse funding sources, and initiating capital projects, the college is building a stable financial foundation. This growth is directly translated into improved resources for students and the development of new, high-demand programs, positioning the institution for long-term sustainability and success.

### Strategic Goal 3: Promote institutional financial growth to support students. - Notebook LMs' analysis of progress made towards achieving the goals

- Luna Community College has demonstrated **consistent and proactive efforts** towards promoting financial growth. A key priority throughout the period was completing **FY22 and FY23 audits**. The college actively pursued and secured various funding sources:
  - **NMHED Workforce Development Funds** (\$242,000) remained a priority.
  - By August 2024, Luna received a **\$63,050 NMHED displaced worker grant**, a **\$48,086 federal grant from NMSU/Donna Ana Community College**, and a **\$625,000 federal EDA WRTC grant**. The EDA grant was activated by April 2025, with budget established.
  - The **LCC Foundation created a hardship fund to assist students with fall deposits** and released information about fall scholarships. By January 2025, the college received a **\$10,000 grant for "Luna Strong: a Food Security Program"** from the Las Vegas New Mexico Community Foundation.
  - Athletics conducted successful fundraising efforts, with **baseball raising over \$11K and softball over \$7K** by December 2024, used for essential program items for student athletes.
  - The college is developing working documents for a potential **\$1.5 million agriculture grant for community education** and a **\$400,000-\$1,000,000 STEM grant**. A **NSF informal STEM AISL (non-credit) grant opportunity**, potentially yielding \$150,000 to over \$2 million, was actively being pursued and developed by



the Grants Administrator. A **Title V grant proposal** began development by January 2025, with its RFP released in June 2025.

- Efforts to secure and manage capital projects are ongoing, including the **\$59,804 RDC grant application for the Adobe Model Home Project** submitted in June 2025. The college also confirmed access to **\$1.5M of the FY22 GO bond for HVAC** and **\$103,500 FY21 Fire Alarm System Severance Tax Bond**. An **EDA Program Manager for WRTC** was hired to manage grant budgets and organization.

- **April 10, 2025:**

- The Athletic Director will conduct a full financial audit of athletic funds for the last four years to ensure correct spending and prepare for the 2025-26 year.

### Strategic Goal 3: Promote institutional financial growth to support students - Strategic goal items sorted by Goal and Date

- **August 7, 2024:**

- Priorities: FY22 and FY23 audits.
- CDL started a new class on July 31, 2024, incorporating two new CDL simulators into the curriculum with great success.
- Heavy Equipment simulators are ready to be set up, with contractors awaiting delivery of the last two mobile units.
- An additional CDL instructor/Heavy Equipment operator will be hired, potentially split into two positions based on demand.
- An RFP issued by the New Mexico State Department of Transportation for an Industry Credential Pipeline program was answered.
- A working document is being developed for a \$1.5 million agriculture grant for community education non-credit programs.
- External funding opportunities (approximately 300 grants per month) are being reviewed.
- An institutional grant application was submitted in July for the Department of Transportation proposal from CDL/Contract Ed.
- Contracts for Wildland Firefighting course instructors have been completed and sent.
- Wildland Firefighting courses were re-sent to the Curriculum committee for review and approval of edits, and after approval, additional information (CIPs Codes) is pending before HLC review.
- The WRTC held its first successful Advisory Panel meeting, with positive input and a follow-up scheduled for October.
- A website template has been built and is ready to be hosted and to have all WRTC information uploaded.
- The Coordinator's and Manager's job positions were rewritten and approved, ready to be posted for applicants.



