



## MINUTES

Staff Senate Work Session  
May 17, 2021  
11:00am, Online



- I. Establishment of Quorum / Roll Call**  
Quorum was established with roll call. **Present:** Georgia Baca, Karen Wezwick, Gloria Pacheco, Shannon Ortiz, Emily Ulibarri, and Matthew Cordova. **Absent:** Lawrence Vigil and Jessica Flores
- II. Call of Meeting to Order --** Chair Baca called the work session to order at 11:04am.
- III. Approval of Agenda –** Emily Ulibarri motioned we approve the agenda, Shannon Ortiz 2<sup>nd</sup>; vote showed all in favor--motion passed.
- IV. Approval of Minutes –** no minutes presented, as this was a work session.
- V. Public Comments –** no comments allowed—work session.
- VI. Informational/Discussion Items**
  - A. Staff Stipends/Clarification and deadlines:** Chair Baca and Sec./Treas. Wezwick went over the stipend pages, so all will be able to complete their own by the 19<sup>th</sup>, when the rough draft copies will be reviewed by Chair, with Wezwick's help. All copies will then be walked over to HR at same time, so there are little to no discrepancies.
  - B. Continuation of By-laws and Constitution review:** review finished with Constitution, with a proposed amendment offered, so that a vote may be proposed next Regular Meeting.
- VII. Action items –none**
- VIII. Unfinished Business / Follow-up Items**  
Election preparation for Staff Senate  
Employee End of Semester (year) get together (survey)  
Faculty In-service input request (Staff Video)  
By-Laws & Constitution review / wrap-up
- IX. New Business -- none**
- X. Adjournment—**Emily Ulibarri motioned the meeting be adjourned, Matthew Cordova 2<sup>nd</sup>, vote was taken--with all in favor, motion passed, meeting adjourned at 11:54am.