



Minutes

Faculty Senate Regular Meeting

Friday, April 11, 2025

1:00-2:30 PM on Google Meet

Meeting link: <https://meet.google.com/jzo-pquc-htp>

- I. Establishment of Quorum: Kevin Williams, Nichole Collins, Billie Mathews, Linda Salazar, Chantel Rivera, Mari Hill, Gene Martinez
- II. Call of Meeting to Order: 1:00 PM
- III. Approval of Agenda: Chantel moved, Linda seconded. Agenda approved.
- IV. Approval of Minutes from Meeting on March 28, 2025: Billie Moved, Mari seconded. Minutes approved.
- V. Welcome of Guests/Public Comment (3 minutes per person): No guests present.
- VI. Information/Discussion Items:
 - A. Senator Reports
 1. Kevin Williams (Associates Senator, Senate Chair) – Nothing to report at this time.
 2. Gene Martinez (CTE Senator, Vice Chair) – Reported that he is still working on the common course numbering system for welding program. He is also working to ensure students complete testing and submit assignments before the end of the semester. Gene will be going through eye surgery soon and anticipates being out for a few weeks. He will also be receiving his second AWS educator award on April 24, 2025. He competes for the award against other welding educators from surrounding colleges throughout the state.
 3. Chantel Rivera (Allied Health/Nursing Senator, Secretary) – Reported the Dental Assisting Program hosted a site visit this week from CODA. The site visit went well. The site visitors were friendly and helpful. The program received 4 recommendations from the visiting team.
 4. Billie Mathews (Humanities Senator, Immediate Past Chair) – Reported attending Graduation meetings, where a request was made for FS members to serve as the marshals and ushers for graduation ceremony. She just returned from the HLC meeting in Chicago where she learned that some of LCC's struggles are similar to other colleges in the US. Ideas were shared regarding what to do moving forward with such struggles such as low enrollment. Many colleges are worried about enrollment. One focus at the conference was creating a positive 1st year experience for all students that would help with student retention.

5. Nichole Collins (STEM/Assessment Senator) – Reported not a lot going on in STEM. Nichole is working on getting Computer Science, Cyber security, Computer Applications Special Certificate courses transferred to common course numbers. She is looking at textbook changes for the next semester. Assessment Team is working on sending out CLOAs soon. Racheal was the chair, but is now registrar, so assessment will be in need of a new chairperson. Geno Castillo sent an email informing students with declared majors that they can attend webinars and earn a stipend of up to \$600. The stipend is available for any students attending LCC that have a declared major. STEM also has a FT Science instructor position open.

6. Mari Hill (Adult Basic Ed., Business, Early Childhood Ed., Satellites Senator) – Reported that there were no major updates at this time. Last week the Family Community class held a “Bug Night” at the preschool as their final exam project. For the project the students needed to plan with the parents to coordinate and execute the event. Many kids from the community showed up. LCC students seemed proud of their work.

7. Linda Salazar (Ex Officio/LRC) – Reported no major updates at this time. She was part of the Dental CODA site visit, site visitors toured the library. Linda is still busy with workday.

B. Standing Committee Reports

1. Elections Committee – An email should go out to faculty and adjunct faculty requesting nominations for faculty senate positions. Discussed sending email out today with a deadline of 4/15/25. Once nominations are received an email will be sent to nominees to accept/decline with a deadline of 4/22/25. Once accepted ballots will be sent out for voting.

2. Professional Development Committee – What is the plan for implementing anthology? Is there going to be any training? Nichole noted she is going to be scheduling an ITDE meeting. Larry will be leading the meeting but is busy with SIS. The plan for anthology is to soft launch and bring more people into it in the fall. The goal will be to set up a sandbox course for all faculty to orient before transitioning over.

3. Curriculum Committee – Nichole represented the Curriculum Committee (CC) at the directors’ meeting last Wednesday to discuss curriculum changes and related tasks. Initially, the CC was given a deadline of 4/15, however at the current meeting the deadline was said to be whenever we want the catalog to be done. Gene Martinez presented proposed changes and CC still has some questions regarding those changes. The Dental program also presented, and since they are not a part of common course numbering system their changes have been approved by CC but CODA will still need to review them. For Building trades, Christino and Karen are collaborating on curriculum. The CC made the decision to vote and approve changes since the program is using a preapproved curriculum by the state and there are no major changes to the program content. The CC will have more meetings in the future but will need more communication from directors on when they need the changes done by. Changes are projected for May but might not be until June 2025.

C. Discussion Items

1. Anti-bullying/hazing policy: Nichole reported that the anti-bullying/hazing policy was initially developed by Rachael when she was the chair of Shared Governance. The policy has not yet been reviewed by FS; it was still at the Shared Governance level, as a

discussion and expectation that the policy would be created, then passed to FS to be voted on, and then returned to Shared Governance. If a copy is needed, Rachael might have one, and Nichole volunteered to reach out to request it.

2. Remote working policy: This policy was in effect last year and was discussed and reviewed by FS in the Spring 2024 during a work session. Currently, FS is not required to be present on campus Monday through Friday. The policy was worked on by FS and Staff Senate (SS). SS had questions regarding the wording on the policy being too broad. FS asked that things be left broad to allow flexibility for future situations. However, it was noted that some things could be too broad and could be abused in the future. The policy still needs to be reviewed and further developed. Kevin asked about the current location of the policy document so that FS can revisit and finalize it. What does FS need to do to move this policy forward? Nichole states that FS does not need to do anything right now, because the policy was approved last year. If FS desired to revise the policy and make changes then FS would need to request that Shared Governance return the policy for review and updates.

- VII. Action Items: None at this time.
- VIII. New or Follow-up Items for Next Meeting's Agenda: None at this time.
- IX. Next Regular Meeting: April 25, 2025, at 1:00 PM in Google Meet
- X. Adjournment: Gene motioned, Mari seconded. Adjourned at 1:56 PM.