- **September 3, 2024:**
  - Priorities: FY22 and FY23 audits.
  - RPSPs (Nursing Enhancement and Athletics) are a priority.
  - Fall Semester 2024 enrollment comparison report data for Part-time, Full-time, and Total Headcount are available.
  - Fall Semester 2024 enrollment comparison report data for Degree Status (Degree-seeking, Certificate, Non-degree), Department (Allied Health, Business, CTE, Humanities, Nursing, STEM, Education), and Residency (In-district, Out-district, Out-state) are available.
- **October 8, 2024:**
  - Priorities: FY23 audit.
  - The Grants Administrator discussed a USDA non-credit grant opportunity with multiple people.
  - The Grants Administrator participated in several grant-related webinars and in-person workshops.
  - The Grants Administrator attended a NMC/LANL Site-Visit related to grant funding.
  - The Grants Administrator worked with the Fiscal Office regarding grant management.
  - The Grants Administrator met the new PR Coordinator and discussed a grant-funded billboard.
  - The Grants Administrator discussed a Workforce Development grant with VP Torres and CTE Director Griego.
  - The Grants Administrator plans to begin writing a USDA non-credit grant opportunity.
  - The Grants Administrator plans to begin writing an EDA Workforce Development Grant.
  - The Grants Administrator plans to participate in several grant-related webinars and in-person workshops.
  - The Grants Administrator plans to attend the NSF B2B Conference.
  - The Grants Administrator plans to work with the Fiscal Office regarding grant management.
  - The Grants Administrator plans to meet new Academic Directors and discuss current and future Grants.
- **November 5, 2024:**
  - Priorities: FY23 audit.
  - Additional fundraising is underway for the 2025 season to cover financial shortfalls for player essentials like shoes, cold weather wear, and caps.
  - A grant workbook was developed, and discussion held with multiple people about the USDA non-credit grant opportunity.
  - A grant workbook was developed, and discussion held with multiple people about the NSF informal STEM AISL (non-credit) grant opportunity.
  - The Grants Administrator helped onboard new Allied Health and STEM/Humanities Instructional Directors about grant opportunities.



- The Grants Administrator participated in several grant-related webinars and in-person workshops.
- The Grants Administrator worked with a couple of federal agencies regarding grant opportunities.
- The Grants Administrator worked with the Fiscal Office regarding grant management, specifically funding for the WRTC.
- The Grants Administrator worked with a couple of faculty members regarding STEM partnerships with NMHU and NMSU.
- The Grants Administrator reviewed about 300 grant announcements.
- The development of a grant workbook and discussion about the NSF informal STEM AISL (non-credit) grant opportunity, potentially bringing \$150,000 to over \$2 million in funding.
- The Grants Administrator will continue discussions on the NSF informal STEM AISL (non-credit) grant opportunity.
- The Grants Administrator will participate in several grant-related webinars and in-person workshops.
- The Grants Administrator will work with the Fiscal Office and the new WRTC Director regarding grant management of the WRTC funding.
- **December 3, 2024:**
  - All student athletes are on degree pathways and are only allowed to register for courses in their majors.
  - All student athletes are now in majors, with some previously in certificate programs having been moved to degree-seeking programs.
  - The NSF informal STEM AISL (non-credit) grant opportunity was discussed with multiple people.
  - Interim President Linder and Consultant Ann Black were met regarding the Title V grant.
  - Hank Blackwell was worked with regarding grant management for the WRTC.
  - Cristino Griego was worked with regarding the NMC/LANL grant proposal and Welding Program.
  - A couple of grant opportunity “summaries” were developed for consideration by administrators and faculty.
  - The development of a proposal for the NSF informal STEM AISL (non-credit) grant opportunity was completed, potentially bringing \$150,000 to over \$2 million in funding.
  - The Fiscal Office and the new WRTC Director will be worked with regarding grant management of the WRTC funding.
- **January 7, 2025:**
  - All student athletes are on degree pathways and are only allowed to register for courses in their majors.
  - All student athletes are now in majors.
  - Baseball has 2 students with a 4.0 GPA, 9 with 3.5 or better, and 13 with 3.0-3.4.
  - Softball has 5 students with a 4.0 GPA, 4 with 3.5 or better, and 3 with 3.0-3.4.
  - The CDL class had 39 students registered as of December 2024, with students in varying levels of training and proceeding at their own pace.



