



Agenda

Staff Senate
Emergency Meeting
September 23, 2025
Tuesday 2.00 pm
Amberlyn's Office in Allied
Health/ Google Meeting

- I. Establishment of Quorum / Roll Call**
Amberlyn Gonzales, Crystal K. Western Ford, Fayla Ray, Anthony Lujan, Andrea Lucero, Alejandro Montoya
- II. Call of Meeting to Order**
- III. Approval of Agenda–September 12, 2025**
Amberlyn made a motion to approve the agenda. Alejandro seconded that motion.
- IV. Approval of Minutes–September 12, 2025**
Fayla made a motion to approve the minutes of September 12, 2025. Andrea seconded that motion.
- V. Public Comments (3 min. limit)**
No public comment.
- VI. Informational / Discussion Items (Action Item if specified)**
 - Vote on regular monthly meeting being the third tuesday of the month at 2pm -
Action Item - Yes, meetings will be 3rd Tuesday monthly at 2 pm except for October which will be
 - October movie nights
Distributing candy bags for Halloween was suggested at the last meeting, but this was nixed due to needing to do a fundraiser event instead. So movie nights in October would be our fundraiser to initiate our budget. We would have popcorn, candy, pickles, drinks for a fee and the movie is free. Alejandro suggested Friday evenings are better for movie nights than Saturdays. Fayla agrees. Movie nights on 10/17 and 10/24. Andrea asked if we wanted to fundraise via the concession stand at Luna games. Amberlyn moved to table this until we have more information at the next meeting. Fayla seconded the motion. Alejandro - how much are we willing to spend up front for movie night? Sell candy bags with the staff senate business cards that Fayla made? Charge for food, movie is free. How much do we charge for food? Amberlyn will prepare a quote for the cost of food, divide up cost among 5 of us (Fayla has already made her contribution of candy). Crystal will update everyone on the status of showing movies once we hear back from Dr. Linder on movie night permission.
 - Bylaws revisions
Schedule a work session to work on this. We need 8 members. Alejandro met with Dr. Romero to ask about how much authority the Staff Senate has. She said we can put things into

our bylaws that explain how to address issues that staff might bring. Create a pipeline for how to address concerns. Needs to be a delineation between a systematic issue or an interpersonal issue. Amberlyn suggested Alejandro work on this, type up these ideas, bring it to the staff senate and we decide on incorporating this into our bylaws. Next work session October 9 at 2:30 pm to work on bylaws and movie night planning.

- Staff email updated so we can invite all staff.

Crystal created a list of all staff from the current directory in order to use to email staff regarding monthly meetings and elections.

- SS Elections

Crystal will send out an email tomorrow 9/24 to all staff announcing elections on October 23 at 2 p.m. Include the nomination form. Nominations must be in 14 days prior to the election or October 9. Make it clear that any staff member can be nominated for staff senate. Nominees should be present at the October meeting whether they accept or decline. Elections will be held on October 23 at our regular meeting at 2 pm.

VII. Unfinished Business / Follow-up Items

- **Staff Organizational Chart**

Amberlyn talked to Kristi, HR director, who is not sure what the categories are, and Kristi wants more time to figure out the chart. Alejandro said that as part of our bylaws revision, we might get rid of the chart or revise the chart so that it works for us.

VIII. New or Follow-up Items for next meeting

IX. Adjournment

The meeting adjourned at 3:02 p.m.