



FACULTY SENATE MINUTES

Regular Meeting

Friday, August 12th, 2019,

2:00 pm, MEC Atrium

I. Call of Meeting to Order and Establishment of Quorum

- A. Establishment of Quorum 2:12pm (3 of 4 elected senators present)
Breanna Gould (Chair), Susan Grohman (Vice Chair), Geno Castillo (Senator/STEM/Business), Larry Fields (Faculty, Humanities) Eugene Sandoval (Senator Trades/Auto by proxy for Louie Plagge) Patricia Kuhlman (Senator Satellite), Linda Salazar, (ex-officio/LRC), Daniel Twitchell (Humanities faculty) Joy Shrum (Nursing Faculty), Lucia Gomez-Vaughan(Nursing faculty), Jackie Romero-Arguello (Nursing faculty) Anthony Baca (Trades faculty) and Jason Killian (Humanities faculty)
- B. Call Meeting to Order at 2:12pm

II. Approval of Agenda

- A. Motion to approve agenda made by Gene Sandoval, Second by Patricia Kuhlman. Motion carried.

III. Informational/Discussion Items

- A. Reports from all Senators
 - Reviewed tasks of senators and reports.
 - Vacancy for senator of Allied Health, Science and Nursing. Suggested that Jackie Romero fill the role.
 - Vacancy for Senator of Humanities, Adult Basic Education and Early Childhood. Suggested Larry Fields fill the vacancy.
 - Senator Report: Trades: Eugene Sandoval as proxy for Louie Plagge. Reported many adjunct openings that are unfilled.
 - Senator Report: Associate Members: Kim Baca. No report.
 - Vacancy for Senator of STEM and Business. Geno Castillo present at meeting. Nichole Collins suggested to fill role.
 - Senator Report: Satellite: Patricia Kuhlman. Reported low enrollment at satellites. Mentioned students attempting to take sociology online could not enroll as instructor permission was needed. More recruiting needed for Springer satellite. New welding instructor needed.
 - Senator Report: Senator Ex Officio, Learning Resource Center. Discussed funding needs for the GED program, learning resource center resources and for faculty.
- B. Special Election Committee
 - Lucia Gomez-Vaughan to send election material through Survey monkey to faculty.
- C. Secretary Position
 - Jason Killian volunteered for position as Secretary.
- D. Meeting Times and Policies
 - Survey to be sent to faculty asking what days and times they can meet. Members asked to review senate bylaws, including the

requirement of attending 2 Board of Trustee meetings an academic year.

- Senators are required to remain for the entire meeting as to maintain a quorum.

E. Master Syllabus

- Approved by last year's faculty senate. Clarification of formatting on master syllabus Discussion of what is requires and what can be edited. Faculty chair will email master syllabus to all faculty.

F. Online Mandatory Trainings.

- Discussion about changing the end of semester trainings from all week at the end of Fall/Spring semester to 2-3 days of trainings. Discussion of moving some trainings online to allow out of town and out of state adjunct the opportunity to take these trainings.

G. Faculty Evaluations

- Discussion tabled

H. Curriculum Committee Chair

- Discussion tabled

IV. Action Items

A. Approval of Secretary

- Motion by Susan Grohman to approve Jason Killian as Secretary. Seconded by Eugene Sandoval. Motion carried.

V. New or Follow-up Items for Next Meeting's Agenda

A. Discussion of WEAVE

VI. Adjournment

- A. Motion to adjourn at 2:53pm by Susan, second from Eugene. Motion Carried. Adjourned at 2:53pm