

Humanities 2017- 2018

Inclusive dates:

2017/2018	2018/2019	2019/2020
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Academic Director



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Humanities

College Mission

Creating Opportunities for You!

Department Mission

To Improve Student Success in all Areas of Study

Vision

Through the skills learned in the Humanities Department, the student will have an education that will contribute to lifelong learning and personal enhancement. Through the educational process in Humanities, the student will be able to communicate, write, solve social problems, adapt to new situations, analyze information, and interact with a variety of people

Strategic Plan

The strategic plan for student performance, program performance and daily operations lays out the direction and goals for the Humanities Department. The following chart depicts the 2017-2018 strategic plans for daily operations.

Humanities Department – Departmental Planning for Fall 2017 and Spring 2018

Goal: To Improve Student Success

Objective	Task/Activities	Timeline	Lead Role	Strategies Used	Measure/ Document	Resources Needed
Revise programs and adjust as appropriate	Dr. Roybal Faculty	December 2017	Dr. Roybal	Team meetings	Master syllabi template	None
Faculty training	Dr. Roybal Faculty and Amanda	Per availability of upcoming trainings	Full-time faculty	Value of training	Completion of Trainings	None
Update/review all syllabi	Dr. Roybal Faculty	December 2017	Dr. Roybal Full-time faculty	Team meetings	Have all syllabi updated	None
Recruit/hire qualified faculty in all areas to strengthen the department	Dr. Roybal	November 2017	Dr. Roybal	Interview process	Implement process Spring 2018	Budget for New hires
To prepare proposal for IT and President to replace computers in computer labs	Dr. Roybal Amanda	Spring 2018	Dr. Roybal Amanda	Quotes	Written request	Strategic plan – finance

To prepare proposal for President to replace desk and chairs in classrooms	Dr. Roybal Amanda	Spring 2018	Dr. Roybal Amanda	Quotes	Written request	Strategic plan – finance
Hold monthly faculty-potluck meeting to improve staff relationships	All Faculty	Monthly	Dr. Roybal All faculty	Collaboration with faculty	File minutes in Resource Library	None
Observe all classes with positive feedback on a consistent basis	Dr. Roybal	December 2017 Spring 2018	Dr. Roybal All Faculty Amanda	Schedule observation time	Post meetings with faculty	None
Provide positive student atmosphere during testing week	Dr. Roybal Faculty	December 2017 Spring 2018	Dr. Roybal All Faculty Amanda	Collaboration with faculty	Student Feedback	None
Create positive student environment through student presentation of best works.	Dr. Roybal All Faculty Amanda	December 2017 Spring 2018	Dr. Roybal All Faculty Amanda	Collaboration with faculty	Student Feedback	None

Programs/Certificates

The following programs comprise the Humanities Department:

Associate of Applied Science Degree

- Media Art and Film Technology

Associate of Arts Degree

- Criminal Justice
- Liberal Arts

Certificates

- Criminal Justice
- General Education

Faculty/Staff Composition

Full-time and Part-time Faculty Qualifications are listed below:

Name	FT / PT	Credential*/Degree	Discipline-Specific Hrs
Jeanie Abeyta	PT	BA (Human Perf & Sports) MA (Endorsements in Athletic Coaching and Health)	BA, MA in discipline
Angelique Arguello	FT	BA (Human Perf & Sports) MA (Human Perf & Sports)	BA, MA in discipline
Dr. Gilbert Baca	PT	BA (Philosophy) MA (Social Work) PhD (Social Work)	PhD
Kenneth Bachicha	FT	BA (Digital Film Making)	60
Nathan Baker	FT	BA (Theatre, Film, & Television) Minor – English Literature Minor – English Writing Program	30
James Beil	PT	AA (General Education) BA (History) MA (Educational Leadership)	24
Justine Crespín	PT	Bachelors (Spanish) Masters (Communication Studies)	131 39
Patricia Crespín	PT	Bachelors (Music) Masters (Dramatic Writing)	189 63
Arthur Dahl	PT	BA (Psychology/Minor Sociology) MA started at NMHU	BA in Discipline MA Program at NMHU in Discipline
Corrie Darr	PT	BA – History Juris Doctorate	BA in Discipline JD in Discipline
Sara Fernandez	PT	AA (Liberal Arts) BS (Psychology) MS (Psychology)	24
Larry Fields	PT	BA (English)	BA, MA in discipline

