



## MINUTES

Shared Governance Regular Meeting  
December 11, 2020  
2:30pm, Google Meet

I. **Establishment of Quorum**

Jason Killian, Chair, Absent: Lawrence Vigil Vice Chair. Kimberly Baca, Georgia Baca, Brenda Ortega, Breanna Gould, Mario Baca, Stephanie Carrillo, Gloria Pacheco

II. **Call of Meeting to Order**

Jason Killian Calls meeting to Order at 2:30

III. **Approval of Agenda**

Breanna Gould motions to approve agenda with proposed changes, Georgia Baca seconded, all approve, motion carries

IV. **Approval of Minutes:**

**12-4-2020**

V. **Audience Input (3 minutes per speaker)**

No Comments from audience

VI. **Informational/Discussion Items**

**A. Senate/Leadership Report**

**Student Senate:** Mario Romero reports, they are currently working on the Samaritan House donations drive, accepting items, such as, glove, non-perishable food and hand sanitizers. He states they will continue to work on bylaws over winter break.

**Staff Senate:** Georgia Baca reports, regarding the regular meeting held today 12-11-20. Discussion entailed the addition to agenda item for Public Comment. Also, discussion for the upcoming employee and retiree recognition to be held Thursday 12-17-20, Interim President providing a recap for the year, meeting will be virtual.

**Academic Leadership:** Brenda Ortega, reports regarding their meeting held 12-11-20, discussion regarding meeting, involves their mid-year report, collections of course learning outcomes assessments and continuous improvement forms, that will be sent to the assessment team and appropriate staff member. In addition, she mentions the course evaluations that were set-up by Larry Paiz, which will be used for mid-year reports as well. They are revising the student course evaluations. Discussed the call center updates, strategic plans and budgets, for upcoming year. They are looking at 3 bills up for review and discussion, 1. Classroom evaluation for FT faculty, FT faculty teaching experience, and the annual staff trainings.

**Faculty Senate:** Jason Killian reports, this week was focus on in-service, with grades due on Monday, and course assessments due Wednesday @ 5:00 pm. They discussed in-service, for

January which will focus on surviving the online world. Faculty requesting training on Blackboard, how to make it better, by how to speak to students online. He mentions, Larry Paiz's training on using blackboard and collaborate together. Also, Rachel, Betsy and Nichole's training on drawing tablets, and the bylaws, will have to go out to all faculty for approval. Jason discussed the academic calendar and revisions, and concerns over the scheduled 7 week midterm, that might throw off early alerts. Jason states he will follow up with the office of Registrars for clarity.

Brenda Ortega, comments on calendar, with suggestion to ask Geraldine Saavedra for clarification, regarding confusion over calendar.

**Subcommittee:** No response

**B. Spring Semester Goal**

Jason, congratulates, SG for the online bill process, giving the Luna community a voice, marking it as huge goal. Breanna, comments, to revise bylaws, and setting goals is an excellent practice, to help SG in the future, use this time to reflect over break, toward our new mission and vision is in our reality.

Georgia comments on the bill process training.

**VII. Action Items**

No action Items

**VIII. New or Follow-up Items for Next Meeting's Agenda**

Faculty senate out of session, Student senate is out of session, no quorum. Next meeting scheduled for January 15, 2021.

**IX. Adjournment**

Stephanie Carrillo motions to adjourn, Georgia Baca seconded, all approve motion carries adjournment at 3:07