



**Luna Community College
Staff Advisory Senate
Work Session
November 1, 2018 @ 12:00 p.m.
Department of Finance**

Minutes

I. Call meeting to order and establish a quorum

Quorum established and meeting called to order by SAS President Amanda Ortiz at 12:10 p.m.

II. Roll Call

In attendance: President Amanda Ortiz, Vice President Evelyn Montoya, Secretary/Treasurer Gabrielle Griego, Member Cynthia Branch, Member Melissa Cordova, Member Karen Wezwick. **Not in attendance:** Member Francina Martinez.

Guest(s) in attendance: LCC Interim President Ricky Serna

III. Approval of the Agenda for November 1st, Work Session

The November 1st, Work Session, Agenda was motioned for approval by Karen Wezwick and seconded by Evelyn Montoya with no changes. Motion passed.

IV. HLC Criteria Review

SAS President Ortiz mentioned she sent out a PowerPoint presentation to SAS members that she provided at the BOT meeting. President Ortiz and Interim President Serna worked together at the BOT meeting to deliver details of the criteria not met and met with concerns in regards to the HLC report.

Results of the presentation reviewed updates on improvement from the College to meet criteria compliance. Committees have been formed to address each concern that needs further improvement. Each head of criteria committees have been given the responsibility to narrate the structure of improvement over the findings.

The College has an established plan to continue to address each criteria not met and met with concerns to adequately respond to the HLC in the Colleges efforts of improvement.

Interim President Serna addressed concerns of the Foundation and moving forward with establishing compliance for the Foundation. The first step of reestablishing the Foundation will be to address the litigation against the Foundation, which is in the process of being resolved, estimated by December 2018. The second step, after addressing the litigation matter, Board Members of the Foundation will then be appointed by January 2019. The Foundation Board Members will work with the College to reconstruct their by-laws; establish an official MOU that articulates the rules and responsibilities of the Foundation and the College as they relate to sitting priorities, fundraising for priorities, oversight and financial data, etc. Interim President Serna shared that the audit should be released in December 2018. He also shared positive thoughts about the audit and a prosperous movement forward for the Foundation with a target date of May 2019.

The College will need to provide HLC with as much evidence of compliance in criteria concerns by March 1, 2019. HLC visit is expected March 25, 26, and 27, 2019.

It is projected that the new College President will assume official position in January 2019.

Further discussion regarding the College Strategic Plan will be discussed the next SAS meeting provided there is an update.

V. Set date and time of next meeting

No further meetings required to be scheduled at this time regarding HLC Criteria Review.

VI. Adjourn

A motion to adjourn meeting was made by Karen Wezwick and seconded by Evelyn Montoya. Meeting adjourned at 1:25 p.m.