



MINUTES
Staff Senate Regular Meeting
October 2, 2020; 1:00pm
Virtual / Online

- I. **Establishment of Quorum** occurred shortly after 1:00.
- II. **Meeting was called to order** at 1:06pm by Chair Lucero. **Present:** Amanda Lucero, Georgia Baca, Karen Wezwick, Gloria Pacheco, Jessica Flores, Shannon Ortiz, and Lawrence Vigil.
Absent: Matthew Cordova.
- III. **Approval of Agenda** motion was made by G. Baca, who requested that the Luminarias be tabled, as Matthew Cordova (as Facilities Director, is instrumental to all planning, and is also serving on the Community-wide Luminaria Committee) was not present to add to the discussion. Motion was seconded by J. Flores. Motion passed.
- IV. **Approval of Minutes:**
 - A. Sept. 3—motion was made by G. Pacheco, seconded by J. Flores, motion passed
 - B. Sept. 8—Motion made by S. Ortiz, seconded by J. Flores; motion passed, with addition of adjournment time.
- V. **Informational/Discussion Items**
 - A. **Shared Governance** updates:
 - 1) Vice Chair shared that secretary position is to be assigned.
 - 2) Student Government has only three senators, so more are needed.
 - 3) Renee Maestas shared that Janice Medrano has formally resigned from the Advisory position for Student Senate, and A. Lucero followed that Kim Baca is considering serving in that position.
 - B. **Luminarias**—Topic was tabled, as mentioned in Agenda approval.
 - C. **By-laws, Article III** (pages 2 through 5) Changes and updates discussed:
 - Section 1. C:** Nominations... change to two weeks (14 days) prior to election; also, check with HR and PR for being the official designated recipient of nominations and votes; also, nominations should be made fourteen (14) calendar days
 - Section 2. B:** Designate June as the official month of SS Nomination & Election, with all processes completed before June 30, yearly.
 - Section 2.E:** Ask HR if we can do on location voting with them, and also be the designated collector of online votes.
 - Section 2.F:** Add ...announce “right then and there, the results upon determination. Notification will be sent out immediately.”
 - Section 2.I:** Ask HR to submit the results in a written form after voting has closed.
 - Section 3.B and C:** Replace designated voting area with Human Resources (HR) once acknowledged;
 - Section 3.E:** we will revisit, after review of other campuses’ policies.
 - Section 4 and 5:** review and condense, discuss next meeting.

**Previously-in September meetings, these points had been discussed, and were restated for clarity:

Anywhere in the By Laws:

Note that name change reflects removal of “Advisory”;

Note that the acronym SAS changes to SS.

- VI. Action items:** No action items taken
- VII. New or Follow-up Items** for next regular meeting:
 - A. Grievance Resolution Process
 - B. Continuation of By Laws review
- VIII. Date & Time of Next Meeting**

Regular meeting, November 13, at 1:00, virtually
Request was made for a Special Meeting mainly to discuss Luminarias. Scheduled for October 9, 2020; @11:00am; Virtually.
- IX. Adjournment**—motion made by G. Pacheco, seconded by S. Ortiz, motion passed, meeting adjourned at 2:24pm.

Minutes by Sec./Treas. K. Wezwick