

**LUNA COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
SPECIAL MEETING MINUTES**  
Tuesday, October 27, 2020 @ 2:00 pm  
LCC Student Success Center Board Room

**Call Meeting to Order and Establish a Quorum**

**Roll Call**

**Present:** Madam Chair Dr. Phyllis Martinez, Madam Vice Chair Dianna Medrano, Madam Secretary Louise L. Portillos (viz zoom), Trustee Mark Dominguez, Trustee Kenneth Medina and Trustee Max G. Tenorio (via zoom)

**Also Present:** Interim President Dr. Kenneth Patterson and Executive Office Manager, SherylAnn Yara

**Pledge of Allegiance**

The Pledge of Allegiance was led by Madam Secretary Louise L. Portillos

**Approval of the Agenda**

Madam Vice Chair Dianna Medrano moved for approval of the Agenda as presented, Trustee Kenneth Medina seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Max G. Tenorio, Jr.	Yes

Madam Secretary Louise L. Portillos and Trustee Max G. Tenorio, Jr., appeared/voted via zoom.

The motion for approval of the Agenda as presented was unanimous.

**Executive Session**

Trustee Kenneth Medina moved that the Board convene into Executive Session for:

- A. Limited Personnel Matters, as permitted by NMSA 1978, Section 10-15-1(H)(2) (as amended) of the Open Meetings Act, more specifically, discussion related to the Interim President's contract.

Madam Vice Chair Dianna Medrano seconded the Motion.

Madam Chair Dr. Phyllis Martinez called for a roll call. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Max G. Tenorio, Jr.	Yes

Madam Secretary Louise L. Portillos and Trustee Max G. Tenorio, Jr., appeared/voted via zoom.

The vote that the Board convene into Executive Session was unanimous.

### **Return to Regular Session**

Trustee Kenneth Medina moved that the Board reconvene into Regular Session from Executive Session where no action was taken. Madam Louise L. Portillos seconded the motion via zoom.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Max G. Tenorio, Jr.	Yes

Madam Secretary Louise L. Portillos and Trustee Max G. Tenorio, Jr., appeared/voted via zoom.

The vote that the Board reconvene into Regular Session from Executive Session where no action was taken was unanimous.

### **Action Items**

1. Requesting approval of extension of Interim President's contract.

Madam Vice Chair Dianna Medrano moved for approval of the extension of the Interim President's contract. Madam Secretary Louise L. Portillos seconded the motion via zoom.

### **Discussion**

Trustee Mark Dominguez asked that the revisions be addressed at by the Attorney and returned to Executive Office Manager SheryAnn Yara to prepare for the Board's signing. Trustee Dominguez further advised that the extension would be for a period of four (4) months with a renewal and performance evaluation indicators.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Max G. Tenorio, Jr.	Yes

Madam Secretary Louise L. Portillos and Trustee Max G. Tenorio, Jr. appeared/voted via zoom.

The motion for approval of the extension of the Interim President's contract was unanimous.

**Announcement on date, time and location of next LCC BOT Meeting(s)**

- Special Board Meeting – Thursday, November 5, 2020 @ 2:00 pm – LCC Student Success Center Board Room.

**Adjourn**

Trustee Kenneth Medina moved for adjournment. Trustee Max G. Tenorio, Jr. seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Max G. Tenorio, Jr.	Yes

Madam Secretary Louise L. Portillos and Trustee Max G. Tenorio, Jr. appeared/voted via zoom.

The vote for adjournment was unanimous.

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Dr. Phyllis Martinez, Board Chair

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Louise L. Portillos, Board Secretary

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SherylAnn Yara, Recorder