



June 14, 2023

CHESS

Who is CHESS?

CHESS is the Collaborative for Higher Education Shared Services, a nonprofit 501(c)3 organization dedicated to transforming the student experience and streamlining administrative processes. CHESS facilitates collaboration among member colleges to align key processes in a more efficient, more secure, and fully integrated technology system.

For a short video about CHESS, please click on the image below.



What is Workday ERP?

Workday is CHESS's ERP (Enterprise Resource Planning) tool. It is an integrated suite of software applications on the same platform which allow the sharing of resources and information. It will consolidate various Finance, Payroll, and HR applications (i.e. from Colleague and Jenzabar) from member colleges into one centralized system.

For a short video about Workday, please click on the image below.



workday.



Why Are We Doing This Implementation?



The move to Workday allows us to streamline our Finance and HR processes, modernize our systems, and take advantage of knowledge experts to assist with the administration of the system. Ultimately, this will allow us to dedicate more resources where they're needed – helping our students succeed!

Coffee with Kathy

Tues., June 27, 10 a.m.

Join CHESS Chief Executive Officer, Kathy Ulibarri, for an informal conversation about the Workday implementation. Ask questions. Share concerns. Make suggestions. BYOC (this is a virtual event, so don't forget to bring your own coffee).



Mark your calendars for Coffee with Kathy the 4th Tuesday of every month at 10 a.m.

Click <u>HERE</u> to join the zoom meeting.

Make a Difference – Be a Change Agent



The Change Agent network of faculty and staff are ambassadors for the Workday project, keeping everyone informed about implementing the new technology. There are four Change Agent meetings between now and go-live. We'll

focus on how the new platform will impact employees in Human Resources, Finance, Payroll, and Training. To attend the meetings and learn how being a Change Agent connects you with the project and your colleagues, join the network today.

CHESS Superstars

CHESS Superstars are members of the Implementation Team who

are recognized based on CHESS Values: Collaboration, Honesty, Equity, Sustainability, Student Success or as an overall CHESS Superstar.

Sustainability Superstars:

Alyssa Hargis, SJC Melissa Johnson, SJC Savana Vigil, SJC



What's Happening?

June 27, 2023	Coffee with Kathy	Informal chat with CHESS CEO, Kathy Ulibarri, open to all.
June 20 - July 14, 2023	Unit Testing	Testing the accuracy and completeness of configuration in Workday to ensure alignment to each college's requirements.
July 17 - 28, 2023*	Customer Confirmation Sessions	A walkthrough of the system configurations of business processes that have been built.
Aug. 3, 2023	Change Agent Meeting #2	A focus on Workday and Human Resources (HCM).
- 2023*	End-to-End Testing	Testing the flow of end-to-end processes supported in Workday to validate data, functionality, usability, and security
Sept. 2023	User Readiness Review	Select individuals view and interact with Workday while testing/providing feedback on training material drafts.
Sept. 18 - Oct. 27, 2023*	Payroll Parallel Testing	Testing all payroll processes in legacy systems and Workday to ensure everyone will be paid correctly and on time starting in Jan.
Nov. 26 - Dec. 1, 2023	Gold Build Tenant	Begin the final tenant build for the ERP implementation.
Nov. 2023- Jan. 2024	Employee Training	Launch role-based training to all employees to ensure each person has a successful experience.
Nov. 3 - Dec. 8, 2023	Move to Production	Data and processes will move from various places to their new home in our version of Workday.
	Go-Live	Workday goes live for all employees for use after winter break.
Dec. 2023 - Feb. 2024	Stabilization Stage	Ensures any bumps from the transition are smoothed out as quickly as possible.
lan 2024	Go-Live	Celebrate all the hard work of our

CHESS Job Opportunities

Technical Project Manager Implementation Project Manager

Click <u>HERE</u> for job description and application information.



Welcome New CHESS Hire

Jeremy Lovato, Senior Program Manager



Jeremy will help implement, organize, and lead the CHESS Program Management Office to manage a wide range of shared services projects and operational improvement projects. He will supervise multiple Project Managers.

Feedback

Fill out the online feedback form <u>HERE</u> to let us know how you think it's going.



Contact Us

Mindy Watson, Change Management Officer mindy.watson@chess.edu

Daphne Welp, Communications Specialist <u>daphne.welp@chess.edu</u>

The *CHESS Connection* provides news about CHESS and our Workday Enterprise Resource Planning and Student Information System projects. Please share.

CHESS, the Collaborative for Higher Education Shared Services, is a nonprofit comprised of member colleges that employ a unique approach to transform the student experience and streamline administrative operations through state-of-the-art technologies. *Mission: All Together* is the CHESS initiative to launch Workday.