

Early Childhood Education, A.A. Family, Infant and Toddler Concentration 2017/2018

Early Childhood & Teacher Education Department



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Program

Early Childhood Education: Family, Infant and Toddler, A.A.

62 Hours

Program Goals

- 1. Demonstrate mastery in the seven areas of study of children from birth through age eight by successfully completing each program course with a "C" or better.
- Demonstrate competency to work in classrooms with children and families of diverse cultures, linguistic backgrounds and developmental levels that are represented in the State of New Mexico.
- 3. Create environments that are healthy, respectful, supportive, and challenging for all children.
- Create respectful, reciprocal relationships that support and empower families and that involve families in their children's learning.
- 5. Demonstrate knowledge of the goals, benefits, and uses of assessment.
- 6. Design, implement, and evaluate experiences that promote positive development and learning for all young children.
- 7. Demonstrate use of ethical guidelines and other professional standards related to early childhood practice.
- 8. Demonstrate mastery in and application of foundational concepts from general education.

2015/18 Curriculum Profile

The Associate of Arts Degree in Early Childhood Multicultural Education - Family, Infant, and Toddler Studies is a competency-based program that is part of the New Mexico Early Childhood Higher Education Articulation for two and four year institutions. The program is designed to provide professional development opportunities for early childhood professionals as well as for individuals interested in pursuing a Bachelor's degree in early childhood education or a related field. Educational emphasis is on child development, appreciating each family's unique culture, heritage, language, beliefs, and circumstances. The program will emphasize the full participation of every child through New Mexico's Early Learning System. Particular focus will be given to use of the New Mexico Early Learning Guidelines framework and New Mexico FOCUS: Essential Elements of Quality. The minimum credit hours include the thirty-six credit hour general education transfer core.

https://luna.edu/media/page_files/CATALOG2015-2018.pdf



Early Childhood Teacher (Family, Infants and Toddlers-FIT) Concentration Associate of Arts **Degree Requirements Credit Hours: 62** General Education Core......(30 hours) AREA I. Communications.....(9 hours) **ENG 111** Freshman Composition **ENG 115** Freshman Composition II 3 SPCH 111 Public Speaking 3 AREA II. Mathematics...... (4 hours) **MATH 180** AREA III. Laboratory Science......(8 hours) AREA V. Humanities and Fine Arts..... (6 hours) 3 Credit Hours from Humanities/3 Credit Hours from Fine Arts PROGRAM REQUIREMENTS..... (29 hours) ECME 110 Professionalism 2 ECME 240 Guiding Young Children 3 ECME 245 Caregiving for Infants and Toddlers 3 ECME 250 Infant-Toddler Growth, Development and Learning 3 ECME 255 Practicum for Infant-Toddler Growth, Development and Learning 2 ECME 257 Assessment of Children and Evaluation of Programs 3 ECME 260 Family and Community Collaboration 3 ECME 265 Family, Infant, Toddler Professionals, Families & Communities 3 ECME 267 Practicum for Family, Infant, Toddler 2 Professionals, Families & Communities EDUC 102 Health, Safety and Nutrition 2 EDUC 201 Child Growth, Development and Learning 3 RELATED STUDIES...... (3 hours) CSA 150 Computer Fundamentals 3



https://luna.edu/media/page_files/Early_Childhood_Education_Curriculum_Profile_2012_-_2015_Updated.pdf

Program Map

Refer to Appendix A for the program map.

https://luna.edu/media/page_files/Early_Childhood_Education_Curriculum_Profile_2012_-_2015_Updated.pdf

Professional Development

Brenda Ortega, Director: CQI 1: Starting the Path; CPR/AED Basic Life Support Training; Child Sexual Abuse Prevention/Awareness; Leadership Training; Early Learning NM Health & Safety Orientation; 45 Hour Face-to-Face Early Care, Education and Family Support; Quality Care for All; NMHEAR; FOCUS Training-ongoing with FOCUS Consultant

Tycie Jackson, Advisor: Advisor Orientation; FERPA Training; Dyslexia Workshop

Belanna Apodaca, Administrative Assistant: Meeting notes and Minutes Documentation Training

