



MINUTES

Staff Senate
Regular Meeting
September 13, 2021
1:00 pm Google meet

- I. Establishment of Quorum / Roll Call**
Present: Georgia Baca, Raymond Varela, Shannon Ortiz, Emily Ulibarri, Lawrence Vigil, Jessica Flores, Matthew Cordova, Gloria Pacheco.
- II. Call of Meeting to Order:** Quorum established, Chair Baca, calls meeting to order, at 1:05
- III. Approval of Agenda:** Senator Vigil, motions to approve agenda, Senator Flores, seconded, Roll call seized, members in attendance agree, motion carries, Agenda approved.
- IV. Approval of Minutes:** Regular meeting 9/03/21
Senator Ulibarri motions to accept minutes, Senator Ortiz, seconded, Roll call seized, members agree, motion carries, minutes approved.
- V. Public Comments:** NONE
- VI. Informational / Discussion Items**
 - A. Staff Senator (committee reports):**

Shared Governance Council: Senator Vigil, reports as Chair for SGC, the committee met with a full quorum on 9-1-21, during which they elected VP Gene Sandoval. A discussion regarding policy and procedures regarding students and faculty, safety protocols. He mentions the Bill in progress to raise faculty sick leave. The Grievance policy has been passed through Shared Governance, to be submitted to the President and the BOT for approval.

Retention and Completion: Senator Varela, reports regarding their meeting held last week, they are looking at the continuation of revisions on the policy handbook, as well as the restructuring of committees, they will possibly be absorbing the recruitment, advisement and tutoring committees, the organization process is to consolidate and reduce redundancy in group meetings.

Physical Plant/Facilities and Safety: VC Cordova, discusses they have been working on a facilities master plan to guide the type of funding, necessary to repair, upgrade or rebuilding of facilities in and around campus.
 - B. Criterion 5 information:** SS Chair reports on Criterion 5, she states that committee Chairs are invited to begin preparation for onsite focus visit in February of 2022, during the meeting President encourages all Senates and committees to become familiar and understand Criteria.
 - C. Presentation of draft Handbook:** Senator Varela, reports on the handbook (faculty and staff), which is under review for merging and revisions intended for accuracy and clarity.
 - D. Invitation for Strategic Plan preparation/representatives:**
VC Cordova was recommended and accepted as representative to participate, in preparation for the Strategic Plan committee.

VII. Unfinished Business / Follow-up Items:

The draft (Faculty/Staff) Handbook presentation is tabled until further notice.

Senator Cordova, addressed concerns regarding Salary Parity.

VIII. Action Items: None

IX. New or Follow-up Items for next meeting: adjourned at

Next Meeting scheduled 1:00 Fridays (STC) online or/at LCC Cafeteria), (TBA)

X. Adjournment: Senator Cordova, motions to adjourn, Senator Flores, seconded, all agree motion carries at 2:23