

Luna Community College

WORK-STUDY EMPLOYEE PAY SCHEDULE FALL 2021

PAY PERIOD/TIME SHEET SUBMISSIONS/ PAYROLL DISBURSEMENTS

This schedule provides the dates of pay periods, time sheet submissions and payroll disbursements. Time sheets must be submitted before 4:00 p.m. on the dates indicated. **Failure to submit time sheets on time and with appropriate signatures will delay student payment until the subsequent payroll disbursement or until appropriate signatures are obtained.** **Time sheets must be submitted by the supervisor or an LCC employee of that department.**

PAY PERIOD SCHEDULE

PAY PERIOD STARTS	PAY PERIOD ENDS	TIME SHEET SUBMISSION	PAYROLL DISBURSEMENT
08/23/2021	08/27/2021	08/27/2021	09/03/2021
08/30/2021	09/10/2021	09/10/2021	09/17/2021
09/13/2021	09/24/2021	09/24/2021	10/01/2021
09/27/2021	10/08/2021	10/08/2021	10/15/2021
10/11/2021	10/22/2021	10/22/2021	10/29/2021
10/25/2021	11/05/2021	11/05/2021	11/12/2021
11/08/2021	11/19/2021	11/19/2021	11/24/2021
11/22/2021	12/03/2021	12/03/2021	12/10/2021
12/06/2021	12/10/2021	12/10/2021	12/17/2021

Notation: Work-study Holidays***

HOLIDAYS

November 25-26, 2021, Fall Break Thanksgiving Holiday