



MINUTES

Staff Senate

Regular Meeting

January 14, 2022

Friday 1:00pm Google meet

I. Establishment of Quorum / Roll Call called

Present: Georgia Baca, Gloria Pacheco, Jessica Flores, Raymond Varela, Shannon Ortiz, Matthew Garcia, **Absent:** Emily Ulibarri, Matthew Cordova, Roll call seized quorum established

Guest: Amanda Tapia, Karen Wezwick, Amanda Lucero, Donna Sanchez-Pino

II. Call of Meeting to Order: Quorum established, Chair Baca, calls meeting to order, at 1:03

III. Approval of Agenda: Senator Flores, motions to makes a motion to accept agenda as is, Raymond Varela seconded, all in favor, motion carries.

IV. Approval of Minutes: Regular meeting 11/22/21

Senator Flores, motions to approve minutes, as is, Senator Garcia, seconded, all agree, motion carries, Minutes approved

V. Public Comments: NONE

VI. Informational / Discussion Items

A Staff Senator (committee reports):

Strategic Planning: Senator Varela, meeting, continued effort towards completion of objectives and goals

Tutoring Committee: Senator Varela, states they met 1-14-22, to discuss changes

B HLC feedback: Senator Flores, reports on the HLC meeting canceled for the week of in service, HLC will visit LCC on January 24 and 25th, 2022. Dr. Day will have a meeting to notify individuals who will participate in the HLC visit.

C Draft Faculty/Staff Handbook feedback: Chair Baca, requests for SS to review employee handbook, and encourages to make suggestions for changes. Next WS to be held on Friday 1-28-22. SS Secretary to report on work session held on Friday.

D Staff Senate Christmas Activities/Employee 12/15/21 potluck assistance: December 15, potluck for all employees Appreciation to Ms. Wezwick for working and helping with the Potluck, she initiated the ornament exchange and the ugly sweater contest, other participants who helped are from nursing, as well as, Ms. Sherry Goodyear, Alicia Chacon, Matt Garcia and custodians who stepped up to help.

E For the record, December SS participation/Session and Event: Chair reminds SS member to note participant with FS/SS work sessions, no agenda for work sessions.

VII. Unfinished Business / Follow-up Items: NONE

VIII. New or Follow-up Items for next meeting:

Follow up Reminder Draft Faculty/Staff Handbook work session Next Friday 1/21/22 at 1:00. Senator Flores, mentions activities and time crunch, ideas TBA is Heart Attack for Valentines day. Next Meeting scheduled via Google meet (TBA) (Tentatively weekly or biweekly according to COVID-19 concerns)

IX. Adjournment: No further business, Chair request motion to adjourn; Senator Ortiz motions to adjourn, Senator Flores seconded, all agree motions carries. Meeting adjourns at 1:25