



Minutes

Faculty Senate Regular Meeting

Friday, October 24, 2025

1:00-2:00 PM on Google Meet

- I. Establishment of Quorum: Present - Mari Hill, Kevin Williams, Billie Mathews, Nichole Collins,
Linda Salazar Late: Gene Martinez, Chantel Rivera
- II. Call of Meeting to Order: Mari Hill called the meeting to order at 1:00 p.m.
- III. Approval of Agenda: Nichole Collins made a motion to approve the agenda. Motion was seconded by Linda Salazar. The motion passed unanimously.
- IV. Approval of Minutes from 10/10 Meeting: Nichole Collins made a motion to approve the minutes of the October 10 meeting. Linda Salazar seconded the motion. The motion passed unanimously.
- V. Welcome of Guests/Public Comment (3 minutes per person): Sierra Fernandez
- VI. Information/Discussion Items:
 - A. Senator Reports
 1. Mari Hill (Education Senator, Senate Chair) – Nothing new to report.
 2. Gene Martinez (CTE Senator, Vice Chair) – Went to LANL for the PDI Grant Award. He is getting a Phase III grant for \$300,001, and Phase III mini-grant for \$100,000 for equipment. He'll be working on the Phase IV grant, and will supposedly get around \$500,000 for facilities upgrades for 2025-26. He'll be taking three Luna students to LANL on November 10 for a workshop. They'll do a presentation on why they want to work at LANL and what skills they have to offer. Last night he and some students went to a presentation at CNM to meet with an AWS certified welding educator, Shannon Anamor, from Yuma, Arizona. She has a program to bring more women into the welding industry. She teaches at-risk students from second grade through twelfth grade. They also took a tour of the new welding shop at CNM. He is currently working on budgets for his Phase II, III, and IV funding.
 3. Kevin Williams (Associates Senator, Secretary, Immediate Past Chair) – Nothing new to report, but thankful that Mari has the responsibility for putting his book order in.
 4. Billie Mathews (Humanities Senator) – The Humanities Department did just get
a
new adjunct art teacher. The book order process was a challenge, but Ron Duran was very helpful. Humanities would love to add more faculty. Larry Paiz has sent out messages about working on our Spring classes. Our interim director, Geno Castillo, is working hard to keep us organized and get our classes posted.

5. Nichole Collins (STEM/Assessment Senator) – For STEM, our director, Geno Castillo, is in Las Cruces this week with one of our students attending a conference. He is in the process of hiring an administrative assistant. He is still looking for a Spanish instructor, and someone who can teach history. Betsy Sanchez just returned from the HLC Assessment Academy. She is our Assessment Chair. The department is doing well.
6. Chantel Rivera (Allied Health/Nursing Senator) –
7. Linda Salazar (Ex Officio/LRC) – The Workday part of SIS is keeping her busy with writing tests, testing, and data validation.

B. Standing Committee Reports

1. Professional Development Committee - Mari is planning on sending out a survey within the next two weeks to all faculty to determine what is wanted for professional development. She will meet with Dr. Romero and Dr. Linder to see how it all works. She doesn't think we get to just plan the entire inservice. It was suggested that she go into any such meetings with the mindset to make the inservice faculty-focused to ensure that faculty has what it needs. Billie Mathews mentioned the AI presentation by the professor from Clovis Community College that was presented at a Coffee Connects and how helpful that was. A presentation such as that would be useful now that our students are using AI more. Kevin Williams mentioned the need for the faculty to begin training for fully implementing Blackboard Anthology. Nichole said that she would take the concern back to ITDE. She mentioned that not a lot of faculty are involved in working in their sandboxes. The original plan was for everyone to have one live class using Anthology by this semester, but there was pushback from faculty. We've deviated from the original plan due to the Workday transition. Kevin Williams suggested sessions in January where people could dabble in their sandboxes for upcoming Fall classes in an environment where they could ask questions and get immediate answers.
2. Curriculum Committee - The committee approved a plan for approving PLOs this year and the process. The process will be that the department director along with the faculty of that department are going to review the program learning outcomes for each of their programs, making sure that they are measurable, and are current to the program. We want to try to go between three and five PLOs per program. There will be a new PLO form that will be submitted to the Curriculum Committee. Rachael Lucero will be involved in the development of the new form, which will help with HLC approval. The process will be a three-part process eventually. First the department would approve it, then to the Curriculum Committee Chair, who will send it to the HLC Assessment Team for review, then it will come back to Curriculum Committee for approval. In November three departments will be presenting—Education, Business, and Nursing—on November 13.
3. Assessment Committee - Assessment Committee recently transitioned into new leadership. Sierra Fernandez suggested that Faculty Senate reach out to Betsy Sanchez to let her know about upcoming meetings so that she can present

Assessment Committee information. Nichole mentioned that usually a Faculty Senate member is on the Assessment Committee and brings that information back to the Senate. Sierra Fernandez mentioned that Chantel Rivera is on the GenEd subcommittee of the Assessment Committee. Sierra Fernandez said that the Assessment Committee is working on developing a procedures manual for the committee. HLC cited Assessment as an area of concern, so they've been busy working on a report to provide evidence that Luna is improving our assessment of student learning. They developed a co-curricular assessment plan that hadn't existed in the past. Much of the committee, including the Chair, is included in the HLC Assessment Academy Team. Some members attended training in Chicago where they met other schools in our cohort. The HLC Assessment Academy is a four-year commitment. Our collective is called the Assessment Academy Review Collective. The HLC Academy Team is hoping to be a part of the January inservice to host an Assessment Summit and debut the project that they will be working on over the next four years. In the future Assessment should be a part of every inservice. They are also preparing for the HLC Focus visit on November 17 and 18.

4. Student Learning Assessment Plan/Director of Assessment - Sierra Fernandez discussed her role with Luna. She has worked to develop a Student Learning Assessment Plan. As administrations have come and gone at Luna, processes have been shaken, changed, removed, etc. Assessment has not been administrator-proof. In order for the plan to be administrator-proof, it is not going to be Board approved, but is going to be approved/accepted campus-wide. It is a working, living document for this first year. The goal is for it to become a three-year plan. She presented and shared the Student Learning Assessment Plan, and asked that the Faculty Senate review and comment on the plan prior to the next meeting, and put it on the agenda for approval. She also showed the updated webpage.

C. Discussion Items - Due to time constraints, a call to adjourn was made and discussion items were postponed.

1. Tuition Waiver Approval
2. January Inservice
3. Book Adoption Issues

VII. Action Items:

VIII. New or Follow-up Items for Next Meeting's Agenda: Mari Hill said she would send out the link to

the Student Learning Assessment Plan and that we could make the next meeting a working meeting to address the plan.

IX. Next Regular Meeting: November 14th, 2025

X. Adjournment: Gene Martinez made a motion to adjourn. It was seconded by Billie Mathews. The motion passed unanimously. The meeting adjourned at 2:04 p.m.