- Heavy Equipment simulator training is operational, with 8 students registered as of December 2024, taking multiple equipment training courses.
- The Contract Education Department is ordering additional computer equipment to set up mobile Heavy Equipment Simulators at satellite campuses.
- Johnny Martinez was added as a new CDL instructor/manager, bringing over 30 years of trucking industry experience.
- Further discussion is scheduled to process the RFP issued by the New Mexico State Department of Transportation for an Industry Credential Pipeline Certification.
- The Grants Administrator worked with the Fiscal Office regarding grant management accounts.
- The Grants Administrator worked with Hank Blackwell regarding grant management for the WRTC.
- The Grants Administrator worked with Gene Martinez regarding the NMC/LANL grant proposal and Welding Program.
- The Grants Administrator reviewed about 300 grant announcements.
- A couple of grant opportunity “summaries” were developed for consideration by administrators and faculty.
- The Grants Administrator will respond in January to the DOED HSI requirements.
- The Grants Administrator will begin developing a Title V grant proposal.
- **April 10, 2025:**
  - Eight attendees from Luna Community College participated in the Higher Learning Commission Annual Meeting in Chicago.
  - Spring Competition schedules are complete, and both teams will compete and travel within budget.
  - The Athletic Director will conduct a full financial audit of athletic funds for the last four years to ensure correct spending and prepare for the 2025-26 year.
  - At the Springer Satellite, 4 CDL students are testing for their permits to start hands-on training, having completed the theory part of the class.
  - The WRTC revised its spring course schedule of classes.
  - The WRTC activated its EDA grant.
  - The WRTC is developing relationships with entities capable of assisting with short and mid-range objectives.
- **May 7, 2025:**
  - Spring Competition schedules were completed under budget for Athletics.
  - The Athletic Director will conduct a full financial audit of athletic funds for the last four years to ensure correct spending and prepare for the 2025-26 year, for which neither program received an increase despite inflation.
  - A Facebook post regarding CDL and Heavy Equipment training through Luna received many positive responses, leading to four new student registrations.
  - The Santa Rosa Campus Heavy Equipment Simulator was delivered and set up for on-site training.
  - The USDA/LIFTE Grant has been reactivated, and drawdowns initiated.





- The WRTC revised its spring course schedule of classes.
- The WRTC's EDA grant budget has been established.
- The WRTC initiated small grant overview, organization, and administration efforts.
- An interview and recommendation to offer employment for the WRTC Program Coordinator position have been made.
- **June 4, 2025:**
  - During summer break, Athletic Director Randy Krutsch will attend re-certification courses and testing required by the NJCAA to maintain compliance and good membership standing.
  - Coach Randy Krutsch will attend multiple seminars to improve leadership and coaching skills to enhance LCC Athletics programs.
  - The USDA/LIFTE Grant has been reactivated, though drawdowns were held due to the end of the fiscal year closeout.
  - The WRTC's EDA grant budget has been established, and an email report was sent to the EDA Administrator.
  - The WRTC initiated small grant overview, organization, and administration, and closed out the NRCS grant on May 27, 2025.
  - The WRTC is in the process of further developing relationships with entities capable of assisting with short and mid-range objectives.
  - An employment offer has been extended for the WRTC Program Coordinator position.
  - Preliminary discussions have begun with NM Corrections regarding wildfire training/workforce development for minimum security inmates.
- Two new professional services contracts were initiated for curricula and strategic planning development, and for videography services.

### Strategic Goal 3: Promote institutional financial growth to support students - Listing of goal items by Goal only.

- FY22 and FY23 audits (SG3) [i]
- RPSPs (SG3) Nursing Enhancement and Athletics [i]
- Contract Education Department / CDL has posted a job opening to fill the position of Contract Ed Manager vacated by Tayari Pacheco earlier this month. The position supports the CDL Administrator with classroom/lab/simulator training so a valid CDL and working knowledge of heavy equipment is necessary. Another posting will be set up after this position is filled for another instructor if still needed. (1,2,3,4,5,6) [i]
- Contract Ed / CDL / Heavy Equipment / CTE answered an RFP issued by the New Mexico State Department of Transportation for an Industry Credential Pipeline program they are initiating. Luna is still waiting to hear back on the RFP submitted for this program. (1,2,3,5,6) [i]
- Insurance Remediation indoor and exterior walls SG#3 [i]
- Insurance remediation of roofing and HVAC project SG#3, SG#5 [i]



