



Minutes

Faculty Senate Regular Meeting

Friday, December 6, 2024

1:00-2:20 PM on Google Meet

Meeting link: <https://meet.google.com/cxu-esej-rag>

- I. Establishment of Quorum: Kevin Williams, Nichole Collins, Linda Salazar, Chantel Rivera, Gene Martinez, Billie Mathews
- II. Call of Meeting to Order: 1:04 PM
- III. Approval of Agenda: Motion by Gene, seconded by Nicole. Motion carried.
- IV. Approval of Minutes: Motion by Nichole, seconded by Gene. Motion carried.
- V. Welcome of Guests/Public Comment (3 minutes per person):

Rachael Lucero

Rachael Lucero presents she is currently working on the welcome committee and invites anyone who is interested to join. The Welcome Committee will aim to streamline the onboarding process for new Luna faculty. This committee will function similarly to a mentorship program, which will provide support and guidance to newcomers. The bylaws are scheduled to be finalized by January 2025. Additionally, Rachael is proposing doing a door decorating contest with the theme "Gifts" for next week between Monday and Wednesday on In-service week. Prizes will be given to 1st 2nd and 3rd places. She is asking if FS would be willing to sponsor the contest. She has asked Dr. Linder who has given her approval.

FS Respond: Gene Martinez asks about the time frame?

Rachael answers we are looking at dates between Monday and Wednesday.

Kevin: The welcome committee sounds like a great idea and offers to serve on the committee if he can do so virtually.

VI. Information/Discussion Items:

A. Senator Reports

1. Kevin Williams (Associates Senator, Senate Chair) – Nothing to report for this week. It is a busy week as we are preparing to finalize students' final grades.
2. Gene Martinez (CTE Senator, Vice Chair) – Students are wrapping up the semester and have a deadline of noon today to turn in their assignments. It has been a good hectic week. There have been an additional 5 students who received their AWS certifications. One student completed his project just in time before the welding inspector arrived. Another student caught on fire due to inattention with the grinder. Students have been warned several times to be aware of what they're doing.
3. Chantel Rivera (Allied Health/Nursing Senator, Secretary) – Chantel reached out to AH and Nursing Faculty. There is nothing new to report at this time.
4. Billie Mathews (Humanities Senator, Immediate Past Chair) – Nothing new to report. Faculty are focused on grades, CLOAs, in-service, and department meetings.
5. Nichole Collins (STEM/Assessment Senator) – Nicole reports sending students a final call for exams. 9 out of 11 students took and earned their certifications for a particular course. Nothing else to report on behalf of STEM.
6. Mari Hill (Adult Basic Ed., Business, Early Childhood Ed., Satellites Senator) – Absent
7. Linda Salazar (Ex Officio/LRC) – Nothing new to report.

B. Standing Committee Reports

1. Elections Committee – No meeting held.
2. Professional Development Committee/In-service Week Committee – We currently have a schedule for next week's in-service. Regarding January's in-service there has not been a lot of input in developing a schedule or template. Admin wants a schedule put out next week on Wednesday during in-service.
3. Curriculum Committee – The Committee has not met yet. Nichole would like to work on a procedure to ensure that forms submitted to the Curriculum Committee are making their way through the process. She has found there are still some wrinkles in the process. Would like to take some pressure off faculty because it seems that the faculty is always the one to blame for students not registering for classes in a timely manner. Could be due to lack of communication or errors in the schedule. Looking to create a procedure that is well documented and will enforce accountability for everyone not just faculty. Kevin agrees and states that the procedure needs to be placed and actually followed to ensure that accountability is being taken by the current entities.

C. Discussion Items

1. In-Service Week Schedule: Active editing of the schedule is taking place. Discussion on how CLOAs are necessary or useful for instruction.
2. Faculty Evaluation Policy Draft: A draft of the Faculty Evaluation Policy created by Rachael has been sent to the members of FS. Rachael is seeking feedback on the draft from the faculty. The policy is being tabled to review again after faculty can look through the document.
3. Student-Athlete Grade Check Procedures: Kevin suggests inviting the Athletic Director to a meeting for public comment to discuss why the grade checks are needed and provide a greater insight into the procedure. How often are grade checks needed? Can we modify them to every 4 weeks rather than every week? This will allow for questions to be asked and answered. Rachael recently spoke with Coach Krutch about grades. Coach Krutch suggested that for the Spring semester, they are going to ask for grade checks to be focused on students who are doing poorly rather than those with a passing grades. The grade checks will be dependent on the students. If they are doing poorly they will be required to turn in more grade checks. Grade checks once a month are required for students who are passing. Those who are not passing will need more support. The athletics department is currently working on procedures regarding the issue. Billie states that not all players who were students in the fall will be returning in the spring and it could be due to struggling academically or missing practice. The program is getting more strict with the student-athletes.

VII. Action Items: Schedule for in-service week.

VIII. New or Follow-up Items for the Next Meeting's Agenda:

IX. Next Regular Meeting: January 17, 2025, at 1:00 PM in Google Meet

X. Adjournment: Motioned to adjourn by Billie. Linda seconded. Adjourned at 2:34 PM.