		MA English)	
Sherry Goodyear	FT	Bachelors (Communication w/ Minor in History) Masters (English)	BA, MA in discipline
Henrietta Griego	PT	BA (Secretarial Admin, Gen Studies) MA (Guidance & Counseling)	Certified Yoga Instructor
Daniel Kelly	PT	AA (Criminal Justice) BA (Theology) (Started MA)	BA in discipline MA Program in Discipline
Sharlalyn Kuhlman	PT	BA (Sociology) MA (Sociology)	BA, MA in discipline
John Lopez	PT	BA (History w/ Minor in Sociology) **Teaching Certificate MA (Secondary Education)	51
Chelsea Lucero	PT	BA (Psychology) MA (Psychology)	BA, MA in discipline
K Lyle Lucero	PT	BA (Psychology) MA (Psychology)	BA, MA in discipline
Billie Matthews	PT	BA (Music & Education) MA (Education-Curriculum and Instruction) PhD	52
Juan Ortega	PT	BA (Modern Foreign Languages and Secondary Education) MA (Bilingual Education)	BA, MA in discipline
Jeff Ortzow	PT	4 th Degree Black Belt	
Keith Pacheco	PT	Bachelors (Illustration of Children's Books)	123
Charles Peterson	PT	BA (English) MA (Anglo American Literature)	BA, MA in discipline
Twila Quintana	PT	BA (Political Science, minor Sociology/Anthropology) Juris Doctorate	JD in discipline
Monica Rossetti	FT	BA (Sociology/minor in Anthropology) MA (Public Affairs/Minor Applied Sociology)	BA, MA in discipline
Dr. Dorothy Simpson	PT	BA (Speech and English & Secondary Ed.) MS (Speech Ed) Ed. D (Educational Administration & Speech Communication)	Ed.D

Kathleen Sparke	PT	Bachelors (Theology)	
Elizabeth Urech	PT	BA (English) Teaching Certification	30
Raymond Varela	PT	AA (Criminal Justice) BA (Criminal Justice) MA (Public Affairs)	BA, MA in discipline
Carl Vigil	PT	BA (Bilingual Education) MA (English- Ed Admin)	BA, MA in discipline
Sara Vigil	FT	BA (English) MA (English)	BA, MA in discipline
Michael Withnall	PT	BS (Sociology/ Anthropology w/ Minor in History) **working towards Masters in Southwest Studies w/ Emphasis in Cultural Anthropology; Thesis in Progress	68

Professional Development

- All online instructors have completed the Quality Matters training for distance learning.
- Faculty was trained on the use and implementation of the new software for assessment-WEAVE
- Advisors were trained on the use of the advisement portal and all aspects of the advisement process.
- Workshops by professional, published authors, Jimmy Santiago Bac and Valerie Day-Sanchez offered new insights to faculty as well as students.

Advisory Committee Work

A school-wide advisory committee was established in the Fall of 2017. It met only once, then was absorbed by the Retention and Completion Committee. Just recently, it was decided that it would be recreated to be subcommittee of the R & C Committee.

In the Humanities Department, the advisors met as needed to discuss all aspects of advisement and how to best help students complete their programs of study.

Alumni Surveys

None have been created.

Accreditation

N/A



Department Budget

Major changes to the budget, involve the hiring of 4 new full-time faculty/staff members to better serve the needs of the department's student. New hires will be Advisement (2), History, and Criminal Justice.

Also, most salaries are slightly higher than last year due to the salary parody and the 2% state-funded increase this school term.

G/L	Budget Description	2017/18 Budget	Increase/Decrease	2018/19 Proposed Budget
100-61*	Salaries	318,376		444,470
100-62*	Fringe & Tax	24,055		32,888
100-63*	Purchased Services	5747		0
100-64*	Supplies	6350		7,800
100-65*	Travel	0		0
	Total	354,528	Total	Total 485,158

Evaluation of the Department

The Humanities department has grown in a very positive direction. This last school year, 3 full-time faculty/advisor positions were added to the department. The instructors were in Criminal Justice, Developmental English, and English. Adding these new hires to the 2 full-time people teaching in the Media Arts and English (specifically in distance education) made a big difference in fulfilling the needs of the department. Some of the highlights were:

- Each student had an assigned advisor.
- Each subject area had a lead teacher to work with adjunct instructors to bring cohesion to the discipline.
- Syllabi were reviewed and standardized throughout the department.
- Discussion of specific students and their needs were presented to a group of knowledgeable, caring faculty who could offer real solutions to problems that were being encountered. When a student is having a problem with one instructor or issue, many times the other instructors in the department will have the same issues with the student.
- The whole department could discuss and move forward on HED issues of common-course numbering, and general core as it is being revised.
- Seeing the need for a more intense program, the Summer Bridge Program was created and implemented during the summer with great results.
- The department is working implementing a co-requisite for Eng111, which would be Eng106, which was instituted as the Summer Bridge Program.
- Nearly all of the faculty is highly qualified in the discipline he/she is teaching.
- Working on the HLC Show-Cause Order brought the whole department together to create the necessary documents for the institutional report that was submitted to HLC in February.



Four more new full-time instructors will be hired for the coming school year. The new hires are in History, Criminal Justice, Development English/Advisement, and Communications/Advisement. As stated above, having a lead teacher in each subject will make a big difference in moving the department forward.

After much thought and review, the General Studies Associate Degree was placed on suspension due to several inadequacies. All students are encouraged to major in Liberal Arts, which is more consistent with educational goals of the department.

We are at the end of the first Summer Bridge Program. It seems the program was a success as there were no drop outs and all students passed the course. Final analysis of student gains is in progress.

Highlights of the summer program were the presentations by two renowned authors who worked with our students on the writing process as well as self-publishing. The two were Jimmy Santiago Baca and Valerie Day-Sanchez. Both made an impressions on our students and their desire to become better writers.

