

**LUNA COMMUNITY COLLEGE
BOARD OF TRUSTEES
SPECIAL MEETING/WORKSHOP MINUTES**
Tuesday, January 25, 2018 @ 9:00 a.m. – Special Meeting

Call Meeting to Order and Establish a Quorum

Roll Call

Present: Vice Chairman Kenneth Medina, Secretary Ernie Chavez, Trustee Michael Adams, Trustee David Gutierrez and Trustee Abelino Montoya, Jr.

Also present: Interim President Ricky Serna, Executive Office Manager SherylAnn Yara, Orlando LeFebre, Information Specialist, Dr. Harry Rummel, Higher Education Department, Eric Curry, Zilo International, Milena Zilo, Zilo International, Michael Montoya, Financial Aid/Student Services Director, Henrietta Maestas, Registrar, Denise Gibson, IT, Jesse Gallegos, Public Relations, Martin J Garcia, Recruitment/Admissions, Elaine Luna, AHEC Director, Dr. Rolando Rael, Allied Health Director, Joseph Montoya, Building/Trades, Georgia A. Baca, Fiscal and Dr. Sharon Lalla, Vice President of Academics.

Absent: Chairman Daniel J. Romero and Trustee Severiano “Sev” Sisneros.

Pledge of Allegiance

Trustee Abelino Montoya, Jr. led the Pledge of Allegiance

Approval of the Agenda

Trustee Michael Adams moved for approval of the Agenda with no changes. Trustee David Gutierrez seconded the motion, with all in favor, the motion did carry.

Public Comment

There were no public comments at this time.

Action Items

1. HLC Show Cause Report

Ms. Henrietta Maestas, LCC Registrar addressed the Board and gave an update as to the work which is being done on the components and sub components in criterion 1 in preparation for submission of the Show Cause Report which is to be submitted to the Higher Learning Commission on February 1, 2018. Ms. Maestas then thanked all who sat on the team to gather and work on the information for the report.

Mr. Michael Montoya, Financial Aid/Student Services Director then assisted Ms. Maestas by updating the Board on criterion 1 as well as the Mission Statement.

10:00 a.m. – Chairman Romero is now present.

Vice Chairman Medina will continue to conduct the meeting due to Chairman Romero just returning from the dentist and is unable to speak.

Interim President Serna then addressed the Board regarding criterion 2 (Integrity) which covered most of concerns cited by HLC. Interim President Serna advised that a lot of work has been done by the team who sat on the criterion 2 committee and he thanked all for their hard and devoted work to this cause to show that Luna Community College is in compliance with these concerns.

11:00 a.m. – Recess

At this time, a recess was called in order to convene into the Workshop – Dr. Hugh Prather addressing the Board regarding a follow up to the December 19, 2017 Workshop in which Dr. Prather presented to the Board.

Chairman Romero moved for the recess in order to convene into the Workshop. Trustee David Gutierrez seconded the motion.

Vice Chairman Medina called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Michael Adams	Yes
Trustee David Gutierrez	Yes	Trustee Abelino Montoya, Jr.	Yes

After several failed attempts to connect with Dr. Prather over the promethean board, it was decided that the follow up would be postponed for another date and time.

12:25 Reconvene into Regular Session

Chairman Romero moved to reconvene into Regular Session. Trustee Abelino Montoya, Jr. seconded the motion.

Vice Chairman Medina called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez (stepped out)		Trustee Michael Adams	Yes
Trustee David Gutierrez	Yes	Trustee Abelino Montoya, Jr.	Yes

The motion did carry.

(Criterion presentations continued)

Dr. Rolando Rael, Allied Health Director now addressed the Board regarding criterions 3 & 4 (Teaching and Learning Quality), which were not listed on the Show Cause Order. Dr. Rael advised that the team who sat on criterions 3 & 4 have also been working diligently in order to make sure that we are in line with what is expected as well as to make any improvement which will benefit Luna Community College. Dr. Rael then thanked all who sat on the criterion 3 & 4 teams.

Dr. Sharon Lalla, Vice President of Instruction then addressed the Board regarding criterion 5. Dr. Lalla spoke about how the Institution's resource base supports its current educational programs and its plans for maintaining and strengthening their quality in the future. Dr. Lalla then spoke on the cited concerns: Budget process does not link to current strategic plan; Audit Results (Foundation); Infrastructure to support facilities and technology is insufficient to support 21st century; Fixed Assets; Vacant positions in Nursing and declined state pass rate. Dr. Lalla also spoke on Luna Community College's Items in Progress; Highlights/Strengths and Shared Governance.

INFORMATIONAL ITEMS

1. Presentation by Presidential Search Firm – Zilo International

Ms. Milena Zilo and Mr. Eric Curry of Zilo International addressed the Board and advised that they have been in existence since 2014. Ms. Zilo spoke of her experience advising that is it mainly in finance as she spent a lot of her time on Wall Street. Ms. Zilo advised that her home is Denver where she has served as a board member in many capacities. Ms. Zilo further advised the Board that her company has never done a Presidential Search but vowed that they would work to get the best candidate for Luna Community College. Ms. Zilo reminded the Board that her name would be associated with this search and would do the best job possible.

Mr. Eric Curry also addressed the Board and informed that he is originally from Indiana and has 20 years in corporate recruiting and has done similar work at the Denver public schools. Mr. Curry also vowed that Zilo would work to get the best candidate for Luna Community College.

Vice Chairman Medina thanked Ms. Zilo and Mr. Curry for their presentation and advised that they are very impressive.

Announcement on date, time and location of next LCC BOT meeting(s)

- Tuesday, February 13, 2018 @ 5:30 p.m. – LCC Student Success Center Board Room.

Adjourn

Vice Chairman Medina moved for adjournment. Trustee Abelino Montoya, Jr. seconded the motion.

Vice Chairman Medina called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez (stepped out)		Trustee Michael Adams	Yes
Trustee David Gutierrez	Yes	Trustee Abelino Montoya, Jr.	Yes

The motion did carry.

Daniel J. Romero, Board Chairman

Ernie Chavez, Secretary

SherylAnn Yara, Recorder