



MINUTES
Shared Governance Regular Meeting
November 6th, 2020
2:30pm, Google Meet

I. **Establishment of Quorum**

Jason Killian, Chair, Lawrence Vigil Vice Chair. Kimberly Baca, Georgia Baca, Brenda Ortega, Breanna Gould, Mario Baca, Stephanie Carrillo, Gloria Pacheco, George DeHerrera

II. **Call of Meeting to Order**

Called to order 2:30 pm

III. **Approval of Agenda**

Breanna Gould motions to approve agenda with proposed changes to include minutes for 10-9- and 10-16, Mario Romero seconded all in favor motion carries, Jason Killian, calls to strike minutes from 10-30 from agenda.

IV. **Approval of Minutes:**

Breanna Gould Motion to approve minutes from 19-16, as is, Lawrence Vigil seconded all in favor motion carries.

Breanna Gould motions to approve minutes from 10-09, as is, Mario Romero seconded, all approve motion carries.

- 10-09-2020
- 10-16-2020 record only
- ~~10-30-2020 tabled~~ removed

V. **Audience Input (3 minutes per speaker)**

No response

VI. **Informational/Discussion Items**

A. Senate/Leadership Report

Academic Leadership: Breanna Gould reports on their regular meeting held today, at 1:00 pm, several items discussed, end of semester evaluations, director evaluations, observing instructors in classes, student evaluations for instructors, end of term assessment forms, QM qualifications, in relation to SARA applications reporting process, bi-annual check-in, call center, COVID-19 contingency plan, will meet more often to meet the demands of the end of semester. Planning to meet for a special meeting next Wednesday.

Brenda Ortega, no further information needed.

Student Senate. Mario Romero, held an emergency meeting today for revision of bylaws, made contact with Jake Cordova from Drive-In, proposal for students for free entry for

student engagement, next semester. Stephanie Carrillo, reports approval to add proxy to the bylaws, they have had more student engagement as officers.

Staff Senate: Lawrence Vigil reports for Staff Senate, nothing to report no meeting held, since last report.

Faculty Senate: Jason Killian reports, they had a meeting today, on revisions of bylaws, He addressed the issues with filling in the position as Vice Chair, due to three year commitment, also they are beginning the paperwork for end of year In-service, and looking for faculty survey regarding experiences online teaching.

Jason Killian, opens floor for any of the subgroups to report: No subgroups reporting

B. SGC Bylaws

Jason Kilian, bylaws have gaps, only five pages and really broad in general, what issues are needed to address, open for discussion form; Breanna request the floor for updating bylaws, she request to stick to a regular schedule, easier for all voting membership, to have it out and discuss article by article during the meeting, within two weeks they are revised, Brenda Ortega states that it was easier, process worked well, they approved bylaws with revisions. Breann Gould states the meeting became more of a workshop, strictly to worked on bylaws. Jason Killian, considering advice from Breanna and Brenda for a special meeting to work on specifically on the bylaws until the revision is complete. Jason will get a google pull out to begin working on the revision of bylaws.

C. Subgroups: Jason Killian announces he has contacted subgroups via email, they are up and running he has received a response from three committees, who will start meeting, two already have met. Assessment and Advisement is up and running, some are waiting for the bill process.

D. Online Bill Process Update: Jason Killian, mentions Breanna Gould presented last week on how the google classroom, will work to handle the bills. Jason presents how his prototype to submit online works, he and Breanna Gould will present the online Bill process with fillable and drop down boxes, bill numbered by date of submission and title, any one in SGC can make a request. Breanna, comments regarding how prototype will function as a google classroom replacement of the Issue Request form, she demonstrates how to upload into assignments then submit. Jason asks if anyone is against trying the form for the bill submission process, none opposed.

VII. **Open Bills:** Jason Killian, we do have open bills, not ready yet.

VIII. **Action Items:** None

IX. **New or Follow-up Items for Next Meeting's Agenda**

Jason will send out a google poll to determine special meeting to work on bill process, to be determined. Next regular meeting scheduled for November 20, 2020.

X. **Adjournment:** Breanna Gould motions to adjourn, Stephanie Carrillo seconded, all approve motion carries 3:18 pm