



Minutes

Faculty Senate Regular Meeting
September 3, 2021
1:00-2:20pm, Google Meet

- I. Establishment of Quorum: Larry Fields, Chantel Rivera, Gene Sandoval, Rachael Lucero, Sherry Goodyear, Billie Mathews, Linda Salazar
Guests: Nichole Collins, Betsy Sanchez, Gene Martinez, Rick Baca
- II. Call of Meeting to Order: 1:01 pm
- III. Approval of Agenda: Rachael motioned to approve agenda. Larry Seconded. Motion Carried.
- IV. Approval of Minutes (8/27/2021): Rachael motioned to approved minutes. Billie seconded. Motion carried.
- V. Informational/Discussion Items:
 - A. Guest Comments- Rachael is a part of IT/DE and will be working on gathering data gotten from a questionnaire sent out by Larry Paiz to find out how many students are attending in person vs online. Knowing how many students we have online could help us develop a plan for increasing our online enrollment. Advertising our online offerings in one thing we can look at.
 - B. Senator/Committee Reports
 1. Billie Mathews (Associates) – Still working on list of adjunct members. Looking forward to gaining a voice for adjunct. Will be QM reviewing a course.
 2. Larry Fields (Humanities, Adult Basic Education, and Early Childhood Education) – Nothing to report. Dr. Roybal is retiring, so Humanities is looking for director.
 3. Rachael Lucero (STEM and Business)/Assessment – Nothing to report on behalf of business/stem. Assessment committee altered method of delivery of CLOA reports. All CLOA's will go to assessment committee to be posted to website. Modifications were made to CLOA forms. Coffee Connect (Sept. 20) will be used for demonstration of new CLOA form to get feedback.
 4. Chantel Rivera (Allied Health and Nursing) – Nothing to report.
 5. Gene Sandoval (CTE)/Shared Governance– CTE had meeting w/ director to figure out different means of having classes to create revenue. He has different ideas for automotive/welding. The Block schedule was a topic. Blocked schedules for CTE does not necessarily work. Blocked schedules do not work for dual credit students or programs with lab courses.
It is recommended we edit/replace/modify blocked schedule with previously used schedule for courses.
Suggested placing Blocked Schedule on discussion items for next week.
Shared government looking into safety protocol regarding threats from students to teachers, and looking into the process/procedure and creating a better streamlined and easy to follow process.
 6. Sherry Goodyear (Satellites) – Nothing to report.
 7. Linda Salazar – (Ex Officio/LRC) – Nothing to report.

- C. **Sick Leave Policy Update** – Sent to Shared Governance. They are reviewing the document.
- D. **Safety Policy for Faculty update (Student handbook p. 49 “Prohibited Activities”/Faculty handbook pg. 50)** – Maxine Hughes no longer VP. Student “naughty behavior” is located in Student Handbook under Prohibited Activities. Likewise, for faculty in the Faculty Handbook. Sections on prohibited activities are unclear regarding what faculty and staff should/may do to protect themselves should they fall victim to harassment. Individuals must have proper documentation to support the claim of being harassed. Issue is: Where does said documentation go for proper filing/recording? How is it going to be considered legal documentation? What is the chain of command for reporting/filing documentation? Luna needs to provide a safe working environment to all employees. Perhaps we need a Safety/Security "team" consisting of members from HR, Security, and the LCC lawyers in order to provide a safe and healthy learning environment for all, while making sure there is appropriate legal protection for all. Safety policy is underway and currently being reviewed by Shared Governance.
- E. **Professional Development Ad Hoc Committee** – (Create Bill) – Sherry reached out to Maxine Hughes. Maxine suggested that FS needs to figure out who needs to be on the committee.
 FS suggested that HR should be on the committee as well as a faculty senate rep, a staff senate rep, shared governance rep. Question of: Should there even be a professional development committee? Or can HR and the VP be in charge of sustaining the subject?
 BILL: FS propose planning of In-service/professional development return back to office of VP. Due to the need for funding of certain trainings.
- F. **Faculty Pay Parity** – Discussed the need for salary parity. Staff Senate is looking into this, so maybe we don't need to at this time.

VI. Open Bills

- A. Professional Development Committee Bill–

VII. Action Items

- A. None

VIII. New or Follow-up Items for Next Meeting's Agenda:

- A. Blocked Schedule Bill
- B. Sick leave policy update
- C. Safety policy Update
- D. Professional Development Committee Bill

IX. Adjournment: 2:53 PM. Gene motioned to adjourn. Rachael seconded. Carried

X. Next Meeting: Friday, September 17, 2021 @ 1PM.