



**MINUTES**  
**STAFF SENATE**  
**REGULAR MEETING**  
April 8, 2021; 1:00pm, Virtual



- I. **Establishment of Quorum / Roll Call**  
**Present:** Georgia Baca, Karen Wezwick, Emily Ulibarri, Jessica Flores, Gloria Pacheco, Matthew Cordova, Lawrence Vigil, and Shannon Ortiz. **Guests:** Cynthia Branch, Renee Maestas, Germaine Baca, and Michael Montoya.
- II. **Call of Meeting to Order** – with a quorum, the meeting was called to order by Chair Baca at 1:07pm.
- III. **Approval of Agenda** – Acceptance of the agenda, with changes (to add comment on Minutes of Oct. 9, 2020), was proposed by Gloria Pacheco, 2<sup>nd</sup> by Shannon Ortiz. Roll call vote, all in favor – motion passed.
- IV. **Approval of Minutes**  
Regular meeting minutes on March 10, 2021 were presented for approval. Shannon Ortiz motioned they be accepted as is, Jessica Flores 2<sup>nd</sup>, Roll call vote, all in favor – motion passed. The minutes for the work session on March 25, 2021 were not available.  
\*\*Due to review for stipend Submission, a needed change to October 9, 2020 minutes was needed to add that Amanda Lucero had resigned from Staff Senate, upon being moved into the Chair for Shared Governance, which opened up her spot in the Administrative Assistants group. This was not made clear in the working for the minutes, and was thus a necessary clarification. (Item B & C)
- V. **Public Comments** – there were no comments.
- VI. **Informational/Discussion Items**
  - A. **Staff Senate Stipends/Clarification and deadlines** – Karen Wezwick described the documents that will be utilized for submission to HR for Staff Stipends later in the semester.
  - B. **Employee End of Semester(year) get together - plans/ideas** – Chair Baca mentioned that Matthew Cordova had some great ideas for putting together an event for the employees/staff, making it a family thing, with BBQ, Food Truck, and Vendors. He described how he enjoyed the fireworks from this hill, at Luna, as a result of having to find a suitable spot for his father.
  - C. **Review of google documents shared drive** – discussion only, Chair Baca revisited how members can get access to all the docs required on the Shared Drive, and Karen Wezwick explained how to find the shared drive, and what docs, etc. are there.
  - D. **Continuation of By-laws and Constitution review** – there was more review done,
- VII. **Action items** – there were no action items this meeting.
- VIII. **Unfinished Business / Follow-up Items**
  - A. Stipends clarification & Deadlines
  - B. Continuation of By-laws and Constitution review
  - C. Elections
  - D. Employee Event
- IX. **New Business** – no new business
- X. **Adjournment** – There being no further business, Gloria Pacheco motioned for adjournment, Matthew Cordova 2<sup>nd</sup>, the meeting was adjourned at 1:47pm.  
Next Regular Meeting is scheduled for Friday, April 9<sup>th</sup>, 2021 at 1:00pm virtually, with a work session to be announced.