



**Retention and Completion Committee
Meeting Minutes**

March 6, 2020 @ 1:00 p.m.
Shared Governance Suite GS-104

Attendees: Estelle Garcia, Sherry Goodyear, Raymond Varela, Stephanie Carrillo, Nathan Baker

I. Call Meeting to Order and Establish a Quorum

Quorum established meeting called to order @ 1:15pm

II. Approval of Agenda

Motion to approve agenda made by Sherry second by Nathan. Motion carries.

III. Approval of Minutes from February 7, 2020 Meeting

Motion to approve minutes made by Sherry second by Nathan. Motion carries.

IV. Informational/Discussion Items

1. Google Docs work session

The work session was very valuable. Nathan, Ray, Sherry went to the Google Doc session. It was very useful. Want to set up another work session. The survey, look at a comparison from last year (Fall 19). Contact IT to get joint email.

2. Discuss retention plan and goals-align with assessment goals

a) Set meeting with Donna Flores to discuss budget and R&C goals

Meeting with Donna Flores. Want to talk about the budging. Add another year of goals. Try

to meet with Donna Flores March 27, 2020.

3. Timetable for retention survey

Should do it at end of semester or a week before finals, April 20, 2020. Minister when class is going on. Work session to input the survey. We can get it from Denise.

V. Review any Bills sent to committee

No Bills

VI. New or Follow-up Items for Next Meeting's Agenda

Adding another year of goals

VII. Next Meeting Scheduled -

Next meeting March 20, 2020 in the Ace Lab work session.

VIII. Adjournment of Meeting

Nathan second by Sherry motion carries. Adjourned at 1:53 pm