- Discussed with multiple people about USDA credit and non-credit grant opportunities. SG#3. [i]
- Participated in several grant related webinars and in-person workshops. SG#3. [i]
- Participated in NM Gro Workforce Grant Planning Meetings. SG#3. [i]
- Coordinated NMC/LANL Site-Visit related to grant funding. SG#3. [i]
- Worked with the Fiscal Office regarding grant management. SG#3. [i]
- FY23 audit (SG3) [i]
- RPSP Completed SG1-6 [i]
- Insurance Remediation indoor and exterior walls SG#3 [i]
- Insurance remediation of roofing and HVAC project SG#3, SG#5 [i]
- Continued discussing with multiple people a USDA non-credit grant opportunity. SG#3. [i]
- Participated in several grant related webinars and in-person workshops. SG#3. [i]
- Attended NMC/LANL Site-Visit related to grant funding. SG#3. [i]
- Worked with the Fiscal Office regarding grant management. SG#3. [i]
- Met new PR Coordinator and discussed grant funded billboard. SG#3. [i]
- Discussed Workforce Development grant with VP Torres and CTE Director Griego. Sg#3. [i]
- Begin writing a USDA non-credit grant opportunity. SG#3. [i]
- Begin writing a EDA Workforce Development Grant. SG#3. [i]
- Participate in several grant related webinars and in-person workshops. SG#3. [i]
- Attend NSF B2B Conference. SG#3. [i]
- Worked with the Fiscal Office regarding grant management. SG#3. [i]
- Meet new Academic Directors and discuss current and future Grants. SG#3 [i]
- FY23 audit (SG3) [i]
- Additional fund raising is currently underway for the 2025 season by both teams. Funds raised will cover financial shortfalls for players' shoes, cold weather wear, caps and visors, sweatshirts, socks and belts. SG3 [i]
- Developed grant workbook and discussed with multiple people the USDA non-credit grant opportunity. (SG#3). [i]
- Developed grant workbook and discussed with multiple people the NSF informal STEM AISL (non-credit) grant opportunity. (SG#3). [i]
- Help On-Board the new Allied Health and STEM/Humanities Instructional Directors about grant opportunities (SG#3). [i]
- Participated in several grant related webinars and in-person workshops. (SG#3). [i]
- Worked with a couple of federal agencies regarding grant opportunities (SG#3) [i]
- Worked with the Fiscal Office regarding grant management, specifically funding for the WRTC. (SG#3) [i]
- Worked with a couple of faculty members regarding the STEM partnerships that LCC has with NMHU and NMSU (SG#3). [i]
- Reviewed about 300 grant announcements (SG#3). [i]
- The development of a grant workbook and discussion with multiple people about the NSF informal STEM AISL (non-credit) grant opportunity. This grant opportunity for multiple programs may result in funding from \$150,000 for 1 year to over \$2 million for five years. (SG#3). [i]
- Continue to discussed with multiple people the NSF informal STEM AISL (non-credit) grant opportunity. SG#3. [i]





- Participated several grant related webinars and in-person workshops. SG#3. [i]
- Worked with the Fiscal Office and the new WRTC Director regarding grant management of the funding for the WRTC. SG#3. [i]
- ALL student athletes are now in majors. We found some that were given certificate programs in the fall and now all have been moved to degree seeking programs. SG1, SG2, SG3, SG4, SG5 [i]
- Discussed with multiple people the NSF informal STEM AISL (non-credit) grant opportunity. (SG#3). [i]
- Meet with Interim President Linder and Consultant Ann Black regarding Title V grant. (SG#3) [i]
- Worked with Hank Blackwell regarding grant management for the WRTC. (SG#3) [i]
- Worked with Cristino Griego regarding NMC/LANL grant proposal and Welding Program. (SG#3) [i]
- *\*Developed a couple of grant opportunity “summaries” for consideration by various administrators [i]*
- The development of a proposal (with multiple people) the NSF informal STEM AISL (non-credit) grant opportunity. This grant opportunity for multiple programs may result in funding from \$150,000 for 1 year to over \$2 million for five years. (SG#3). [i]
- Insurance Remediation indoor and exterior walls SG#3 [i]
- Insurance remediation of roofing and HVAC project SG#3, SG#5 [i]
- CDL class had 39 students registered as of December, 2024. Students are in varying levels of training. Students proceed at their own pace and can work around their current employment. This set up takes a bit longer for completion but does allow more student participation with the open enrollment feature. (1,2,3,5,6) [i]
- Contract Education Department is in the process of ordering additional computer equipment to assist in setting up the mobile Heavy Equipment Simulators at our satellite campuses. The original order did not take into consideration the units would be separated into 3 locations, not just 1, so additional equipment was needed. (3,5) [i]
- CDL has added a new instructor, Johnny Martinez, to our teaching/management staff. He has over 30 years of experience in the trucking industry. (1,2,3,4,5,6) [i]
- Contract Ed / CDL / Heavy Equipment / CTE - further discussion is scheduled to process the RFP issued by the New Mexico State Department of Transportation for a Industry Credential Pipeline Certification. (1,2,3,5,6) [i]
- Worked with the Fiscal Office regarding grant management accounts. (SG#3) [i]
- Worked with Hank Blackwell regarding grant management for the WRTC. (SG#3) [i]
- Worked with Gene Martinez regarding NMC/LANL grant proposal and Welding Program. (SG#3) [i]
- Reviewed about 300 grant announcements (SG#3). [i]
- Developed a couple of grant opportunity “summaries” for consideration by various administrators and faculty. (SG#3). [i]
- Respond in January to the DOED HSI requirements. (SG#3). [i]
- Begin developing Title V grant proposal (SG#3). [i]
- Insurance Remediation indoor and exterior walls SG#3 [i]
- Insurance remediation of roofing and HVAC project SG#3, SG#5 [i]
- Higher Learning Commission Annual Meeting April 5 – 8, 2025 in Chicago (SG 1, 3, 4, 5) [i]



