

**LUNA COMMUNITY COLLEGE
BOARD OF TRUSTEES
SPECIAL BOARD MEETING**
Monday, February 25, 2019 – 5:30 pm
LCC Student Success Center Board Room

Call Meeting to Order and Establish a Quorum

Roll Call

Present: Chairman Daniel J. Romero, Vice Chairman Kenneth Medina, Secretary Ernie Chavez, Trustee Mark Dominguez and Trustee David Gutierrez.

Also present: Dr. Sharon Lalla, Acting President, SherylAnn Yara, Executive Office Manager, Ray Baca, Information Representative, Matthew Cordova, Physical Plant Manager, Carolyn Chavez, Human Resources Director, Gabrielle Griego, ABE, Kenneth Bachicha, Humanities/MA & FT, Susan Groham, Nursing and Donna Flores-Medina, Vice President of Finance.

Absent: Trustee Abelino Montoya, Jr. and Trustee Eugenio Perez IV.

Pledge of Allegiance

Secretary Ernie Chavez led the Pledge of Allegiance

Approval of Agenda

Trustee Mark Dominguez moved that the Action items be moved up to item V. Vice Chairman Kenneth Medina seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Media	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee David Gutierrez	Yes		

The vote for approval of the Agenda with the changes was unanimous.

5:40 pm – Trustee Eugenio Perez IV is now present.

Action Items

1. Approval of updated Media budget.

Matthew Cordova, Physical Plant Manager addressed the Board and advised of the changes to the budget.

After a brief discussion and a couple of questions from Trustee Mark Dominguez, Vice Chairman Kenneth Medina moved for approval of the updated Media budget. Trustee Mark Dominguez seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee David Gutierrez	Yes	Trustee Eugenio Perez IV	Abstain

The vote for approval of the updated Agenda was unanimous.

2. Approval of the NM DOT Cooperative Agreement

Matthew Cordova, Physical Plant Manager addressed the Board and advised that he received a letter from the NM DOT asking that we participate in their go fund program which covers 75% of the cost of the project, leaving us with a 25% balance.

Vice Chairman Kenneth Medina moved for approval of the NMDOT Cooperative Agreement. Secretary Ernie Chavez seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee David Gutierrez	Yes	Trustee Eugenio Perez IV	Yes

The vote for approval of the NM DOT Cooperative Agreement was unanimous.

3. Approval of the BAR's (Budget Adjustment Requests)

Donna Flores-Medina, Vice President of Finance addressed the Board and briefed on the BAR's (Budget Adjustment Requests) before them. The first being for the Human Resources Department.

Vice Chairman Kenneth Medina moved for approval of the Human Resources BAR. Trustee Eugenio Perez IV seconded the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee David Gutierrez	Yes	Trustee Eugenio Perez IV	Yes

The vote for approval of the Human Resources BAR was unanimous.

Next, Ms. Flores-Medina presented the BAR (Budget Adjustment Request) for Tuition Reduction.

Trustee Eugenio Perez moved for approval of the Tuition Reduction BAR. Secretary Ernie Chavez seconded the motion.

Chairman Daniel J. Romero called for a roll call vote.

Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee David Gutierrez	Yes	Trustee Eugenio Perez IV	Yes

The vote for approval of the Tuition Reduction BAR was unanimous.

Informational Items

1. HLC Report finalization

Dr. Sharon Lalla, Acting President addressed the Board and presented them with a handout in order to follow he power point regarding the HLC update.

Dr. Lalla started off with the HLC Action Letter which lists:

- The institution has conducted and concluded a successful presidential search;
- All members of the institution’s Board of Trustees engage in mandatory, ongoing board training and professional development with emphasis on governance, finance and ethics;
- Results of independent audits by external auditing firms and the New Mexico Higher Learning Department are positive;
- The Foundation is fully functioning and producing all relevant financial documentation on a regular basis;
- All members of the institution’s Board of Trustee comply with all Board by-laws and at in conformity with state and federal regulations related to trusteeship and/or membership on the Board; and
- Academic planning such that courses are kept open once initiated.

The institution does not meet Core Components 2.C, 4.C, 5.A, 5.B, 5.C and 5.D. The institution meet Core Component 1.C, 1.D, 2.A, 2.D, 3.C and 4.A with concerns.

Dr. Lalla spoke on the concerns in 1.C, 1.D, the *Not in Compliance of 2.C*, and once she spoke on the fourth bullet which reads: While verbally embracing the notion that change must occur the Board of Trustees has yet to incorporate such modifications to their modus operandi, Trustee Eugenio Perez IV interjected due to a Memorandum submitted by Shared Governance addressed to the Board. (Memorandum was handed out prior to the start of the meeting), ***please refer to Memorandum which is attached to the minutes***).

At this time, LCC Legal Counsel advised that being that this is not an item on tonight's Agenda and is listed for tomorrow night's Agenda, he would advise against any conversation regarding the Memorandum.

Executive Session

Trustee Eugenio Perez IV then moved that the Board convene into Executive Session. Trustee Mark Dominguez second the motion.

Chairman Daniel J. Romero called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Yes	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee David Gutierrez	Yes	Trustee Eugenio Perez IV	Yes

The vote to convene into Executive Session was unanimous.

Chairman Daniel J. Romero has left the meeting due to an emergency.

******At this time, Trustee David Gutierrez has resigned as a member of the LCC Board of Trustees.***

Regular Session

Trustee Mark Dominguez moved to return to regular session. Vice Chairman Kenneth Medina seconded the motion.

Vice Chairman Kenneth Medina advised that there was no action taken during the Executive Session portion of this meeting, and with that, asked for a roll call vote.

Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Absent	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee David Gutierrez	Resigned	Trustee Eugenio Perez IV	Yes

The vote to return to regular session was unanimous.

Adjourn

Vice Chairman Kenneth Medina moved for adjournment. Trustee Eugenio Perez IV seconded the motion.

Vice Chairman Kenneth Medina called for a roll call vote. Roll call vote was taken and reflected the following:

Chairman Daniel J. Romero	Absent	Vice Chairman Kenneth Medina	Yes
Secretary Ernie Chavez	Yes	Trustee Mark Dominguez	Yes
Trustee David Gutierrez	Resigned	Trustee Eugenio Perez IV	Yes

The vote for adjournment was unanimous.

Daniel J. Romero, Board Chairman

Ernie Chavez, Board Secretary

SherylAnn Yara, Recorder