

LUNA COMMUNITY COLLEGE
BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
Thursday, August 19 2021 @ 9:00 am
LCC Student Success Center Board Room

Call Meeting to Order and Establish a Quorum

Roll Call

Present: Madam Chair Dr. Phyllis Martinez, Madam Secretary Louise Portillos (via zoom), Trustee Mark Dominguez, Trustee Kenneth Medina and Trustee Dr. Gilbert Sena.

Also Present: President Dr. Edward A. Martinez, Ray Baca, Information Specialist, Jessica Flores, Recorder, Morris Madrid, CFO/VP of Finance, Jesse Gallegos, Public Relations and Eugene Sandoval, Automotive.

Absent: Madam Vice Chair Dianna Medrano and Trustee Maximiliano G. Tenorio, Jr.

Pledge of Allegiance

The Pledge of Allegiance was led by President Dr. Edward A. Martinez.

Approval of the Agenda

Trustee Kenneth Medina moved for approval of the Agenda. Madam Secretary Louise L. Portillos seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken by Recorder Jessica Salas, and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Secretary Louise L. Portillos	Yes
Trustee Mark Dominguez	Yes	Trustee Kenneth Medina	Yes
Trustee Dr. Gilbert Sena	Yes		

The vote for approval of the Agenda was unanimous.

Executive Session (Roll call is required)

Trustee Kenneth Medina moved that the Board convene into Executive Session. Trustee Dr. Gilbert Sena seconded the motion,

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken by Recorder Jessica Flores, and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Secretary Louise L. Portillos	Yes
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Trustee Mark Dominguez	Yes	Trustee Kenneth Medina	Yes
Trustee Dr. Gilbert Sena	Yes		

The vote that the Board convene into Executive Session was unanimous.

Return to Regular Session (Roll call is required)

Trustee Kenneth Medina moved that the Board reconvene into Regular Session from Executive Session where no action was taken. Trustee Dr. Gilbert Sena seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call. Roll call was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Secretary Louise L. Portillos	Yes
Trustee Kenneth Medina	Yes	Trustee Mark Dominguez	Yes
Trustee Dr. Gilbert Sena	Yes		

The vote that the Board reconvene into Regular Session from Executive Session where no action was taken was unanimous.

Action Items

1. Discussion/approval of President’s Goals and Performance Evaluation.

Trustee Mark Dominguez moved for approval of the President’s Goals and Performance Evaluation from his current contract. Trustee Dr. Gilbert Sena seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken by Recorder Jessica Flores, and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Secretary Louise L. Portillos	Yes
Trustee Mark Dominguez	Yes	Trustee Kenneth Medina	Yes
Trustee Dr. Gilbert Sena	Yes		

The vote for approval of the President’s Goals and Performance Evaluation from his current contract was unanimous.

2. Discussion/Action requesting authority for Luna Community College President Dr. Edward Martinez to implement COVID-19 safe policy and procedures for the LCC Campus Community. The evolving and fluid nature of the pandemic conditions may require swift and decisive changes of protocol.

President Dr. Edward A. Martinez addressed the Board and advised that this is not an action item, although he would like to update the Board by letting them know that LCC does have a committee who has been meeting regularly regarding COVID-19 safe policy

and procedures and have been adhering to all guidelines provided by CDC, the State of New Mexico, etc.

Adjourn (Roll call is required)

Trustee Dr. Gilbert Sena moved for adjournment. Trustee Mark Dominguez seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken by Recorder Jessica Flores, and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Secretary Louise L. Portillos	Yes
Trustee Mark Dominguez	Yes	Trustee Kenneth Medina	Yes
Trustee Dr. Gilbert Sena	Yes		

The vote for adjournment was unanimous.

Dr. Phyllis Martinez, Board Chair

Louise L. Portillos, Board Secretary

Jessica Flores, Recorder