



## Minutes

Staff Senate  
Work Session  
September 12, 2025  
Friday, 1:00 pm  
Amberlyn's Office in Allied  
Health/ Google Meeting

- I. Establishment of Quorum / Roll Call**  
Crystal K. Western Ford, Alejandro Montoya, Anthony Lujan, Fayla Ray
- II. Call of Meeting to Order**  
1:27 p.m.
- III. Approval of Agenda–August 28, 2025**  
No due to no quorum and this being a working meeting.
- IV. Approval of Minutes–August 28, 2025**  
No due to no quorum and this being a working meeting.
- V. Public Comments (3 min. limit)**  
No public comment.
- VI. Informational / Discussion Items (Action Item if specified)**
  - Schedule regular monthly meeting day and time  
Anthony said anytime after 1 Monday-Friday. Fayla said she's pretty flexible. Alejandro said Monday-Friday any day after 12, but Tuesdays or Thursdays would be best. Crystal can be flexible Tuesday, Thursday and Friday. Will ask Andrea and Amberlyn.
  - Oathing in new members - Anthony Lujan and Fayla Ray  
Anthony and Fayla were oathed in and their forms signed.
  - Halloween event Fundraiser  
Ideas were talked about including Amberlyn's idea of a haunted house, or distributing bags of candy decorated with a note from SS. Fayla liked the idea of candy bags, and will volunteer to make business cards for SS. We will plan for a bigger fundraiser event later in the year and postpone the idea of the Halloween haunted house this time due to feeling like we do not have enough time to plan for it.
  - Amending Bylaws  
Alejandro would like to see all senators present for this. We will plan on starting this at our October meeting.
  - SS Elections  
We would like to see all of us present in order to do elections, so we are tentatively going to have elections at our October meeting. Alejandro would like us to talk to others to see if we can find a 7th member to join SS.

**VII. Unfinished Business / Follow-up Items**

- **Staff Organizational Chart**

**VIII. New or Follow-up Items for next meeting**

Alejandro suggested that each of us bring up an issue from our departments that we would like to see addressed. This would occur at a future meeting. The point of this is to figure out what issues Staff Senate can help with. Bring this up at the October meeting to schedule a meeting specifically for this. Crystal would like clarification as to how much authority Staff Senate has to make actionable change. Do other senates have authority to make changes? We agree that this will help SS begin to represent staff and support them in a more active way. Anthony stated that when a staff member has the support they need, they're more likely to come to work and do their jobs.

**IX. Adjournment**

Meeting adjourned at 2:10 p.m.