



## Minutes

Staff Senate  
Regular Meeting  
June 26, 2025  
Thursday, 10:00 am  
Amberlyn's Office in Allied  
Health/ Google Meeting

**I. Establishment of Quorum / Roll Call**

Amberlyn Gonzales  
Crystal Western Ford  
Andrea Lucero  
Alejandro Montoya

**II. Call of Meeting to Order 10:04 am**

**III. Approval of Agenda–May 8, 2025**

Amberlyn moves to approve agenda May 8, 2025 agenda. Andrea seconds this motion.

**IV. Approval of Minutes–May 8, 2025**

Amberlyn moves to approve minutes of May 8, 2025. Crystal seconds this motion.

**V. Public Comments (3 min. limit)**

No public comment

**VI. Informational / Discussion Items (Action Item if specified)**

Discussed and completed stipend paperwork for all members including Jacob Walker. We plan to turn our paperwork in today due 6/26/2025.

Discussed issues with staff being unable to access budgets and information in Workday. Questioned why certain budgets are not accessible to staff.

**VII. Unfinished Business / Follow-up Items**

**a. How to do a proposal to suggest a 4-day work week**

Andrea talked with Tracy who said her CDL faculty works four tens now. Tracy said having 4-day weeks especially in winter for some who live out of town. Discussion around how to do 4-day work weeks especially in Student Success. Current staffing shortages make this difficult. With new VP being hired currently, we feel we need to wait until that new hire is acclimated to LCC before we bring this up formally. Alejandro suggested giving staff a choice between comp time or overtime or working a flexible week. If recruiters get overtime, it provides an incentive to do more events. There are a lot of logistical issues that need to be addressed in order to make this possible e.g. online v. in-person registration, navigating LCC website on phone or on a laptop, hours that Student Success is open, etc.

**b. Budget proposal for Staff Senate**

Crystal will create a memo explaining that we're asking for \$600 so we can have events. Amberlyn is planning to ask Sharisee about our budget.

**c. August welcome back event**

Wednesday, August 13, 2025

Ask the Foundation for donations? \$100 in donations. Crystal will ask the Foundation for monetary donations. Crystal will send out Google Form asking how many faculty and staff will show up. If no donations are received, we'll pay for and make desserts ourselves. Amberlyn will put in a facility request for the cafeteria from 1-4. Request volleyball nets and cornhole from facilities. Andrea asks Dominic's cousin about using his food truck. Is permission from facilities needed to have a food truck?

**d. Recruitment of new members**

Missing maintenance, technician, administrative other. Waiting to hear from Dr. Eva Harris Shields on July 1 for a list of staff.

**VIII. New or Follow-up Items for next meeting**

**IX. Adjournment**

The meeting adjourned at 12:04 p.m.