



**Staff Advisory Senate
Regular Meeting
July 26, 2019, 9:00 a.m.
Student Services--Fiscal Office**



MINUTES

- I. Meeting was called to order at 9:06 am.
- II. Francina Martinez, Karen Wezwick, and Amanda Lucero were in attendance.
- III. As there is currently not enough membership represented, this is a work session.
- IV. Amanda and Karen took the Oath of Office.
- V. Discussion on other members to be considered for appointments for vacancies was held, where the following would take place:
 - Amanda will speak to several people from the Administrative Assistants group,
 - Francina will talk to several people in the Professional Group, then report to
 - Karen, who will then know whether or not to talk to several different people in the Professional group.
 - We will all approach the grounds guys and custodians to see if we can get someone to represent them, and will continue looking for one from the “Admin Other” group.

When more members are recruited and sworn in, then we will come back together and elect officers.

VI. Other Business:

- Officers need to be elected
- Need to get the web page updated
- We need to get a quorum
- We need the SAS group email updated
- Activities to be considered for the year:
 - Degree Attainment requirement—as related to time needed to be on job/in class
 - Board needs to look at travel
 - Shared Governance—whoever gets elected into the Pres. & VP spots goes
 - October Haunted House
 - Christmas Activity—pins & certificates to do
 - BBQ (at some point)

VII. Next Meeting will be held Friday, August 23rd, at 9am at Humanities Conference Room

VIII. Adjournment--motioned by Amanda, seconded by Francina—meeting adjourned at 9:55 a.m.

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