

**LUNA COMMUNITY COLLEGE
BOARD OF TRUSTEES
SPECIAL MEETING MINUTES**
Wednesday, May 19, 2021 @ 10:00 am
LCC Student Success Center Board Room

Call Meeting to Order and Establish a Quorum

Roll Call

Present: Madam Chair Dr. Phyllis Martinez, Madam Vice Chair Dianna Medrano, Madam Secretary Louise L. Portillos, Trustee Mark Dominguez, Trustee Kenneth Medina, Trustee Dr. Gilbert Sena and Trustee Maximiliano G. Tenorio, Jr.

Also Present: Interim President Morris Madrid, Incoming LCC President Dr. Edward Martinez, Executive Office Manager SherylAnn Yara, Information Specialist Ray Baca, Jesse Gallego Public Information Officer, Karen Wezwick, Branch Campus and Location Coordinator/SS, and Dr. John Thompson, CTE Director.

Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Kenneth Medina.

Approval of Agenda

Trustee Dr. Gilbert Sena moved for approval of the Agenda. Trustee Max G. Tenorio, Jr. seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Dr. Gilbert Sena	Yes
Trustee Max G. Tenorio, Jr.	Yes		

The vote for approval of the Agenda was unanimous.

At this time, Madam Chair Dr. Phyllis Martinez thanked Dr. Edward Martinez for being present today and further advised that it is a privilege that he has accepted the position of LCC President.

Next, in the following order, Trustee Dr. Gilbert Sena, Trustee Mark Dominguez, Madam Vice Chair Dianna Medrano, Madam Secretary Louise L. Portillos, Trustee Max G. Tenorio and Trustee Kenneth Medina, individually welcomed incoming LCC President, Dr. Edward Martinez to LCC and advised that they all look forward to working with him.

Incoming LCC President Dr. Edward Martinez thanked the Board of Trustees for selecting him to lead this College and assured that he will dedicate himself to this institution.

Next, Interim President Morris Madrid addressed the Board with a couple of announcements.

1. LCC received a letter from the Higher Learning Commission on May 11, 2021 regarding some complaints. Response to letter is due on June 12, 2021 and a tentative visit from HLC is scheduled in July 2021.
2. A letter will be going out this week regarding everyone fully returning to work on June 1, 2021. We will work with high risk and special accommodating persons.
3. Interim President Morris Madrid received many compliments regarding LCC Graduation. Interim President Morris Madrid thanked all who were involved in putting the event together and made it an enjoyable and memorable event.

Trustee Mark Dominguez then thanked all involved and apologized to the students, as he was not able to attend due to him being ill. Trustee Mark Dominguez also congratulated the students.

Madam Vice Chair Dianna Medrano also thanked everyone involved and apologized as she was also unable to attend.

Madam Secretary Louise L. Portillos also thanked Interim President Morris Madrid and all involved in putting on the ceremony and advised that she truly enjoyed it.

Executive Session (Roll call is required)

Trustee Max G. Tenorio moved that the Board convene into Executive Session. Trustee Mark Dominguez seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Dr. Gilbert Sena	Yes
Trustee Max G. Tenorio, Jr.	Yes		

The vote that the Board convene into Executive Session was unanimous.

Return to Regular Session (Roll call is required)

Trustee Kenneth Medina moved that the Board reconvene into Regular Session from Executive Session where no action was taken. Trustee Max G. Tenorio, Jr. seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Dr. Gilbert Sena	Yes
Trustee Max G. Tenorio, Jr.	Yes		

The vote for approval that the Board reconvene into Regular Session from Executive Session where no action was taken was unanimous.

Action Items

A. Requesting approval – Final Contract for LCC President

Prior to the motion and the vote, Madam Chair Dr. Phyllis Martinez had incoming LCC President Dr. Edward Martinez sign his contract.

Trustee Mark Dominguez moved for approval of the final contract for LCC President. Madam Vice Chair Dianna Medrano seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Dr. Gilbert Sena	Yes
Trustee Max G. Tenorio, Jr.	Yes		

The vote for approval of the final contract for LCC President was unanimous.

B. Requesting approval – Administrative positions.

Madam Chair Dr. Phyllis Martinez advised that the Board does not need an action item on this, as the Board will continue current personnel and the positions they are in until June 30, 2021, for only those who have signed a letter of intent, and these are solely Administrative positions.

Announcement on date, time and location of next LCC BOT meeting(s)

- Regular Board Meeting – Tuesday, June 8, 2021 @ 10:00 am – LCC Student Success Center Boardroom.

Adjourn

Trustee Dr. Gilbert Sena moved for adjournment. Trustee Max G. Tenorio, Jr. seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Dr. Gilbert Sena	Yes
Trustee Max G. Tenorio, Jr.	Yes		

The vote for adjournment was unanimous.

Dr. Phyllis Martinez, Board Chair

Louise L. Portillos, Board Secretary

SherylAnn Yara, Recorder