



MINUTES

Staff Senate
Regular Meeting
January 28, 2022

Friday 1:00pm Google meet

- I. Establishment of Quorum / Roll Call** Quorum established
Present: Georgia Baca, Gloria Pacheco, Jessica Flores, Raymond Varela, Shannon Ortiz, Matthew Garcia, Emily Ulibarri, Matthew Cordova, Roll call seized quorum established
Guest: Amanda Lucero, Linda Salazar, Levitt Baca, Elaine Montano, Greg Salazar
- II. Call of Meeting to Order:** Chair Baca, calls meeting to order, at 1:04
- III. Approval of Agenda:** VC Cordova, motions to accept agenda as is, Senator Flores seconded, all in favor, motion carries.
- IV. Approval of Minutes:** Regular meeting 1/14/22
Senator Varela, motions to approve minutes, as is, Senator, seconded, all agree, motion carries, Minutes approved
- V. Public Comments** (3 min. limit)
Requestor for comment - staff member A. Lucero: Comments regarding concern regarding hiring procedures and positions still available, states that positions should be posted local on campus. Chair advises staff member to submit concern in writing.
- VI. Informational / Discussion Items (Action Item if specified)**
 - A. Staff Senator (committee reports):**
 - B. HLC feedback:** Senator Flores states on the HLC visit, Senator Varela, comments regarding the HLC committee meetings in preparation for the 2023 site visit.
 - C. Draft Faculty/Staff Handbook feedback:** Chair comments regarding the progress of the employee handbook.
 - D. Staff Senate Valentines Activities:** Chair notes the activity held last year during COVID, Senator Ortiz, presents ideas for this years Valentines day, suggesting posting notes of appreciation, suggestions for Admin bldg and/or Human resources. Senator Flores, suggests to make it personal in individual departments, to avoid.
 - E. Staff Senate groups – Senators revision of lists and setup email groups:** Chair addresses the groups list need to be reviewed and updated then communicate with individual groups
- VII. Unfinished Business / Follow-up Items: NONE**
- VIII. New or Follow-up Items for next meeting**
Follow up Reminder Draft Faculty/Staff Handbook work session Next Friday 2/04/22 at 1:00
Next Meeting scheduled via Google meet (TBA) (Tentatively weekly or biweekly according to COVID-19 concerns)

VII. Adjournment: No further business, Chair request for a motion to adjourn; Senator Flores motions to adjourn, Senator seconded, all agree motions carries. Meeting adjourns at 1:46