



**Retention and Completion Committee
Meeting Minutes**

January 24, 2020 @ 1pm
Shared Governance Suite

Attending: Sherry Goodyear, Estelle Garcia, Raymond Varela, Vanessa Torres, Tycie Jackson, Renee Maestas, Nathan Baker, Noah Grimm, Stephanie Carrillo

I. Call Meeting to Order and Establish a Quorum

Quorum establish meeting called to order @ 1:20

II. Approval of Agenda

Nathan made motion Tycie seconded it

III. Approval of Minutes from Last Meeting

No approval minutes first meeting

IV. Informational/Discussion Items

1. Subcommittee/committee Membership

Membership pretty much set. Nathan talked about retention data after census date. Send census date to Denise.

2. Update on the new structure

Ray has many questions on it. Do not know how it is going to work. Not in charge of it any more. IT/D and Campus life are in charge. Redo survey. Need to administer survey again. (Nathan) need some sort of platform. Want to do the survey on line, need to talk to Faculty Senate. Raymond and Tycie want to meet with Dr.Patterson to see if survey is on track.

3. Student retention and completion issues (survey)

a. Adding a year to the subcommittee plans

Not watching over subcommittee plan. Census date is next Friday(2-7-20). Will send Retention plan to everyone. Updating the data.

b. Committee Member Reports/Subcommittee Progress

(Tycie) Do need bills and will come with survey as well.

V. Action Items

Going to hire a diversity person. Working on a diversity plan trying to bring a speaker from UNM.

Working on a plan to do with diversity population. Want online free training. Asking student senate to tie in Diversity. Trying to get something quick for HLC.

VI. New or Follow-up Items for Next Meeting's Agenda

Trying to get Stephanie's results

VII. Next Meeting Scheduled

More bills. Bring survey

VIII. Adjournment of Meeting

Ray entered a motion to adjourn. Nathan first it second Tycie Jackson meeting adjourned @ 2:30p.m.