Martha Trujillo, Lead Teacher/Preschool Manager: FOCUS Training-ongoing with FOCUS Consultant

Marcella Salazar, Preschool Teacher: CPR/AED; Early Care, Education and Family Support 6 Hour Quality Early Childhood Programs for All; and Health and Safety Orientation; FOCUS Training-ongoing with FOCUS Consultant

Courses Offered by Semester Fall 2017

	E	arly Childhood and To	eacher E	ducation	Courses Offe	ered Fall 201	7	
Course	#	Title	Credi t Hour s	Days	Times	Campus	Bldg	Roo m
ECME	110	Professionalism	2	-T-R	12:00PM- 12:50PM	Main Campus	EARL	117
ECME	240 R	Guiding Young Children (ITV)	3	-T-R	1:00PM- 2:15PM	Santa Rosa	MAI N	103
ECME	240T	Guiding Young Children	3	-T-R	1:00PM- 2:15PM	Main Campus	EARL	117
EDUC	102T	Health, Safety and Nutrition	2	M-W-	9:00AM- 9:50AM	Main Campus	EARL	117
EDUC	201	Child Growth, Development and Learning	3	M-W-	11:00AM -12:15PM	Main Campus	EARL	117

Spring 2018

Early Childhood and Teacher Education Courses Offered Spring 2018



Cours e	#	Title	Credi t Hour s	Days	Times	Campus	Bldg	Roo m
ECME	110	Professionalism	2	MTWR 	6:00PM- 8:50PM	Main Campus	EARL	117
ECME	260	Family and Community Collaboration	3	-T-R	9:30AM- 10:45AM	Main Campus	EARL	117
EDUC	102 T	Health, Safety and Nutrition	2	M-W	9:00AM- 9:50AM	Main Campus	EARL	117
EDUC	201 T	Child Growth, Development and Learning	3	-T-R	8:00AM- 9:15AM	Main Campus	EARL	117

Summer 2018

There were no classes offered during the Summer 2018 for this program.

Retention Rates Fall 2017 to Spring 2018

Course	Total Fall Enrollment	Spring Enrollment*
ECME 110 Professionalism	1	0

^{*}The student did not return to the Spring 2018 Semester due to pregnancy.

Student Enrollment (Three-Year Annual Trend)

2015/2016	2016/2017	2017/18
4	1	0

Fall 2017 By Course*

Course	Credits	# Students Enrolled	Student Credit Hours
ECME 110	2	12	24
Professionalism			
ECME 240 Guiding	3	10	30
Young Children			
ECME 260 Family and	3		
Community			
Collaboration			
EDUC 102 Health,	2	8	16
Safety and Nutrition			7
EDUC 201 Child	3	8	24
Growth, Development	es file		



and Learning				
	TOTAL	18	23	131

^{*}The classes listed are also required courses for the ECME: Birth - Grade 3, A.A. which is why the numbers show greater enrollment. There was only one student with a declared major in the ECME: FIT program.

Spring 2018 By Course*

Course	Credit	# Students Enrolled	Student Credit Hours
ECME 110	2	1	2
Professionalism			
ECME 257 Assessment	3	4	12
of Children and			
Evaluation of Programs			
ECME 260 Family And	3	6	18
Community			M6007004
Collaboration			
EDUC 102 Health,	2	8	16
Safety and Nutrition			
EDUC 201 Child	3	6	18
Growth, Development			
and Learning			
TOTAL	21	26	154

^{*}The classes listed are also required courses for the ECME: Birth - Grade 3, A.A. which is why the numbers show greater enrollment. There was only one student with a declared major in the ECME: FIT program.

Summer By Course

There were no classes offered during the Summer 2018 for this program.

Student Graduation (Three-Year Annual Trend)

2015/2016	2016/2017	2017/18
4	0	0

Synopsis of Significant Findings

- There is enough interest in the FIT program since the Birth-Grade 3 curriculum also focuses on Families, Infants and Toddlers in addition to children ages 4 -8. The NMECED HED Taskforce has expressed concern for the future of the FIT program statewide.
- The Department was in a transition period in the 2016/2017 SY.
- The entire department experienced turn-over of three of its full-time employees during the Academic Year 2017-2018.
- The institution was put under a show cause order by the HLC.



