FINANCIAL AID OFFICE
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2022-2023 Verification Worksheet **Dependent V1**

Please read the entire form, complete ALL sections, attach the requested documentation, sign the form, and return to the Financial Aid Office. By law, Luna Community College has the right to request this information before awarding financial aid. *Incomplete worksheets and documentation will cause delays in processing your financial aid. No determination of aid eligibility can be made until all documents are received and reviewed.* **Warning: If you purposely give false or misleading information on this form, you may be fined, be sentenced to jail, or both.**

A. Student's Information

_____ _____
Print Student's Name **LCC ID #**

_____ _____
Student's LCC Email Address **Student's Phone Number (include area code)**

B. Family Information

List the people in *your parents' household*. Include:

- The student.
- Your parents (including stepparent) even if you don't live with your parents.
- The parents' other children if the parents will provide more than half of the children's support from July 1, 2022, through June 30, 2023, or if the other children would be required to provide parental information if they were completing a FAFSA for 2022–2023. Include children who meet either of these standards, even if a child does not live with the parents.
- Other people if they now live with your parents and your parents will provide more than half of the other person's support, and will continue to provide more than half of that person's support through June 30, 2023.

Number in College: Include in the space below information about any household member who is**,** or will be**,** enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2022, and June 30, 2023, and include the name of the college.

Full Name	Age	Relationship	College or University	Will be Enrolled at Least Half Time (yes or no)
		Self	*Luna Community College*	

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

C. STUDENT- *2020 IRS Income Tax Return Information*

Student Name: _____ LCC ID #: _____

Check the box that applies:

☐ The STUDENT has ***filed or will file*** a 2020 IRS Income Tax Return. **GO TO SECTION D.**

☐ The STUDENT ***will not and is not required*** to file a 2020 IRS Income Tax Return. **GO TO SECTION E.**

D. Verification of 2020 IRS Income Tax Information- *STUDENT* (*Tax Filers ONLY*)

TAX RETURN FILERS- Complete this section if the STUDENT *filed or will file* a 2020 IRS income tax return(s). *The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of* the *FAFSA online application.* Contact the financial aid office if more information is needed about using the IRS DRT.

Check the box that applies:

☐ The STUDENT **has used or will use** the IRS DRT feature while completing the *FAFSA on the Web* to transfer 2020 IRS income tax return information.

☐ The STUDENT **was unable or chooses not to** use the IRS DRT feature while completing the FAFSA on the Web, and instead *will provide LCC a 2020 IRS Tax Return Transcript***.**

To obtain a 2020 IRS Tax Return Transcript:

- **Online Request**- Go to www.IRS.gov, under the *File* heading, click on the "*Get Your Tax Record*". Click "*Get Transcript Online*" or "*Get Transcript by Mail*". Make sure to request the "IRS Tax Return Transcript". An "IRS Tax Account Transcript" will NOT be accepted.
- **Automated Telephone Request**- 1-800-908-9946
- **Paper Request** - IRS Form 4506-T must be completed and submitted to the IRS

E. Verification of Nontax Filer- STUDENT

NONTAX FILER - Complete this section if the STUDENT ***will not file and is not required*** to file a 2020 tax return with the IRS.

Check the box that applies:

☐ The STUDENT **was not employed** and had no income earned from work in 2020.

☐ The STUDENT **was employed** in 2020 and has listed below the names of all employers, the amount earned from each employer in 2020, and whether an IRS W-2 form was provided or not. List every employer even if the employer did not issue an IRS W-2 form.

Employer's Name	IRS W-2 or an Equivalent Document Provided?	Annual Amount Earned in 2020
(Example) ABC's Auto Body Shop	*Yes*	*$4,500.00*
Total Amount of Income Earned From Work		$

F. PARENTS- 2020 IRS Income Tax Return Information

Student Name: _____ LCC ID #: _____

Check the box that applies:

☐ The PARENTS have ***filed or will file*** a 2020 IRS Income Tax Return. **GO TO SECTION G.**

☐ The PARENTS ***will not and are not required*** to file a 2020 IRS Income Tax Return. **GO TO SECTION H.**

G. Verification of 2020 IRS Income Tax Information- *PARENT* (Tax Filers ONLY)

TAX RETURN FILERS- Complete this section if the PARENT(S) *filed or will file* a 2020 IRS income tax return(s). The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of the FAFSA online application. ***Contact the financial aid office if the parents filed separate IRS income tax returns for 2020 or had a change in marital status after December 31, 2020***.

Check the box that applies:

☐ The PARENTS **have used or will use** the IRS DRT feature while completing the *FAFSA on the Web* to transfer 2020 IRS income tax return information.

☐ The PARENTS **were unable or chose not to** use the IRS DRT feature while completing the FAFSA on the Web, and instead *will provide LCC a 2020 IRS Tax Return Transcript***.**

To obtain a 2020 IRS Tax Return Transcript:

- **Online Request**- Go to www.IRS.gov, under the *File* heading, click on the "*Get Your Tax Record"*. Click "*Get Transcript Online*" or "*Get Transcript by Mail*". Make sure to request the "IRS Tax Return Transcript". An "IRS Tax Account Transcript" will NOT be accepted.
- **Automated Telephone Request**- 1-800-908-9946
- **Paper Request** - IRS Form 4506-T must be completed and submitted to the IRS

H. Verification of Nontax Filer- *PARENT(S)*

NONTAX FILERS- Complete this section if the PARENT(S) ***will not file and are not required*** to file a 2020 tax return with the IRS. All non-tax filers ***MUST*** submit a "*Verification of Nonfiling*" from the IRS to the Financial Aid Office.

Check the box that applies:

☐ The PARENT(S) **were not employed** and had no income earned from work in 2020. ***The PARENT(S) will submit a "Verification of Nonfiling" from the IRS. (IRS 4506-T must be completed and submitted to the IRS)***

☐ The PARENT(S) **were employed** in 2020 and have listed below the names of all employers, the amount earned from each employer in 2020, and whether an IRS W-2 form was provided or not. List every employer even if the employer did not issue an IRS W-2 form.

Employer's Name	IRS W-2 or an Equivalent Document Provided?	Annual Amount Earned in 2020
(Example) ABC's Auto Body Shop	*Yes*	*$4,500.00*
Total Amount of Income Earned From Work		$

I. Receipt of other Federal Benefits

Student Name: _____ LCC ID #: _____

The PARENT certifies that a member of the household (listed in *Section B. Family Information*), received the following benefits sometime during 2020-2021:

- ☐ Medicaid or Supplemental Security Income
- ☐ Supplemental Nutrition Assistance Program (SNAP)
- ☐ Free or Reduced Price School Lunch
- ☐ Temporary Assistance for Needy Families (TANF)
- ☐ Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)

J. Certifications and Signatures

Each person signing below certifies that all of the information reported is complete and correct.
The student and one parent whose information was reported on the FAFSA must sign and date.

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

_____ _____
Print Student's Name **LCC ID #**

_____ _____
Student's Signature Required **Date**

_____ _____
Parent's Signature Required **Date**