

Signed

MINUTES
LUNA COMMUNITY COLLEGE
BOARD OF TRUSTEES
SPECIAL MEETING

Wednesday, January 24, 2024, 2024 @ 8:30am
LCC Student Success Center Board Room

1. Call Meeting to Order and Establish a Quorum

2. Roll Call

Madam Chair Dr. Phyllis Martinez, Madam Vice Chair Louise Portillos, Secretary Mark Dominguez, Trustee Dr. Gilbert Sena, Trustee Kenneth Medina, President Edward Martinez

Trustee Dianna Medrano arrived after roll call

Trustee Rosalie Ortega arrived after roll call

3. Pledge of Allegiance

Pledge of Allegiance was led by Denise Montoya

4. Approval of the Agenda

Trustee Dr. Gilbert Sena motioned to approve the agenda and Madam Vice Chair seconded. Motion passes

5. VP for Finance and Administration

- i. **Action Items:** Removal of signature authority with Community First Bank and Southwest Capital Bank.

Trustee Kenneth Medina motioned to remove the following individuals as authorized signers on accounts held at Community 1st Bank LV and Seconded by Trustee Dr. Gilbert Sena. Motion carried

- Donna Marie Flores
- Louise Portillos
- Jacqueline Carolyn Ortencia Chavez

Madam Chair Dr. Phyllis called for a roll call vote: Roll call as follows:

Madam Chair Dr. Phyllis Martinez	Yes	Trustee Dianna Medrano	Yes
Madam Vice Chair Louise Portillos	Yes	Trustee Kenneth Medina	Yes
Secretary Mark Dominguez	Yes	Trustee Rosalie Ortega	Not present
Trustee Dr. Gilbert Sena	Yes		

Action Passed

Trustee Kenneth Medina motioned to remove the following individuals as authorized signers on accounts held at Southwest Capital Bank and Seconded by Trustee Dr. Gilbert Sena. Motion carried

- Louise Portillos from Southwest Capital
- Morris Madrid from Southwest Capital

Madam Chair Dr. Phyllis called for a roll call vote: Roll call as follows:

Madam Chair Dr. Phyllis Martinez	Yes	Trustee Dianna Medrano	Yes
Madam Vice Chair Louise Portillos	Yes	Trustee Kenneth Medina	Yes
Secretary Mark Dominguez	Yes	Trustee Rosalie Ortega	Not present
Trustee Dr. Gilbert Sena	Yes		

Action Passed

- ii. **Action Items:** Addition of Signature authority with Community First Bank and Southwest Bank

Trustee Dr. Gilbert Sena motioned to approve the following individuals as authorized signers on accounts held at Community 1st Bank LV and Southwest Capital Bank and Seconded by Madam Vice Chair Portillos. Motion carried

- Phyllis Evangeline Martinez (Madam Chair) (retain on accounts at both banks)
- Francina Martinez (retain on accounts at Community 1st Bank LV)
- Donna Denise Sanchez-Pino (retain on accounts at Community 1st Bank LV)
- Mark Dominguez (Secretary, Board of Trustees) (add to accounts at both banks)
- Edward A. Martinez (President) (add to accounts at both banks)
- Carol Cutler Linder (Vice President of Finance and Administration and Chief Financial Officer) (add to accounts at both banks)

Madam Chair Dr. Phyllis called for a roll call vote: Roll call as follows:

Madam Chair Dr. Phyllis Martinez	Yes	Trustee Dianna Medrano	Yes
Madam Vice Chair Louise Portillos	Yes	Trustee Kenneth Medina	Yes
Secretary Mark Dominguez	Yes	Trustee Rosalie Ortega	Not present
Trustee Dr. Gilbert Sena	Yes		

Action Passed

1. **Executive Session (Roll call is required)**
 - a. Limited Personnel Matters as permitted by NMSA 1978, Section 10-15-1(H)(2) (as amended) of the Open Meetings ACT, more specifically, President evaluation.

Trustee Kenneth Medina motioned to go into Executive Session and Trustee Dr. Gilbert Sena seconded. Motion carried

2. Return to Special Session (Roll call is required) No action taken

Madam Chair Dr. Phyllis Martinez called for a roll call vote: Roll call as follows:

Madam Chair Dr. Phyllis Martinez	Yes	Trustee Dianna Medrano	Yes
Madam Vice Chair Louise Portillos	Yes	Trustee Kenneth Medina	Yes
Secretary Mark Dominguez	Yes	Trustee Rosalie Ortega	Yes
Trustee Dr. Gilbert Sena	Yes		

Trustee Kenneth Medina motioned to return to Regular Session and Rosalie Ortega seconded. Motion carried.

Madam Chair Dr. Phyllis Martinez called for a roll call vote: Roll call as follows:

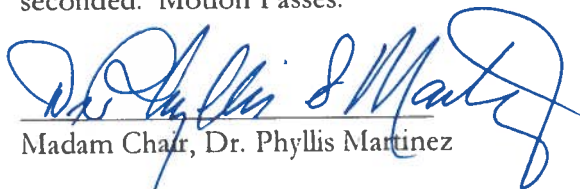
Madam Chair Dr. Phyllis Martinez	Yes	Trustee Dianna Medrano	Yes
Madam Vice Chair Louise Portillos	Yes	Trustee Kenneth Medina	Yes
Secretary Mark Dominguez	Yes	Trustee Rosalie Ortega	Yes
Trustee Dr. Gilbert Sena	Yes		

3. Announcement on date, time and location of next BOT Meeting(s)

a. Friday 26, 2024 @9:30am – LCC Student Success Center Board Room.

4. Adjourn

Trustee Kenneth Medina motioned to adjourn the meeting and Trustee Dr. Gilbert Sena seconded. Motion Passes.


Madam Chair, Dr. Phyllis Martinez


Amanda Lucero, Recorder