Program Improvement Plans Implemented or In-Progress

- Plans to suspend the FIT programs for the new catalog cycle are being investigated.
- A director and department advisor were hired.
- The Director became involved in the Early Childhood Education HED Taskforce.
- Recruitment efforts for the other programs are underway—multiple contacts have been made
 with students who have taken at least one class in our department; people who have expressed
 interest in the program have been contacted several times; participation in institution-wide
 recruitment events.
- Professional development opportunities are being sought out and submitted for approval such as the NAEYC National Conference, NACADA Conference, NMAEYC Conference, on-going FOCUS training. Other relative trainings as found and/or as necessary will be sought out and submitted for approval.
- Participation in institution-wide committees that help to enhance particular department goals (i.e.-R&C Committee, Academic Leadership Committee, Advisement Sub-Committee, Assessment Panel Team, etc.).
- Use of the 5 Star/CYFD Licensed Preschool as a lab for program students.
- The Director, Program Advisor and one adjunct were trained in LCCs new WEAVE program for program assessment. They are working toward inputting all of the Education Department's relative information in to the program.

Advisory Committee Work

This department does not have an advisory committee.

Student Advisement by Semester

A minimum of 15 students were advised by the Administrative Assistant before the Department Director was hired. Thereafter, approximately 25 students were advised by the Administrative Assistant with the advice and consent of the Director or by the Director herself until the Department Advisor's hiring in April 2018. The Department Advisor contacted and/or met with 31 students in her short tenure. The Advisor compiled files and charts for each student.

Advisement per Program since April 2018 to May 2018:	Number of Students Advised per Program:	Number of Graduates in May 2018
Early Childhood Multicultural Education: Birth to Grade 3, A.A.	18	4
Early Childhood Multicultural Education: Families, Infants & Toddlers, A.A.	1	0
Early Childhood Development Certificate	2	0
Teacher Education, A.A.	5	2
Non-major or Gen. Studies Students who have expressed interest in the ECME or Teacher Education programs.	3	0



TOTAL ECME: FIT	1	0
TOTAL	29	6

Yearly Return on Investment

Costs for instruction are listed by course.

Revenue*

Course Name	#of Credits	#of Students	SCH	Tier\$	Tier Funding Tot	Tuition \$40	Total Revenue
ECME 110	2	13	26	\$133	\$3,458	\$520	\$3,978
ECME 240	3	10	30	\$133	\$3,990	\$400	\$4,390
ECME 257	3	4	12	\$133	\$1,596	\$160	\$1,756
ECME 260	3	5	15	\$133	\$1,995	\$200	\$2,195
EDUC 102	2	15	30	\$133	\$3,990	\$600	\$4,590
EDUC 201	3	14	42	\$133	\$5,586	\$560	\$6,146
TOTALS	16	61	155	\$798	\$20,615	\$2,440	\$23,055

^{*}Included in the Revenue are the number of students overall who took the classes listed during AY2017/2018. The classes listed above are also required for the ECME: Birth to Grade 3 A.A. There was only one student enrolled in the FIT program in 2017/2018.

Costs*

Course Name	Instructor Salary	Fringe	Operational Costs (63 and 64 codes)	Total Costs
ECME 110 Fall 2017	\$650 x 2	\$0.00	\$274.23	\$1,574.23
ECME 240 Fall 2017	\$650 x 3	\$0.00	\$274.23	\$2,224.23
ECME 260 Spring 2018	\$650 x 3	\$0.00	\$274.23	\$2,224.23
EDUC 102 Fall 2017	\$650 x 2	\$0.00	\$274.23	\$2,224.23
EDUC 102 Spring 2018	\$550 x 2	\$0.00	\$274.23	\$2,224.23
EDUC 201 Fall 2017	\$650 x 3	\$0.00	\$274.23	\$2,224.23
EDUC 201 Spring 2018	\$650 x 3	\$0.00	\$274.23	\$2,224.23
TOTAL			\$1,919.61	\$14,919.61

^{*}Included in the Costs are the number of students overall who took the classes listed during AY2017/2018. The classes listed above are also required for the ECME: Birth to Grade 3 A.A. There was



only one student enrolled in the FIT program in 2017/2018.

