

**LUNA COMMUNITY COLLEGE
BOARD OF TRUSTEES
SPECIAL MEETING**

Tuesday, November 17, 2020 @ 2:00 pm
LCC Student Success Center Board Room

Call Meeting to Order and Establish a Quorum

Roll Call

Present: Madam Chair Dr. Phyllis Martinez, Madam Vice Chair Dianna Medrano, Madam Secretary Louise L. Portillos, Trustee Mark Dominguez, Trustee Kenneth Medina and Trustee Maximiliano G. Tenorio, Jr.

Also present: Executive Office Manager, SherylAnn Yara and Information Specialist Ray Baca.

Pledge of Allegiance

Trustee Mark Dominguez led the Pledge of Allegiance

Approval of the Agenda

Madam Vice Chair Dianna Medrano moved for approval of the Agenda with no changes. Trustee Max G. Tenorio, Jr. seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Max G. Tenorio, Jr.	Yes

The vote for approval of the Agenda with no changes was unanimous.

Action Items

1. Discussion/Review and Requesting approval of Professional Services Contract awarded to Gold Hill Associates for the purpose of conducting a Presidential Search for Luna Community College.

After some discussion and questions and answers between the Board of Trustees and Dr. Nolte and Dr. Pullium of Gold Hill Associates, it was determined that the following changes/additions would be made to the contract between Luna Community College and Gold Hill Associates;

Scope of Work – Phase 1: Search Procedure/Establishment of Criteria

#4. Advertise and conduct focused group sessions with campus and community constituencies for input into position profile in conjunction with an LCC Liaison.

#6. Prepare position announcement and professional advertising based on criteria accepted by the committee and the Board of Trustees and Human Resources, as appropriate with the support and help of Luna Community College Public Relations person (Jesse Gallegos).

Phase 2: Recruitment

#4. Advertise and actively publicize the position in local, regional, and national publications, to attract and secure a diverse and qualified pool of applicants. Gold Hill Associates will post on their website and send emails to perspective candidates. Luna Community College will pay cost for the advertisement in the Chronicle of Higher Ed, not in print, but on their website – more coverage.

5.1 Compensation – include compensation for additional expenses associated to the search, not to exceed \$3,000.00, providing detailed accounting.

Compensation - \$30,000 + GRT.

*****Underlining reflects changes/additions/amendments*****

Trustee Mark Dominguez moved for approval of the Professional Services Contract awarded to Gold Hill Associates for the purpose of conducting a Presidential Search for Luna Community College with the above underlined changes/additions/amendments. Trustee Kenneth Medina seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Max G. Tenorio, Jr.	Yes

The vote for approval of the Professional Services Contract awarded to Gold Hill Associates for the purpose of conducting a Presidential Search for Luna Community College with the above underlined changes/additions/amendments was unanimous.

Executive Session (Roll call is required)

Madam Vice Chair Dianna Medrano moved that the Board convene into Executive Session. Trustee Kenneth Medina seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Max G. Tenorio, Jr.	Yes

The vote that the Board convene into Executive Session was unanimous.

Return to Regular Session (Roll call is required)

Trustee Kenneth Medina moved that Board reconvene into Regular Session from Executive Session where no action was taken. Trustee Max G. Tenorio, Jr., seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken by Madam Secretary Louise L. Portillos and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Max G. Tenorio, Jr.	Yes

The vote that the Board reconvene into Regular Session from Executive Session was unanimous.

Announcement on date, time and location of next LCC BOT Meeting(s)

- Regular Board Meeting – Tuesday, December 8, 2020 @ 2:00 pm – LCC Student Success Center Board Room.

Adjourn (Roll call is required)

Trustee Kenneth Medina moved for Adjournment. Trustee Max G. Tenorio, Jr., seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken by Madam Secretary Louise L. Portillos and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Max G. Tenorio, Jr.	Yes

The vote for Adjournment was unanimous.

Dr. Phyllis Martinez, Board Chair

Louise L. Portillos, Board Secretary

SherylAnn Yara, Recorder