



## Retention and Completion Committee

### Minutes

February 12, 2021

1:00 pm

Google Meets

Estelle Garcia, Tycie Jackson, Karen Wezwick, Jessica Flores, Nathan Baker, Raymond Varela

#### **I. Call Meeting to Order and Establish a Quorum**

Quorum established meeting called to order @ 1:04 pm

#### **II. Approval of Agenda**

Motion to approve agenda made by Nathan second Raymond. Motion carries.

#### **III. Approval of Minutes from Last Meeting**

Motion to approve minutes made by Nathan second Raymond. Motion carries.

#### **IV. Informational/Discussion Items:**

##### **1. R & C Committee Membership Update**

**a) New Members: Gene Sandoval, Jessica Flores**

**b) FYI: Chair- Tycie Jackson Co-chair- Vacant Secretary- Estelle Garcia Members:**

**Raymond Varela (past chair/Tutoring), Karen Wezwick (advisement), Vanessa Torres**

**(Advisement), Renee Maestas (Student Services), Nathan Baker (Faculty)**

Update on the membership. Jessica is part of our committee. Gene Sandoval will join our committee. Only conflict is that Gene has another committee at one. We still want to ask Germaine Baca if she wants to join. Maybe move our meeting to 2:00 so they can join us. We will ask Sara Cantu if she wants to be in our committee also.

##### **2. Faculty, advisement, student services, athletics update on how COVID is affecting students**

Education is doing well. Students have access to computers. We also have Scholarship money for the student's. Doing well in the Education Dept. Nathan – Has been better this semester. They see light at the end of the tunnel. Ray- Tutoring are all around the clock. The numbers were good from previous fall. Semester has slowed down. Semester 2020-2021 cut in half. It has been different maintain our numbers. Doing what we can. We

are looking at it as a plus. Jessica- The athletics are sad because they cannot play ball. They have Covid testing three times a week. There is no travel still. Trying to get approved from the board to travel. It has been tuff for the athletics. Renee- Trying to get early alerts to get them into the system. Since covid hit the students are having a hard time getting a hold of their instructors. How can we get a hold of instructor easily? It might be good if we have an workshop for the students. Get staff members to present on a zoom meeting. We can even offer it for Mid Term for every student .Let the students know that we are here for them. Karen- Cosmetology is all-online. Culinary Arts is suspended. Gene is also online and Paul Vance is not online.

**3. Chair and Co-chair meeting with President about direction of R&C and changes that need to be made to R&C Charter**

Sent email to Dr. Patterson when it is convenient to meet for feedback. Not sure to wait until we get a new president Have a couple of things that we can point to.

**4. Discuss a different day for March meeting because of Spring Break**

Should do March 5, 2021 Motion to move the March meeting Nathan second Renee.

**V. Action Items**

**1. Nominations for Co-chair position**

It really needs to happen today. Renee will be cofit for co-chair. She deals with a lot of students and will be good. Motion nominates Renee.Motion to approve the nomination Ray second Jessica. It is official Renee is co-chair.

**2. March Meeting**

March 5, 2021

**VI. New or Follow-up Items for Next Meeting's Agenda**

Tutor support orientation, Update meeting with Dr. Patterson. R&C budget, some kind of access budget.

**VII. Next Meeting Scheduled – March 5, 2021**

**VIII. Adjournment of Meeting**

Nathan second by Jessica motion carries. Adjourned at 2:02pm