- *\*Spring Competition schedules are complete and both teams will compete and travel within budget [i]*
- The Athletic Director will be conducting a full financial audit of the athletic funds for the last 4 years, to ensure that all monies have been spent correctly, as well as to prepare for the 25-26 year in which neither program received an increase even though the cost of participation has increased due to inflation. SG1,3,4 [i]
- Springer Satellite: CDL has 4 students that are in the process of testing for their permit to start class at the Springer satellite. They have completed the theory part of class, and now need to obtain their CDL permits so they can proceed to driving. Driving Instructor will conduct training over a 2 day/week schedule. SG#1, 3, 5 [i]
- Revised our spring course schedule of classes. SG # 1,3,5,6 [i]
- Activated our EDA grant. SG # 1,3,5,6 [i]
- In process of developing relationships with entities capable of assisting WRTC with short and mid-range objectives SG # 1,3,5,6) [i]
- Participated in several webinars related to possible changes in grant opportunities and grant management. (SG# 3) [i]
- Met/communicated with several Directors and Faculty regarding grant opportunities. (SG# 3) [i]
- Completed HSI application (SG#3) [i]
- Insurance Remediation indoor and exterior walls SG#3 [i]
- Insurance remediation of roofing and HVAC project SG#3, SG#5 [i]
- Spring Competition schedules were completed under budget. (SG3) [i]
- The Athletic Director will be conducting a full financial audit of the athletic funds for the last 4 years, to ensure that all monies have been spent correctly, as well as to prepare for the 25-26 year in which neither program received an increase even though the cost of participation has increased due to inflation. (SG1,3,4) [i]
- Facebook post regarding CDL and HE training thru Luna - lots of positive responses. Four students registered this week for the class from the ad. (SG #1, 3, 5, 6) [i]
- Santa Rosa Campus Heavy Equipment Simulator was delivered and set up for on-site training. The enrollment information was provided to the Site Manager to assist in the enrollment process and outline how the simulator program works. (SG #1, 2, 3, 5, 6) [i]
- Revised our spring course schedule of classes. SG # 1,3,5,6 [i]
- EDA grant. Budget established SG # 1,3,5,6 [i]
- Initiated small grant overview, organization, administration SG# 1,3,5,6 [i]
- In process of further developing relationships with entities capable of assisting WRTC with short and mid-range objectives SG # 1,3,5,6 [i]
- Interview and recommendation to offer employment for WRTC Program Coordinator position SG# 1,2,3,4,5,6 [i]
- Participated in several webinars related to POSSIBLE changes in grant opportunities and grant management. (SG# 3) [i]
- Met/communicated with several Directors and Faculty regarding grant opportunities. (SG# 3) [i]
- Received HSI notification from the Hispanic Association of Colleges and Universities (HACU). Have not received notification from the US Department of Education unable to find any information on their websites. (SG#3) [i]
- Demolition contract is at NMHED waiting for NOO. (No SG)



