

Minutes
LCC Curriculum Committee Regular Meeting
Tuesday Aug 14, 2018 3:30 pm
Media Arts Auditorium

I. Call of Meeting to Order and Establishment of Quorum

A. Roll Call

Present: Susan Grohman (Chair), Betsy Sanchez, Irma Joy Shrum, Gene Sandoval, Breanna Gould, Sara Vigil, Kimberly Sena, Reyes Coca

B. Establishment of Quorum- quorum established at 3:31 pm

II. Approval of Agenda

- a. Since FS discussed item B- it is removed from agenda. Motion to approve agenda with changes by Gene. Second by Breanna. All ayes, no nays. Motion carried.

III. Approval of Minutes from May 18, 2018 Meeting

- a. Betsy made a motion to approve May 18 minutes with change from catalog maintenance form to course approval form. Second by Joy. All ayes, no nays. Motion carried.

IV. Informational/Discussion Items:

A. General Meeting Discussion

- a) Discussions and action items- Chair suggested we discuss items one week, review suggested changes and make as action time the next meeting due to the crucial matter of the content. Sara mentioned this would help to prevent items from falling through the cracks. Breanna mentioned this would help to be aware of changes and time to review content as well as decrease meeting lengths.

B. Kenneth Bachicha- Dr. Lalla stated this needed to be on record that each committee needs to be aware of each item and documented in the minutes.

- a) Tested Experience Policy- discussed with same faculty in attendance for this meeting as were in faculty senate meeting today.

C. Sara Vigil

a) General Education Core changes- changing based on recommendations from NM HED. New content will be 22 specific areas of study and then 9 elective credits as defined by institution. Communication would have had only 3 credits so

D. Curriculum Profiles- everyone needs to review their program and discuss findings with their director. It was mentioned again about a master syllabus. Some of us use the one presented years ago. Institution needs to be consistent. Lita's is for online courses.

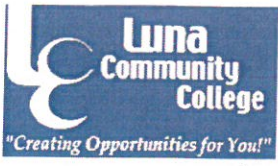
E. Future meetings- day and time- everyone agreed on weekly meetings on Thursdays- 2:30 pm MEC for the month of Sept due to new catalog deadline.

V. Action Items

none

VI. New or Follow-up Items for Next Meeting's Agenda

- a. Vote on General Education Core changes



- b. Curriculum Profiles
- c. Syllabus

VII. **Next meeting-** August 30- Thursday- 2:30 pm MEC

VIII. **Adjournment of meeting**

- a. Motion to adjourn by Betsy. Second by Gene. All ayes, no nays. Motion carried. Meeting adjourned at 4:00 pm