



**Luna Community College
Shared Governance Council
Regular Meeting
March 18, 2019**

MINUTES

I. Call meeting to order and establish a quorum

March 18, 2019 @ 11:09am

II. Roll Call

Present:

Amanda Ortiz, Chair
Joseph Salas, Member
Kenneth Bachicha, Vice-Chair
Geno Castillo, Member
Evelyn Montoya, Member
Briana Thomas, Student Senate Representative
Amanda Lucero, Liaison

Not Present:

Theo Chavez, Student Senate Representative

III. Proposed Changes and Approval of the Agenda

Geno C. motioned to approve agenda Evelyn M. seconded. All approved, motion carried.

IV. Approval of Minutes for February 8, 2019:

Evelyn M. motioned to approve the minutes with minor changes and Kenneth B. seconded. All approved, motion carried.

V. Senates & Academic Leadership Updates

Academic Leadership

Joseph S. informed the members that Academic Leadership members will be having a meeting March 19, 2019 @ 10:30am in the STEM Department conference room to elect a Shared Governance representative to replace Dr. Rolando Rael and elect an Academic Leadership Chair.

Staff Senate

Amanda O. informed the SGC members that SAS had their meeting at the end of February and discussed the following items:

- Budget report
- New Membership listings from HR
- Welcoming Committee – Amanda Lucero update
- Elections for Staff Senate in June/made up of staggered terms
- Policy 1520

Faculty Senate

Kenneth B. updated the SGC members that they held their Faculty Senate meeting on March 8, 2019. They discussed the HLC visit and who would be participating in some of the meetings. Also discussed was the master syllabi and its compliance (ADA policy must be on all syllabi). Kenneth B. informed the SGC members that there is a special meeting that Friday, March 22, 2019 at 1:30pm to get a universal master syllabi format. Kenneth B. said that faculty members would begin meeting with graduates to speak with them about their future. Also discussed was having a recruitment event in May and the faculty senate election. Kenneth B. also informed the SGC members that Dr. Susan Wood would be presenting and assisting in Reviewing Assessment. Kenneth B. shared with the SGC members that he was preparing to attend the HLC conference.

Geno C. added that there would be an emphasis on involving adjunct instructors more.

Student Senate

Briana T. informed the SGC Student Senate members had voted on having the Car Show on June 8, 2019 and have booths and vendors participate. It will be held at NMHU Melody Park. Briana T. also discussed having a Spring Fling on Thursday. She said that they were pushing back the Game Room opening for next semester and said that Maxine Salas would need to look at the survey and later speak with Francina Martinez in regards to the cafeteria.

Amanda O. asked Briana T. to share with other Student Senate members the SGC updates.

VI. Discussion Items

a. Academic Leadership SGC Member Vacancy

Amanda O. shared with the SGC members that she had contacted Dr. Lalla as to the status on electing a new Academic Leadership member.

b. BOT Shared Governance Policy 1520

Discussed was recommendation and revisions on rewording or changing some language on Policy 1520.

c. Donated Leave Policy

The SGC members looked over the current Donated Leave Policy and discussed rewording and language.

d. HLC Visit

The SGC members discussed the HLC visit preparation and duties of assigned individual to ensure a smooth visit.

VII. Action Items

a. BOT Shared Governance Policy 1520

Kenneth B. motioned to forward the policy to Academic Leadership and Student Senate with proposed revisions and possibly conduct an electronic vote and Evelyn M. seconded the motion. All approved, motion carried.

b. Donated Leave Policy

Geno C. motioned to approve donated leave with the changes made and forward to SAS and Kenneth B. seconded the motion. All approved, motion carried.

VIII. Other

Amanda O. reminded the SGC members that this is the last day to submit feedback and comments to the HLC email address.

IX. Set date and time of next meeting

Date for next meeting is April 17, 2019 at 11:00am

X. Adjourn

Kenneth B. motioned for adjournment and Briana T. seconded the motion. All approved, motion carried. SGC meeting ended at 12:23pm.