- Title V grant RFP was released on Tuesday June 3, 2025 (SG#3) [i]
- During Summer break, Athletic Director Randy Krutch will attend re-certification courses and testing required by the NJCAA to remain in compliance and Good membership standing with the NJCAA SG1, SG2, SG3, SG4, SG5 [i]
- Coach Randy Krutch will be attending multiple seminars to improve leadership skills and coaching skills to enhance the LCC Athletics programs.SG1, SG2, SG3, SG4, SG5 [i]
- USDA/LIFTE Grant reactivated; drawdowns held due to end of fiscal year closeout SG# 2,3,4,6 [i]
- EDA Grant Program Manager, Wes Schuchman. Working on budget/grant management & organization SG# 2,4,6 [i]
- Revised our spring course schedule of classes. SG # 1,3,5,6 [i]
- EDA grant. Budget established, email report sent to EDA Administrator SG # 1,3,5,6 [i]
- Initiated small grant overview, organization, administration; closed out NRCS grant 5/27/25 SG# 1,3,5,6 [i]
- In process of further developing relationships with entities capable of assisting WRTC with short and mid-range objectives SG # 1,3,5,6 [i]
- Offer employment for WRTC Program Coordinator position SG# 1,2,3,4,5,6 [i]
- Developing WRTC on-boarding/training and readiness procedures for Program Coordinator, SG# 2,3,4,5,6 [i]
- Began preliminary discussions with NM Corrections regarding wildfire training/workforce development for minimum security inmates, SG# 1,2,3,4 [i]
- Initiated two new professional Services contracts for curricula and strategic planning development and for videography services, SG# 1,2,3,4,5,6 [i]
- Participated in several webinars related to POSSIBLE changes in grant opportunities and grant management. (SG# 3) [i]
- Met/communicated with several Directors and Faculty regarding grant opportunities. (SG# 3) [i]
- Received HSI notification from the Hispanic Association of Colleges and Universities (HACU). Have not received any notification from the US Department of Education and cannot find any information on their websites. (SG#3) [i]
- FY22 and FY23 audits (SG3) [i]
- CDL started a new class July 31, 2024, incorporating the two new CDL simulators into the curriculum with great success. Six students are currently enrolled in our theory/simulator class. All are doing well. The instructor (Ms. Morales) is seeing an advantage in training with the simulators vs hands on truck for the beginning shifting/double clutch lessons. (1,2,3,5,6) [i]
- Heavy Equipment simulators are ready to be set up. Contractor is waiting for the last 2 mobile units to be delivered. (Scheduled for Aug 7 - truck company delivery issues). The Contractor will do a remote training with CDL to set the equipment up properly - then we will have an on-site training with a Contractor trainer August 15, 2024. (1,2,3,5,6) [i]
- Will be hiring an additional CDL instructor/Heavy Equipment operator. Depending on demand, we may need to split the duties into two positions. CDL has really picked up this semester with the addition of the simulators and more advertising. We expect the Heavy Equipment training to stay consistently busy also. Anticipate first class for Heavy Equipment is August 29,2024. (1,2,3,4,5,6) [i]

## 2024-2025 Report



- Answered an RFP issued by the New Mexico State Department of Transportation for a Industry Credential Pipeline program they are initiating. They were requesting bids for commercial driver licenses, heavy equipment operators, and construction managers. Deadline for the proposal was July 31, 2024. Karen Torres, Interim VP of Instruction & Student Services, and Tracy Morales, CDL Administrator, responded to the request. (1,2,3,5,6) [i]
- External funding opportunities being reviewed: aprox. 300 grants per month . Sg #3 [i]
- Contracts for Wildland Firefighting course instructors completed and sent. Have received most back signed, and now only pending signatures/approvals from Luna staff. (SG 1, 2, 3 & 5) [i]
- Resent all Wildland Firefighting courses to the Curriculum committee (Nichole Collins) to review and approve edits that were requested. All edits approved. Now pending final additional info needing to be added (CIPs Codes), then will be ready for HLC review. (SG 1, 2, 3, 4 & 5) [i]
- WRTC had its first (and very successful) Advisory Panel meeting. Positive input from all and follow-up is scheduled for October, with helpful input coming in from all members. (SG 3, 4 & 6) [i]
- Website template built and ready to be hosted and to have all WRTC info uploaded (pending finishing of WRTC.EDU domain registration by I.T. Department). (SG 2, 3 & 5) [i]