Academic Year 2017-2018

Revenue- Cost = Profit \$23,055 - \$14,919.61 = \$8,135.39

Alumni Surveys

This department does not have any alumni surveys on file but plans to develop at least one, which will be sent out by December 2018.

Program Learning Assessment Plan (Weave)

Appendix C provides the program assessment of learning plan created by the faculty.

Student Alumni

This department did not have a tracking plan for its graduating students. However, the new director and the program advisor are developing plans to maintain updated files on its graduates by which yearly contact can be made to gauge their status. Of the six 2018 graduates contact has been maintained with five of them. The FIT program did not have any graduates in AY2017-2018.

			ent Alumni Year 2017-201	18
Studen t	Major	Degre e Earne d	Term Awarded	After Graduation Plans
1	Early Childhood Multicultural Education: Birth to Grade 3	A.A.	Summer 2018	Attend NMHU; work toward a B.A.
2	Early Childhood Multicultural Education: Birth to Grade 3	A.A.	Spring 2018	Works at a local Daycare/Preschool; Attend NMHU; work toward a B.A.
3	Early Childhood Multicultural Education: Birth to Grade 3	A.A.	Spring 2018	Attend NMHU; work toward a B.A.
5	Teacher Education	A.A.	Spring 2018	Unable to Contact
6	Teacher Education	A.A.	Summer 2018	Plans to continue work toward a B.A. at NMHU



Curriculum Committee Work

The ECED Department will petition to suspend the FIT program for the new catalog cycle.

Final Program Approvals (Board of trustees) approvals to move program forward

There are none to be reported as of the time of this report. However, the Director will submit requests for approvals as the need for program changes come about. In addition the Education Department will submit requests for travel and permission to attend conferences for professional development to various conferences for Education Department members as well as the Administrative Assistant. For example, Department members will likely attend the NMNAEYC Conference and Appelbaum Trainings if the travel requests are approved.

Accreditation

The director is researching the requirements for accreditation by the National Association for the Education of Young Children (NAEYC). Please see comments above in the previous section.

The Preschool is licensed by CYFD and currently rated as a 5 Star school by FOCUS. The designation enhances the learning of program students because the Preschool serves as a laboratory for quality hands-on teaching and learning experiences guided by program instructors and professional Preschool teachers.

Evaluation of the Program

Summary

The 2017-18 Academic Year was a transitional year for the Early Childhood Education program as it experienced the hiring of new staff in all but one of 5 positions. While there was sufficient program information such as a department strategic plan, course syllabi, student learning outcomes, suggested assignments, etc. to work with there was insufficient and incorrect statistical data to be had. Nevertheless, the data serves as place from which to start. In addition, there has been a concerted effort to maintain greater accuracy for the students and graduates of this particular academic year.

Leadership Challenges

The Early Childhood Education Director was hired in September 2017. By December the Director's qualifications regarding leadership of the Preschool were questioned by the CYFDs Licensing and FOCUS departments which caused some backlash from the staff. By January CYFDs Licensing Department determined that the Director was indeed qualified and by March FOCUS determined the same. The director made concerted efforts to complete the required trainings by CYFD.

Higher Learning Commission Show-Cause Order



Luna Community College was placed under a Show-Cause Order by the HLC on November 8, 2017 because it was out of compliance with a number of HLC's Criteria for Accreditation. As a result of the Show-Cause Order, the Institution focused on preparing its case as to why it should remain accredited. During that time it was actively working toward compliance. The Show-Cause Order served as an impetus for quick and thorough learning about the Education Department including various aspects of the overall institution.

