



## MINUTES

Faculty Senate Regular Meeting  
Friday, August 26th, 2022  
1:00-2:20 PM, Google Meet

### I. Establishment of Quorum:

Rachael Lucero, Sherry Goodyear, William Lopez, Gene Martinez, Linda Salazar, Larry Fields, Billie Mathews

Guests: Nichole Collins, Betsy Sanchez, Doctor Dani Day

### II. Call of Meeting to Order: 1:01

III. Approval of Agenda: Billie Mathews motioned to approve the Agenda. Sherry seconded. Motion Carried.

IV. Approval of Minutes from the May 20 meeting: Sherry motioned to approve, and William seconded. Motion Carried

### V. Informational/Discussion Items:

#### A. Public Comment (3 minutes per person)-

Nichole Collins provided a reminder of LCC's e-sports team.

Betsy Sanchez enlightened all regarding the multiple opportunities for students to benefit from the Alliance Minority Participation organization. STEM students with declared majors in General Science, Pre-Engineering, Mathematics, and Computer Science are eligible to attend the AMP conference to be held at the start of October at New Mexico State University. \$600 stipends will be provided to cover the costs of room and board, as well as transportation. AMP also offers a \$300 "book scholarship" – which can be used to cover tuition and fee expenses. Miss Betsy asks that faculty and/or advisors refer interested students to contact her directly, Monday through Thursday, from 8:00 am until 4:00 pm.

#### B. Senator/Committee Reports

##### 1. Billie Mathews (Associates) –

Dr. Mathews encourages anyone who knows musicians (no matter their preferred genre or style) to have them email her ([bmathews@luna.edu](mailto:bmathews@luna.edu)) for information about, and insight into, the Fall 2022 Mariachi course.

##### 2. Larry Fields (Humanities, Adult Basic Education, and Early Childhood Education) –

Larry passed along his condolences to the friends and family of Don Gonzales Sr. (father of our STEM Department's Don Gonzales) whose passing was communicated by Director Francisco Apodaca earlier today.

3. Rachael Lucero (STEM and Business)/Assessment –

As Chair of the Assessment Committee, Rachael raised awareness of the need for a Contact Person in each Department, who will work directly with Assessment Committee members, to either create or revise program maps and program assessments.

4. William Lopez (Allied Health and Nursing) –

William reported that, due to low enrollment, the Dental Assistant course has been recreated as a 12-week class that will begin on September 19<sup>th</sup>. Interested students are advised to contact Gloria Pacheco the Allied Health Advisor by email ([gpacheco@luna.edu](mailto:gpacheco@luna.edu)) or by phone (454-2528).

5. Gene Martinez (CTE)/Shared Governance–

Gene announced the addition of fifteen new students in the Welding Program, as well as the arrival of new AWS books.

6. Sherry Goodyear (Satellites) –

Cindy Branch, the new Satellite Manager, has increased activity at the satellites through community education and through partnerships with high schools dedicated to seeking their input and determining their needs and desires by asking, “What do they want?”.

7. Linda Salazar – (Ex Officio/LRC) –

Miss Linda had nothing new to report.

C. Professional Development

In order to clarify confusion about reimbursements for continuing education, Doctor Dani Day reminded members of the agreement between LCC and NMHU, which offers free tuition for LCC employees. She also discussed the (although small and limited) Professional Development budget available for faculty seeking additional certifications. Another option she advised is seeking state and national programs that provide fee waivers and/or tuition reimbursement in return for a pledge of service. Larry requested that Dr. Day present any relevant information discovered through her research. Sherry suggested the creation of a centralized location for posting guidance, such as scholarship opportunities.

D. Faculty Senate Structure and Organization

Discussion from the previous meeting continued, including sub-topics that focused on the perceived lack of faculty desire to serve on committees and participate in shared governance due to various reasons, including the potential for undue Administration influence on Faculty Senate which should operate with true independence and autonomy, the requirements – as well as the process – for receiving the stipend for serving on Faculty Senate, and the amount of the stipend. Potential solutions discussed included revising Faculty Senate Positions and amending Faculty Senate Bylaws to encourage greater interest and participation in the Shared Governance Structure of LCC.

E. Orientation Packet/Handbook for New Hires

In order to gather ideas, suggestions, and recommendations regarding content, Rachael Lucero will be reaching out to both newly hired faculty, including William Lopez, as well as returning faculty in each Department.

#### F. LCC Handbook

Doctor Dani Day's progress update informed of the "pause" on Handbook revisions, as it requires both additional evaluation and approval. While the Board of Trustees has approved policies, it has not approved procedures. Separation of the two has been recommended.

#### G. Improving Communication

Gene Martinez suggests ongoing Coffee Connect, which Dr. Mathews notes provides both an improved feeling of connectedness as well as great opportunities for enhancing personal and professional development. Rachael and others agree with the idea of expanding Coffee Connect.

Sherry Goodyear proposes the creation of "LunaTube", an ongoing (perhaps weekly) podcast centered on highlighting both current - through a Presidential "address" - as well as upcoming LCC events, activities, and accomplishments. Serving as the "voice" of LCC, it can supplement traditional media in a younger-generation appealing fashion. Entertaining programs, with a rotating series of hosts, can include interviews with LCC students and employees, resulting in an inexpensive method for improving communications, connectivity (team building), awareness, and positive publicity.

#### H. Cross-Training for Faculty and Advisors

Discussion included identification, and acknowledgement, of Human Resources as having the responsibility for FERPA training.

Discussion also identified multiple issues - including the inability of faculty to enter grades and order books directly, non-approved course overloads, and the inadequacy of matrices in meeting the variety of student needs and program demands - resulting from multiple factors, including misinformation provided at CAPS training, and the incorrect usage of the Advisatron program.

Recommendations for improvement included adopting more universal software (Nichole), conducting a technology compatibility assessment (Larry), and tasking the ITDE Committee with identifying and evaluating the programs used at LCC (Rachael).

#### VI. Open Bills

A. None at this time

#### VII. Action Items

##### A. Faculty Senate Organization

A poll providing four options for organizing the structure of Faculty Senate was conducted. Six of the seven voting members elected to allow current members to serve out the remainder of their terms and to revisit the issue at a later date.

#### VIII. New or Follow-up Items for Next Meeting's Agenda:

- A. Opportunities for faculty development and tuition reimbursement
- B. Updates on the Orientation Handbook
- C. Improving Communication at LCC, including verifying the accuracy of email lists
- D. Evaluating, and improving, technology training and usage at LCC

IX. Next Regular Meeting: Friday, September 9th, 2022, @ 1 PM in Google meet

X. Adjournment: Sherry motioned, and Larry seconded. Motion Carried to adjourn at 2:51.