



MINUTES

Academic Leadership Committee

July 31, 2025

3:15 pm Conference Room 103-Room Behind Board room

- I. **Establishment of Quorum**
- II. **Call Meeting to Order - 3:31 pm**
- III. **Approval of Agenda** - July 31, 2025 Tycie moves to approve the Agenda Jeff seconded
- IV. **Review of Minutes** – Erick Wright motioned to approve the minutes from the last meeting on July 17, 2025. Jeff seconded.
 - a. July 17, 2025
- V. **Informational/Discussion Items**

A. Academic Leadership Membership Voting Members

- a. Academic Directors
- b. Director Academic and Career Planning
- c. Director Adult Education
- d. IT Director
- e. Athletic Director

B. Discussion Items:

- **Bylaw Changes:** The committee discussed several changes to the bylaws. It was noted that the vice-chair, once elected, will serve a two-year term: one year as vice-chair and the second year as chair.
- **Librarian's Role on Committee:** The committee discussed the librarian's role and potential removal as a voting member. The original reason for their presence was to serve as a resource for students. However, a concern was raised regarding the librarian's role and the new Vice Chair's alignment with the ITDE committee and potential issues with the Higher Learning Commission (HLC) regarding the committee's structure and representation.
 - **Arguments for removal:** Removing the librarian as a voting member would help resolve issues with tie votes, meeting quorum, and ensuring regular attendance.

- **Arguments against removal:** It was noted that the librarian provides a valuable resource related to hard copies, periodicals, and research engines. Removing them entirely could negatively impact how the HLC views the committee.
 - **Proposed Solution:** The committee discussed changing the librarian's role to an **ad-hoc** or **non-voting member**. This would allow them to attend meetings as needed for informational purposes. This amendment would be added to the bylaws.
 - A motion was made to add non-voting members to the committee for informational purposes. The committee did not accept the bylaws as they were on July 31, 2025.
- **Other Bylaw Changes:** A bylaw change was proposed to reflect the updated member name for Gloria Ortiz as the Academic and Career Planning Director.
 - **Shared Governance Representatives:** The committee discussed nominating representatives for the Shared Governance committee.
 - Gloria Ortiz was nominated by Tycie but declined.
 - Valerie was nominated by Tycie and accepted.
 - The group also discussed when the Shared Governance committee will meet next, as the last meeting was in May.

VI. **Action Items:**

- A. **Bylaw Amendments:** The committee will accept new bylaws. Gloria Ortiz moved to add non-committee members on an ad-hoc basis for informational purposes; Jeff seconded. A separate motion was made by Tycie, seconded by Valerie Montoya, to amend the bylaws.
- B. **Shared Governance Representatives:** Valerie Montoya was elected as a representative. The nomination of Chris Smith was tabled until the next meeting.

VII. **New or Follow-up Items for Next Meeting**
Elect Second shared governance Representative

Next Regular Meeting:
Thursday August 7, 2025 3:00pm.

VIII. **Adjournment Maxine moved to adjourn Jeff seconded to adjourn the meeting. All members were in favor of the meeting being adjourned at 3:53 pm.**