

Curriculum Committee Meeting
Tuesday, October 9, 2018
LCC Coffee Shop

Present: Sara Vigil, Gene Sandoval, Reyes Coca, Dave Kavanagh, Susan Grohman, Betsy Sanchez, Nichole Collins, Rachel Lucero and Mary Duran (Liaison).

Call of Meeting to Order.

- Susan Grohman called the meeting to order at 3:07 pm.

Approval of Agenda.

- Sara Vigil entertained a motion to approve the agenda with recommended changes; it was seconded by Gene Sandoval.

Approval of Minutes -

- September 13, 2018 - Betsy Sanchez entertained a motion to approve the minutes with recommended changes; it was seconded by Gene Sandoval.
- September 25, 2018 - Gene Sandoval entertained a motion to approve the minute's with recommended changes, it was seconded by Reyes Coca.

Informational/ Discussion Items:

General Meeting Discussion

- Sara Vigil explained the certification process for the General Education Courses. She noted that in November communication (English/Speech) area is up for recertification for the general education. She distributed two-page/ two-sided sheet that will be used. She also passed around an example of a new form (completed) she reviewed the form with the group.
- Dave Kavanagh - current / accurate list of Luna degrees/certificate programs Dave Kavanagh introduced himself to the group and said a little about himself; he's a proud alumnus of LCC. (Registered Nurse).
 - He is working on a brochure project for all academic programs on campus. He is asking the Academic Directors for the most updated information. He also asked asks that committees keep him in mind of changes.
 - He is looking for any ideas for graduates that are on in there career field for success stories.
 - Another initiative is a campus-wide dial guide.
 - Flyer and posters will go through his office to strengthen their messages; he is trying to get back to departments as soon as possible - trying to clarify only want clean consistent message from LCC. Flyers can be sent to him in PDF format or electronically. Dave Kavanagh Ext 1236 or 454 5331
 - Betsy and Nichole noted upcoming coat Drive and turkey Drive.

Reyes Coca - removed from Agenda

Nichole Collins - Computer Application Specialist Certificate.

- Nichole Collins passed around the CAS Certificate details explained the following:*remove institutional proficiency requirement, added computer fundamentals/ change program requirements from 18-21.

Nichole Collins Video Game design

- Nichole Collins passed around the Video game Design & Development Certificate details with the changes - explained changes. She noted that students are enrolling, but having a problem finding qualified faculty. With certificate it is easier to get someone who qualifies to teach.

Action Items

Vote to approve changes to STEM - CAS.

- Sara Vigil entertained a motion to approve the changes; it was seconded by Gene Sandoval. Motion carried.

Vote to approve Video Design and Development AAS to Certificate.

- Sara Vigil entertained a motion to approve the changes; it was seconded by Betsy Sanchez. Motion carried.

New or Follow-up Items for Next Meetings Agenda.

- Reyes Coca - changes to Business Admin AAS and Accounting AAS
- Nichole Collins - ???????

Next Meeting.

- The next meeting will be Tuesday, Nov 13, 2018, 3:00 pm, coffee shop.

Adjourn.

- Betsy Sanchez entertained a motion to adjourn the meeting at 3:54 pm; it was seconded by Gene Sandoval. Motion carried.