



MINUTES

Staff Advisory Senate
Regular Meeting
DATE
Google Meets/Phone-in

- I. Establishment of Quorum:**
Chair Amanda Lucero, Vice Chair Georgia Baca, Secretary Karen Wezwick, Members: Gloria Pacheco, Jessica Flores. Guests: Lawrence Vigil, Matthew Cordova, Shannon Ortiz
- II. Call of Meeting to Order**
Meeting called to order at 1:30pm
- III. Approval of Agenda**
K. Wezwick motioned to approve the agenda with minor changes and J. Flores seconded. All approved, motion carried.
- IV. Approval of Minutes**
Vice Chair G. Baca motioned to approve the minutes with changes and seconded by Secretary K. Wezwick. All approved, motion carried.
- V. Informational/Discussion Items**
 - a. Swearing in new members:**
Swore in appointed members from groups vacant positions: Staff Directors-Matthew Cordova, General Maintenance-Lawrence Vigil, Technicians/Other-Shannon Ortiz. Acceptance of Appointee Oath of Office, members will submit their signed Oath of Office forms to A. Lucero
 - b. Stipends**
Concerns on process, need to further discuss with HR, Secretary K. Wezwick will email forms to follow throughout the year.
 - c. SAS Constitutions/By-Law Review**
Discrepancies on constitution and by-laws
 - d. Goals**
To review and how to follow bylaws to accomplish goals
- VI. New or Follow-up Items for Next Meeting's Agenda**
 - 1 Discussion for process of election, request for LCC Interim President attendance on next meeting in clarification of election and constitution/bylaws
 - 2 Time and record keeping for stipends
 - 3 Morale builders
 - 4 Suggestion to follow agenda and stick to a time frame
 - 5 Two weeks to review and comment on constitution and bylaws, will discuss on next meeting
 - 6 Familiarize on Roberts rules of orders enclosed in binders
- VII. Action Items**
No Action Items



MINUTES

Staff Advisory Senate
Regular Meeting
DATE
Google Meets/Phone-in

VIII. Date & Time of Next Meeting

Next regular meeting set for August 6th, 2020 1:30, Virtual

IX. Adjournment

Member L. Vigil motion to adjourn and Vice Chair G. Baca seconded. All approved, motion carried. Meeting ended at 2:40pm

