



## Minutes

Faculty Senate Regular Meeting

Friday, January 10, 2025

1:00-2:00 PM on Google Meet

Meeting link: [meet.google.com/rfg-wxek-uaw](https://meet.google.com/rfg-wxek-uaw)

- I. Establishment of Quorum: Kevin Williams, Billie Mathews, Gene Martinez, Mari Hill, Linda Salazar, Nichole Collins, Chantel Rivera
- II. Call of Meeting to Order: 1:01PM
- III. Approval of Agenda: Motion by Nichole, seconded by Gene. Motion carried.
- IV. Approval of Minutes: Motion by Gene to suspend minutes from the last meeting to the next meeting, seconded by Billie.
- V. Welcome of Guests/Public Comments (3 minutes per person):
  - a. Kimberly Baca
  - b. Geno Castillo: Thanked Faculty Senate for holding the meeting. Looking forward to what LCC faculty senate has in store in terms of future plans and accomplishments. Thankful to senators for serving the faculty community.
  - c. William Lindsey
- VI. Information/Discussion Items:
  - A. Senator Reports
    1. Kevin Williams (Associates Senator, Senate Chair) – Nothing to report.
    2. Gene Martinez (CTE Senator, Vice Chair) – Nothing to report.
    3. Chantel Rivera (Allied Health/Nursing Senator, Secretary) – Nothing to report from Nursing. Dental Assisting is working to finalize documentation to prepare for the accreditation meeting with CODA in April.
    4. Billie Mathews (Humanities Senator, Immediate Past Chair) – Tracking enrollment numbers and considering options for 8 and 16-week courses. Humanities and STEM has held a constructive department meeting. Billie has been asked by the BPA of the North Eastern section of NM to be a key note speaker on Tuesday to open their conference at highlands and conduct a workshop on creating the perfect PowerPoint presentation. Billie reported that Terrence will be a judge for some of the multimedia events for BPA.
    5. Nichole Collins (STEM/Assessment Senator) – STEM department is preparing classes for the Spring semester. STEM will continue to complete evaluations that did not take place in the fall. Reminding faculty to advise students who cannot find books in bookstore to contact their instructors for assistance. Assessment will continue to modify CLOA forms based on HLC requirements. Faculty will be notified when changes occur. Assessment is working with the curriculum committee to develop a process for storing information between both committees. ITDE met this morning and is continuing to transition people into ULTRA. Larry Paiz is going to be reaching out to individuals within the next couple of weeks to start orienting faculty to ULTRA. Larry is also wanting to collaborate with FS to hold a blackboard training during a coffee connect to allow faculty to ask questions in a relaxed environment.

6. Mari Hill (Adult Basic Ed., Business, Early Childhood Ed., Satellites Senator) – Nothing new to report. Excited for the semester to begin.
  7. Linda Salazar (Ex Officio/LRC) – Nothing to report. Wishing everyone a good semester.
- B. Standing Committee Reports
1. Elections Committee – No meeting held. Next meeting scheduled for March 2025.
  2. Professional Development Committee/In-service Week Committee – Recap of Week: Some sessions were canceled due to weather related issues. Monday's meeting was successful, though slightly noisy. Good attendance for many training sessions.
  3. Curriculum Committee – Nichole reported she will contact committee members to confirm their continued participation and determine suitable meeting times. Nicole urges curriculum changes to be submitted to the committee as soon as possible.  
Gene Martinez asked about the requirements for reintroducing the Blacksmith and Forging class. Nichole advised Gene to meet with his director to fill out required forms and to schedule a curriculum meeting to present their proposal.
- C. Discussion Items
1. Institutional Definition of "Freedom of Academia" – Kevin proposes FS determine an institutional definition that everyone at Luna agrees to for Freedom of Academia and challenges all FS members to come to the next meeting with a definition proposal.
  2. Plans for Coffee Connect – Next CC: Thursday, January 30, 2025. Kevin suggests inviting all LCC employees with a Valentine's theme to show that all are loved and appreciated. Kevin asks that everyone in FS consider bringing a treat for the meeting to share. The meeting will be held in the coffee area.
  3. Reminder of Board of Trustees Meeting Attendance Requirement- FS must attend 2 board meetings in order to get the stipend. If you have attended please send dates to Kevin for proper attendance documentation. If you cannot attend in person you must let the BOT secretary know so that she can put you on the list of attendance.
- VII. Action Item: Approval of Faculty Evaluation Policy- This is a new policy being proposed that will provide an explanation of why the evaluation is taking place and a follow up for what will happen after evaluations. These evaluation should be looked at as positive. Kevin proposes changing the term "disciplinary actions" to "purpose of corrective actions" or "areas in need of improvement" due to the negative connotations around the term disciplinary actions. Include in the appeals process that most appeals should revolve around academic freedom. FS members collectively agree to make those changes to the draft. The amended policy will be voted on at the next meeting on January 24, 2025.
- VIII. New or Follow-up Items for Next Meeting's Agenda:
- a) Vote on Evaluation Policy.
  - b) Freedom of academia discussion.
  - c) Issues with incorrect schedules.
  - d) STEM will be hosting a program with advisors to train them on how to advise students for the different STEM degrees.
  - e) Rachael is trying to start a welcome committee to provide a point of contact for new employees to ask questions and become properly oriented to their new position with LCC. If interested in participating send Rachael an email at [rlucero@Luna.edu](mailto:rlucero@Luna.edu).
- IX. Next Regular Meeting: January 24, 2025, at 1:00 PM in Google Meet
- X. Adjournment: Motion for adjournment by Gene, seconded by Linda. 2:10 pm.