



Minutes

Staff Senate Regular Meeting
September 3, 2021
1:00 pm Google meet

- I. Establishment of Quorum / Roll Call**
Present: Georgia Baca, Gloria Pacheco, Raymond Varela, Shannon Ortiz, Emily Ulibarri, Guest: David Kavanaugh., absent: Lawrence Vigil, Jessica Flores, Matthew Cordova
- II. Call of Meeting to Order:** Quorum established, Chair Baca, calls meeting to order, at 1:06
- III. Approval of Agenda:** Shannon motions to approve agenda, Emily Ulibarri seconded, Roll call seized, members in attendance agree, motion carries, Agenda approved.
- IV. Approval of Minutes:** Raymond motions to accept minutes, Emily seconded
Regular meeting minutes 8/20/21
Roll call seized, members in attendance agree, motion carries, minutes approved.
- V. Public Comments:** None
- VI. Informational / Discussion Items**
 - A. Shared Governance : Senator Vigil absent: Georgia Baca reports on behalf for SGC, meeting held 9-1-21, SGC members in attendance were enough to established a quorum, members voted for a Vice Chair, Gene Sandoval from faculty, he accepted, and the note taker is Karen Wezwick, with an alternate Gloria Pacheco. Discussion regarding the SGC processes, in handling concerns, suggestions and bills as they are presented to the Council. Ms. Baca discussed the proposed grievance process, which was modified for clarity, it is accepted by SGC, now ready for approval by LCC President with the intent to add to employee handbook as an appendix.
 - B. Staff Senate groups:

Raymond Varela, states he reached out to his group, to inform them that he is their representative, should they anything.

Raymond reports on tutoring and R & C, he updates on R & C, the report is finished to submit to the commission for getting funds back. Raymond reports on meeting with the tutoring committee regarding the amount of tutors they have.

SS Chair, and Raymond discuss the restructuring of subcommittees, the format is being restructured, with some absorbed, due to everyone doing the same job. R & C will absorb tutoring and advisement, possibly Recruitment and Campus Life, then Faculty senate will absorb, Assessment and Curriculum. The rest of the committees will remain as stand-alone groups. Raymond states the goal is to improve communication and redundancy among the committees. Strategic Planning will be an Adhoc committee lead by President.
 - C. Criterion 5 information / Shared Governance structure: Chair Baca address the Criterion, she encourages everyone to become familiar with the information, in preparation for the HLC

visit in February. Senator Varela, requests that the link to the Criteria for Accreditation be shared with our fellow groups.

VII. Unfinished Business / Follow-up Items:

Senator Ortiz requests to add, the proposed combined employee handbook to our next meeting agenda.

Raymond asks about the Salary parity, discussion will continue upon Vice-Chairs return.

VIII. Action Items: none

IX. New or Follow-up Items for next meeting

Next Meeting at 1:00 on Friday 9-10-21

X. Adjournment: motion to adjourn Shannon Ortiz, Emily Ulibarri seconded all agree motion passes, meeting adjourned @ 1:35