Overall Department Challenges

The Education Department is conscientiously working toward increased program enrollment, retention and completion by participating in recruitment events and contacting former and potential students and actively advising current program students.

The Education Department has had difficulty finding instructors who meet the qualifications set forth by the institution and HLC. Oftentimes, pay is an issue. Two of the long-time adjunct instructors do not have M.A.s but are experienced Early Childhood educators.



Appendix A: Program Map

Early Childhood Multicultural Education: Family, Infants & Toddlers, A. A.

Program Map

Semester 1

Cours e	Number	Title of Course	Credit Hours
ECME	110	Professionalism	2
ECME	245	Caregiving for Infants and Toddlers	3
EDUC	102	Health, Safety and Nutrition	2
MATH	180	College Algebra	4
CSA	150	Computer Fundamentals	3
		Total Semester 1 Credit Hours	14

Semester 2

Cours e	Number	Title of Course	Credit Hours
ECME	240	Guiding Young Children	3
ECME	250	Infant-Toddler Growth, Development and Learning	3
ECME	255	Practicum for Infant-Toddler Growth, Development and Learning	2
ENG	111	Freshman Composition I	3
		Laboratory Science	4
		Total Semester 2 Credit Hours	15

Semester 3

Cours e	Number	Title of Course	Credit Hours
ECME	260	Family and Community Collaboration	3
EDUC	201	Child Growth, Development and Learning	3
ENG	115	Freshman Composition II	3
		Humanities	3
		Laboratory Science	4
		Total Semester 3 Credit Hours	16



Semester 4

Cours	Number	Title of Course	Credit Hours
ECME	257	Assessment of Children and Evaluation of Programs	3
ECME	265	Family, Infants, Toddlers Professionals, Families & Communities	3
ECME	267	Practicum for Family, Infants, Toddlers Professionals, Families & Communities	2
		Fine Arts	3
SPCH	111	Public Speaking	3
		Social and Behavioral Sciences	3
		Total Semester 4 Credit Hours	17



For: Early Childhood Multicultural Education: Families, Infants, and Toddlers

Objective 1: Demonstrate mastery in the seven areas of study of children from birth through age eight by successfully completing each program course with a "C" or better

ECME 110 ECME 123 ECME 130 ECME 135 ECME 230 ECME 235 ECME 240 ECME 257 ECME 260 EDUC 102 EDUC 201

Objective 2: Demonstrate competency to work in classrooms with children and families of diverse cultures, linguistic backgrounds and developmental levels that are represented in the State of New Mexico.

ECME 110 ECME 123 ECME 130 ECME 135 ECME 230 ECME 235 ECME 240 ECME 257 ECME 260 EDUC 201

Objective 3: Create environments that are healthy, respectful, supportive, and challenging for all children.

ECME 123 ECME 130 ECME 135 ECME 230 ECME 235 ECME 240 ECME 260 EDUC 102 EDUC 201

Objective 4: Create respectful, reciprocal relationships that support and empower families and that involve families in their children's learning.

ECME 110 ECME 123 ECME 130 ECME 135 ECME 230 ECME 235 ECME 240 ECME 257 ECME 260

Objective 5: Demonstrate knowledge of the goals, benefits, and uses of assessment.

ECME 123 ECME 130 ECME 135 ECME 230 ECME 235 ECME 240 ECME 257

Objective 6: Design, implement, and evaluate experiences that promote positive development and learning for all young children.

ECME 123 ECME 130 ECME 135 ECME 230 | Page ECME 235 ECME 240 ECME 257 ECME 260 EDUC 201



Objective 7: Demonstrate use of ethical guidelines and other professional standards related to ealry childhood practice.

ECME 110 ECME 123 ECME 135 ECME 230 ECME 235 ECME 240 ECME 257 ECME 260

Objective 8: Demonstrate mastery in and application of foundational concepts from general education.

 Successful completion of 36 hours of general core.



