



“In-Service Week” - Schedule, Spring 2022 (Jan. 10-14)

Google Classroom Link:

<https://classroom.google.com/c/NDUxNjc5MDQ5MDIw?cjc=svlsqet>

Day	Time	Event	Location
Monday 1/10	8:00 am – 12:00 pm	Prep Time/Department Meetings Faculty working on Concourse syllabi revisions.	Home Campuses
	Noon – 1:00 PM	Lunch Break	
	1:00 pm - 5:00 pm	Prep Time/Department Meetings Everyone working on beginning of the semester preparations.	
Tuesday 1/11	8:00 am– 12:00 am	Prep Time/Department Meetings	Home Campuses
	12:00 – 1:00 pm	Lunch Break	
	1:00 – 5:00 pm	Prep Time/Department Meetings	
Wednesday 1/12	8:00 - 9:00 am	Prep Time Department Meetings & Trainings/Committee Meetings In-Service – Mandatory for Everyone	All In-Service Meetings/Training will be in Google Meet via the following links. In-Service Link: Google Meet joining info

	<p>9:00-9:30 am</p> <p>9:30 – 9:45 am</p> <p>9:45 am -</p> <p>10:00-11:00 am</p> <p>12:00 – 1:00 pm</p> <p>1:00 - 4:00 pm</p>	<p>Dr. Day’s Address – HLC Update, etc.</p> <p>Directors – Introduce new hires</p> <p>Matt Griego – Review of Spring 2022 Covid Plan</p> <p>Dr. Martinez’s Address</p> <p>Lunch Break</p> <p>In-Service Continued – Mandatory for ALL Faculty, Directors, etc. who need this information. Anyone else interested is welcome to attend.</p> <p>Blackboard Panel (Larry Paiz, Racheal Lucero, Nichole Collins, Betsy Sanchez, Dr. Carol Linder, and Sherry Goodyear) “How to Use Blackboard and Google in All Classroom Settings (Online, Hybrid, In-Person)”</p> <p><u>Topics to be discussed:</u></p> <ul style="list-style-type: none"> -Gradebook – weighted -Creating Collaborate Link -Getting Started page -QM -Organizing Blackboard -Faculty Bios -Syllabi/Concourse - How to hide tabs -How to use announcements -How to time-release material -How to send reminders for assignments -And anything else that comes up 	<p>Video call link: https://meet.google.com/eod-eozq-srh Or dial: (US) +1 530-715-8321 PIN: 463 998 082#</p> <p>Feel free to log in for whatever portion of In-Service you can attend. All recordings will be placed in our Spring 2022-Google Classroom for those who have to miss any portion of the meeting.</p> <p>Blackboard Training Link: Google Meet joining info Video call link: https://meet.google.com/wmn-hbrz-fcy Or dial: (US) +1 908-409-1984 PIN: 498 349 744#</p>
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<p>Thursday 1/13</p>	<p>8:00 am- 12:00 pm</p> <p>12:00 -1:00 pm-</p> <p>1:00 pm- 5:00 pm</p>	<p>Prep Time/Department Meetings & Trainings/Committee Meetings</p> <p>Lunch</p> <p>Prep Time/Department Meetings & Trainings/Committee Meetings/</p>	<p><u>Home Campuses</u></p>
<p>Friday 1/14</p>	<p>8:00-9:00 am</p> <p>9:00-10:20 am.</p> <p>10:30-11:50 am</p> <p>12:00 – 1:00 pm</p> <p>1:00 – 2:20 pm</p> <p>2:30-3:50pm</p>	<p>Prep Time/Department Meetings & Training</p> <p>Shared Governance Tier 1 Meeting <u>Subcommittees:</u> Recruitment and Campus Life Facilities and Safety IT/DE Education Tutoring</p> <p>Shared Governance Tier 2 Meeting <u>Subcommittees:</u> Advisement Assessment Curriculum</p> <p>Lunch</p> <p>Shared Governance Tier 3 Meeting <u>Subcommittees:</u> Academic Leadership Faculty Senate Student Senate Staff Senate Retention and Completion</p> <p>Shared Governance Tier 4 Meeting Shared Governance Council</p>	<p><u>Home Campuses via Google Meet etc.</u></p>

***While the agenda is created for the organization, some events may be subject to change. Updates will be sent out as needed.**