

**LUNA COMMUNITY COLLEGE**  
**BOARD OF TRUSTEES**  
**SPECIAL MEETING MINUTES**

Monday, August 30, 2021 @ 9:00 am  
LCC Student Success Center Board Room

**Call Meeting to Order and Establish a Quorum**

**Roll Call**

**Present:** Madam Chair Dr. Phyllis Martinez, Madam Secretary (via zoom), Trustee Mark Dominguez, Trustee Kenneth Medina, Trustee Dr. Gilbert Sena.

**Also Present:** President Dr. Edward A. Martinez, Executive Office Manager SherylAnn Yara, Information Specialist Ray Baca, CFO Morris Madrid.

**Absent:** Trustee Maximiliano G. Tenorio, Jr.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Madam Secretary Louise L. Portillos

**Approval of the Agenda**

**\*\* 9:15 am – Madam Vice Chair Dianna Medrano is now present.**

**Action Items**

- a. Discussion/Action on Professional Services contract with Collegiate Enterprise Solutions, DBA, The Registry, to provide a Vice President for Instruction and Student Services on an interim basis.

Trustee Dr. Gilbert Sena moved for approval on Professional Services contract with Collegiate Enterprise Solutions, DBA, The Registry, to provide a Vice President for Instruction and Student Services on an interim basis. Trustee Kenneth Medina seconded the motion.

Madam Chair, Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Dr. Gilbert Sena	Yes

The vote for approval of the Professional Services contract with Collegiate Enterprise Solutions, DBA, The Registry, to provide a Vice President for Instruction and Student Services on an interim basis was unanimous.

- b. Requesting approval/clarification/ratification on the August 10, 2021 motion for approval of changes to the Nursing Handbook.

There was no action taken or discussion regarding this item due the item being part of the August 10, 2021 Regular Meeting minutes which had not yet been approved.

### **Executive Session**

- A. Attorney/Client Privilege pertaining to litigation, as permitted by NMSA 1978, pursuant to Section 10-15-1(H)(7) (as amended) by the Open Meetings Act, more specifically, Pending Litigation Update(s).

Trustee Kenneth Medina moved that the Board convene into Executive Session. Madam Vice Chair Dianna Medrano seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Dr. Gilbert Sena	Yes

The motion that the Board convene into Executive Session was unanimous.

### **Return to Executive Session**

Trustee Kenneth Medina moved that the Board reconvene into Regular Session from Executive Session where no action was taken. Trustee Mark Dominguez seconded the motion.

Madam Chair Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez	Yes	Vice Chair Dianna Medrano	Yes
Secretary Louise L. Portillos	Yes	Trustee Mark Dominguez	Yes
Trustee Kenneth Medina	Yes	Trustee Dr. Gilbert Sena	Yes

The vote that the Board reconvene into Regular Session from Executive Session where no action was taken was unanimous.

### **Adjourn**

Trustee Kenneth Medina moved for adjournment. Trustee Dr. Gilbert Sena seconded the motion.

Madam Chair Dr. Phyllis Martinez called for a roll call vote. Roll call vote was taken and reflected the following:

Chair Dr. Phyllis Martinez      Yes  
Secretary Louise L. Portillos      Yes  
Trustee Kenneth Medina      Yes

Vice Chair Dianna Medrano      Yes  
Trustee Mark Dominguez      Yes  
Trustee Dr. Gilbert Sena      Yes

The motion for adjournment was unanimous.

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Dr. Phyllis Martinez, Board Chair

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Louise L. Portillos Board Secretary

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SherylAnn Yara, Recorder