



**Luna Community College  
Shared Governance Council  
Regular Meeting  
October 3, 2019**

**Minutes**

**I. Call meeting to order and establish a quorum**

October 3, 2019 @ 10:08am

Joseph S. asked Amanda L. to take minutes until one is appointed.

**II. Roll call**

Present:

Breanna Gould, Chair  
Kimberly Baca, Co-Chair  
Joseph Salas, Member  
Francina Martinez, Member  
Lita Bernal, Member  
Amanda Lucero, Member

Not present:

Student Representative

**III. Election of Chair and Vice Chair**

Joseph S. nominated Breanna G. for SGC Chair and Lita B. seconded. All approved, motion passed.

\*note: Breanna G. obtained in the vote.

Lita B. nominated Kimberly Baca for Co-Chair and Joseph S. seconded. All approved, motion passed.

At this time Breanna G. presided over the meeting.

**IV. Review of Luna Community Shared Governance Policy 1520 of 12/12/2017**

Joseph S. explained to the new members Policy 1520 and suggested that we read up on policy and the role of all committees.

Breanna G. informed the SGC members that she will meet with President Rael and advise him that all areas have representation.

**V. Review of Luna Community College Shared Governance Council Bylaws**

The following items were discussed among the SGC members:

- Group emails
- Using survey monkey
- Holding special meetings
- Appointing minute taker
- Approval of last SGC meeting minutes

**VI. Other**

Breanna said she would follow-up on a SGC minute taker and she would continue the same process as the previous SGC members.

**VII. Set date and time of next meeting**

Date for next meeting is November 7, 2019 at 9:00am in Board Room

**VIII. Adjourn**

Lita B. moved for adjournment and Joseph S. seconded the motion. All approved, motion passed. SGC meeting ended at 10:57am

Minutes submitted by  
Amanda Lucero  
November 5, 2019