



MINUTES

Shared Governance Regular Meeting
November 18, 2022; 1:00 pm
Allied Health NO10 & Google Meet

- I. Establishment of Quorum – in attendance: Francisco Apodaca (Dr. Carol Linder proxy vote), Georgia Baca, Nichole Collins, Amaliah Cruz, Sherry Goodyear, Paige Gowen, Rachael Lucero, Jonathan Lujan, Shannon Ortiz, Betsy Sanchez, Raymond Varela, and Karen Wezwick
- II. Call of Meeting to Order – occurred at 1:02pm
- III. Approval of Agenda -1st motion by Rachael Lucero 2nd by Nichole Collins, motion passed
- IV. Approval of Minutes –tabled,
 - A. Regular Meeting – April 22, 2022 as per Georgia Baca these minutes were already approved in a bulk at last meeting in June 2022. She also stated that if you didn't attend that meeting the minutes cannot be approved.
 - B. Regular Meeting minutes for –October 7, 2022, October 18, 2022, October 21, 2022, 1st motion by Francisco Apodaca, 2nd by Rachael Lucero, motion passed
 - C. Regular Meeting - November 4, 2022 tabled due to not prepared for meeting date 1st motion by Francisco Apodaca, 2nd by Nichole Collins, motion passed
- V. Public Comment (3 minutes per speaker) – Francisco Apodaca on structure of Shared Governance even though it had been voted on the bylaws have not been formulated to reflect that action item. The inclusion of Assessment, IT/DE, and Retention and Completion, those are not employee bodies they are institutional committees and should not reflected and contrary to the mission of Shared Governance which is to reflect the working bodies of the institution as to represent those institutional bodies outside of the Board of Trustees. Shared Governance is made up of working bodies which Assessment, IT/DE and Retention and Completion are institutional with a mission on academic or assessment. When adding those committees, it dilutes the counsel.

Georgia Baca states that the history of Shared Governance was never meant to be broken down further than the four areas and she agrees with Mr. Apodaca because if you review the Shared Governance Counsel webpage it explains the purpose of Shared Governance. It is where employees could have a voice in whatever department they worked in. Faculty had a voice with Faculty Senate, but others did not have a voice and when HLC came they noted it and stated that there needed to be a Shared Governance where everyone had a voice and worked together. Then directors stated they didn't have a voice then they had a counsel and was presented to the Board to accept at least the Academic Directors and then later add Staff Directors to be advising as Academic Directors do for faculty. The three different committees Retention/Completion, Assessment and Welcoming were assigned to be under Faculty and Staff Senates. Then Student Senate was brought in which before it was just a club. Assessment, Retention/Completion, IT/DE Welcoming provide Shared Governance with information and are not the voice of Shared Governance. Shared Governance purpose is to serve a collective unit and working together as one voice.

Rachael Lucero stated in response to Francisco Apodaca that in the bylaws anyone who wants representation can ask for it and Shared Governance can elect to approve it. She asked Georgia. if Directors are considered staff or their own group? Because that is where some felt that there was going to be over representation of some groups and of others not enough. This is where the consideration of this structure came to be. Shared Governance had existed as Faculty, Staff, and Student Senates but if directors are not considered staff and have their own group and do they have two seats on Shared Governance? Georgia replied with that directors from Academics were recognized by the Board and were allowed to have a counsel. They would advise and did not have a vote in Shared Governance. Staff Directors were supposed to be removed from Staff Senate where it would only be the staff employees,

Directors (Academic and Staff) were allowed to only bring forth to Shared Governance and advise only. Shared Governance was where employees would have a voice because directors have their voice as an authority figure in their department.

Sherry Goodyear asks for clarification as to the make up of only the Staff, Faculty, Student Senates and the two directors that act as guides. Georgia responds with a yes and that the two directors would be one from Academics and the other from Staff, but at the time the two were Academic Directors before Staff Directors were removed from Staff Senate. There should only be six voting member (two from each Staff, Faculty, and Student Senate). This needs to be clear in the bylaws.

Raymond Varela agrees with every discussion and that the structure proposed has an over representation of staff and under on faculty. Adding more groups to increase membership and the previous structure of Staff, Faculty and Student Senates.

VI. Action Items

A. Action on Luna Representation/Shared Governance Structure – Rachael Lucero makes a 1st motion to go back to the original structure of two member from each of the following Staff, Faculty, and Student Senates and two non-voting members (one from Academic Directors and one from Staff Directors) Sherry Goodyear 2nd motioned, motion passed and voted by Sherry Goodyear, Rachael Lucero, Amaliah Cruz, Paige Gowen, Jonathan Lujan (All approve with Francisco Apodaca denying because he wanted more time for clarification but does agree with the decision made.)

B. Action on revised bylaws – Tabled for next meeting Rachael Lucero 1st motion, 2nd motion by Francisco Apodaca motion approved

C. Faculty Senate Bill about QPR Training – 1st motion by Rachael Lucero, 2nd motion by Jonathan Lujan motion approved

VII. Informational/Discussion Items

A. Faculty Senate – setting up a PDP training during in-service week in January on Class Technology for virtual classroom teaching, reach out to staff and doing a training on the Google Suite of tools for everyone staff and faculty, and discussions on new LMS for the campus. Also will be holding the QPR during in service. During the December in service week the only training will be regarding Mental Health Awareness which is an all day which is a 30 seat online occupancy on December 15th.

B. Student Senate – they finished setting up the Thanksgiving Day dinner and they are working on the float for the light parade.

C. Staff Senate – working on a bill to changing the amount of credit hours custodial staff per semester and a survey for staff and faculty regarding about things happening on campus that affect the employees

D. Retention & Completion – working on membership and the Retention and Completion plan, climate survey

E. Assessment – Rachael has been getting the CLOAs in the Google Classroom and Fall22 classes with General Core already input into the forms for all instructors

F. IT/DE – Class is the new virtual classroom and begin reviewing new LMS,

G. Academic Leadership -

VIII. New or Follow-up Items for Next Meeting

A. Next meeting scheduled for December 2 at 1:00 pm

IX. Adjournment - called at 2:22pm, after 1st motioned by Sherry Goodyear, and 2nd motioned by Rachael Lucero all in favor.