ECME Fa	amilies, Infa	nts & Toddlers	Associate of Arts	29 Credi	t Hours
Course	Number		Title of Course		Credit Hours
ECME	110		Professionalism		2
ECME	240	Gu	iding Young Children		3
ECME	245	Caregivir	ng for Infants and Toddlers		3
ECME	250	Infant-Toddler (Growth, Development & Learnin	g	3
ECME	255	Practicum Infant-Tod	dler Growth, Development & Le	arning	2
ECME	257	Assessment of Ch	nildren and Evaluation of Program	ms	3
ECME	260	Family and	Community Collaboration		3
ECME	265		nily, Infant, Toddler als, Families & Communities		3
ECME	267	Practicu	m Family, Infant, Toddler als, Families & Communities		2
EDUC	102		n, Safety and Nutrition		2
EDUC	201	Child Growth	n, Development and Learning		3
ore Requ	uirements:		3	3 Credit Ho	urs

Total Program and Core Requirements:

62 Credit Hours



		TOTAL CORE HOURS	33
Cours e	Numbe r	Title of Course	Credit Hours
AREA	ı	COMMUNICATIONS	
ENG	111	Freshman Composition I	3
ENG	115	Freshman Composition II	3
SPCH	111	Public Speaking	3
AREA	11	MATHEMATICS	
MATH	180	College Algebra	4
AREA	111	LABORATORY SCIENCE	8
AREA	IV	SOCIAL AND BEHAVIORAL SCIENCES	3
AREA	V	HUMANITIES AND FINE ARTS	-
		Humanities	3
		Fine Arts	3
AREA	VI	RELATED STUDIES	
CSA	150	Computer Fundamentals	3
		TOTAL CORE/PROGRAM HOURS	62



Appendix C: Program and Student Assessment of Learnin

EARLY CHILDHOOD MULTICULTURAL EDUCATION PROGRAM GOALS - ASSESSMENT METHO

Consider the state of the state	257 EUNE 260	ECMT 123 ECME 245 COUCTOZ	FCMF 130 ECME 240 EDUC 201	FOME	Classroom assignments Ore/post exern rounce grades, successful completion of practicum courses mealons cases
Demonstrate competency to work in lisezooms with children and families of sheres cultures, in guistic backgrounds and developmental revok that are represented in the state of New Moxico.	ECME 110 ECME 230 ECME 260	ECME 123 ECME 335 EOUC201	ECME 130 FCME 240	FOME 335 ECME 357	Written and Cral Presentations Philosophy surforment, pre/postess Practicum participation, practic m portfolio
Create envioriments that are healthy, respectful, supportive, and challenging for all children.	ECME 123 ECME235 FOUC 102	FOME 230 EGME 210 EGUE 201	ECINE 135 ECINE YOU	CCMEZED	Written and Oral Presentations pre/bostses, course grade Procticus Perfolio, practicus particles
Create respectful, reclarical relationships that support and employer families and that involve families in their children's learning.	FCMF130 LCMC230 FCMF.260	LCMI 123 ECME 235	FGMF 130 EGME24D	ECALE IIS TOME 252	Wril ten and Graf Presentations pre/postest, course grade Presticam Portfelios, practicum per belpation, tesson a anning
Primistrate knowledge of the goals, beneits, and uses of assessment.	ECME 123	ICMF 110 FOME 255	EGME 135 EGME 240	ECME 230 CCME 257	Willen and Oral Presentations pre/posites: practicum participation, lesson planning, practicum portfolio
Design, implement, and evaluate experiences that premote positive development and learning for all young children.	ECIME 123 ECIMF 235	CCMF 130 ECME 240	ECME257	ECME 230 ECME 260 EDUCZDI	Written and oral presentations, Prestirum Portfolos, practicum partic cation pre/postses;
Domonatrate use of ethical Euridelines and other professional standards reloted to early childhood protroe	EDMETED LCME 230 ECME 257	10 CCNE 123 130 ECNE 235 157 CCNE 280	123 FCMF135 235 ECME 240 260	135 210	Written and Oral Presentations . Philosophy statement, praylositest. Successful completion of practicum courses.
Demonstrate mastery in and application of foundational corcepts from general education.	Surresful com	pleton of 35 hrs	Suuresful completion of 36 hrs of general and		

