



Luna Community College

Student Senate Regular

Meeting Minutes

January 31, 2020 @ 1:00 p.m.

General Education Building: Suite 103

I. Call to Order

January 31st, 2020 at 1:05p.m.

II. Roll call:

President: Roxanne- **Present**

Vice President: Harrison- **Present**

Treasurer/ Secretary: Masie- **Present**

Senators: Louis- **Present**, Isaiah- **Absent**, Stephanie- **Present**, Mario- **Present**

Student Advisors: Janice- **Present**

III. Pledge of Allegiance

IV. Approval of Agenda

Motion by Masie , Seconded by Louis.

All in Favor, Motion carried with unanimous vote.

V. Approval of Last Meetings Minutes

We discussed changing a few things that include: Correcting the Shared Governance to Student Senate Resolution and correcting the board meeting participation meeting times. Changing it from alternating weeks to alternating months. Board meeting will be every second Tuesday of each month.

Motion by harrison, Second by Louis.

All in Favor, Motion carried with unanimous vote.

I. Treasure Report

\$3,333.54 Left in our Spring 2020 Budget

II. Club Representatives in Attendance: FPOA, RNC, Recruitment, Shared Governance,

Retention & Completion, Campus Life

III. LCC Bills that need to be addressed

None

IV. Old Business

1. Game Room Activity

Discussion: Ice Cream Social for 150 people. Three quotes from three different places; Lowe's, Walmart, Walgreens. We are going with Walmart for \$200 because they are the cheapest. Also a flyer was created by Mario that is to be submitted to Jesse. Proposed date is Feb 12th, 2020. *Next Steps:* Requisition for reserving the building and tables for the event. Signing minutes by Tuesday so that the quote can be approved. Submit flyer to Jesse.

Motion to Approve: \$200 Walmart to Purchase Order & Event Date for Feb. 12th 2020

Motion by Marcos, Seconded by Harrison.

All in Favor. Motion carried with unanimous vote. Accepted.

2. Quality Logo

Discussion: Louis has a quotes for us from Quality Logo, All Promos, and 4 Imprint USA. Promotional items include USB's and power banks. We as a group started to compare the two different companies and look over the ideas. We decided that we as a group needed more information on the options Louis was giving us and decided to continue the discussion in our next meeting. Out of all of Louis's proposal we decided to go with the USB with light option.

Next Steps: We are going forward with the USB with light. We need more information on the exact model. Also everyone that has an interest is going to look for more ideas they would like to present.

**Motion to move forward with USB with Light by Harrison, Seconded by Mario.
All in Favor. Motion carried with unanimous vote. Accepted.**

3. Shared Governance

Discussion: Roxanne tried to get a hold of Francisco but could not. But after reading over the paperwork Roxanne was able to present to Student Senate that the bill was what we were accomplishing in current time.

Next Steps:

**Motion to Accept Bill by Louis Seconded by Harrison.
All in Favor. Motion carried with unanimous vote. Accepted.**

V. **New Business**

1. Student Executive & Student Senators Responsibilities

Discussion: Roxanne talked with us about our responsibilities within Student Senate. We are to attend weekly meetings, accomplish tasks we have signed up for in a timely manner, attend student events, give our time to set up/ take down and cleaning up after events, ask for help when not able to complete tasks alone, etc.

Next Steps: Iaish and Mario indicated that the 9am meetings on Friday would work better for them so they will be taking over the recruitment Meetings. Masie will attend Shared Governance Meetings with Louis instead on Fridays at 2:30pm.

VI. **Open floor**

1. Shared Governance Council Meeting

Discussion: Masie and Louis attended the last Meeting on January 24th.

-The meeting involved the Strategic Plan and understanding what was most important to the students and HLC requirements. It came down to mainly focusing on the 9 goals and correcting them. By doing this first the teachers will be able to create curriculum that hits all of the main topics students need to learn while attending Luna Community College. By correcting the 9 goals it will create a trickle- down effect which will increase the standards which the students are held to. They will look back at the mission statement, vision statement, etc at a later time. -
Updating the registration process was also brought up. The problem is that the advisors currently have to manual input students into the registration process using two different catalogs making it

a time consuming process. Updating this is important because they can better advise students and get them on the best path to completing their degrees in the fastest way possible.

Talk of updating an existing computer program was mentioned.

- New Hire Training was discussed. The problem is that new staff members are not getting the proper training on CPR, HPA, Sexual Harassment, active shooter, etc. It is also not being properly filed. Also existing staff members are not getting updated training when they need it. The solution that was presented was to create a black board class for each of the areas with videos and tests involved so that the staff member could go through it in the first few days of being hired.

2. Survey for Retention & Completion

Discussion: Stephanie informed us about a survey that the Retention & Completion group wants us to help facilitate. They would like us to have an event/ table set up that will allow students to fill out a short survey.

Next Steps: Stephanie is going to type a word document that has all the questions that they required and submit it.

VII. Next meeting date: February 7, 2020 @ 1:00 P.M.

VIII. Adjournment: 2:30 P.M.

**Motion to adjourn: Motion by Harrison, Seconded by Masie.
All in Favor. Motion carried with unanimous vote. Accepted.**