



Academic Leadership - Regular Meeting
January 24, 2020
Shared Governance Conference Room

Present: Geno Castillo, Maxine Hughes, Lita Bernal, Henrietta Romero, Francisco Apodaca, Dr. Anita Roybal, and Mary A. Duran (Liaison).

Excused Absence: Brenda Ortega

Establishment of Quorum. A quorum was not established.

Francisco Apodaca entertained a motion to meet as a whole and at the next meeting will discuss and adjust the bylaws; the motion was seconded by Lita Bernal. All were in favor - motion carried.

The meeting was called to order by Maxine Hughes at 1:27 p.m.

Approval of Agenda. Francisco Apodaca entertained a motion to approve the agenda with the amendment: Discussion of bylaws amendment; the motion was seconded by Geno Castillo. All were in favor - motion carried.

Approval of Minutes

- Regular Meeting - November 5, 2019. Francisco Apodaca entertained a motion to approve the minutes as presented; the motion was seconded by Geno Castillo. All were in favor - motion carried.
- Regular Meeting - December 3, 2019. Geno Castillo entertained a motion to approve the minutes as presented; the motion was seconded by Francisco Apodaca. All were in favor - motion carried.

Informational/Discussion Items


- Athletics Advisement Meeting - It was a productive meeting and there were open lines of communication, however the Coaches noted that they are in it for the students - not for completion at LCC. The Coaches are preparing the students for transfer to four-year institutions. There was lengthy discussion on concerns of the students and their ability to complete a program. The group agreed further discussion with the Coaches is necessary.
- Adoption of a program map template. Maxine Hughes and Lita Bernal noted that they sent theirs out to everyone. It was agreed that everyone will continue to use the formats they are now using, as they are all similar.

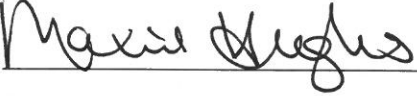
Open Bills

- 2020- 01-24.01 Strategic plan annual review and update - The review of the strategic plan is taking place. The annual review has been completed and it is determined that the goal is unattainable.
- 2020-01-24-06 Professional/ Tested experience rubric - This is an HLC rule - so need to figure out how to work with it. Other institutions have been contacted to inquire as to how they qualify their faculty.
- 2020-01-24-07. Recurrent Faculty/Staff training - The Canvas Program was discussed as a training module. There was discussion on who will develop them, creating modules with exams and employees testing annually.

Action Items. Item moved to next week's meeting for discussion / action.

Adjourn. Lita Bernal entertained a motion to adjourn the meeting 2:32 pm; the motion was seconded by Geno Castillo. All were in favor - motion carried.

Minutes taken by:  Approved 2/7/2020

Academic Leadership Chair  Date 2/7/2020