



**Retention and Completion Committee
Meeting Agenda
March 8, 2018 @ 2:00 p.m.
Board Room**

- I. Call Meeting to Order and Establish a Quorum**
- II. Approval of Agenda**
- III. Approval of Minutes from March 1, 2018 Meeting**
- IV. Informational/Discussion Items**
 - 1. Committee by-laws/Charter**
 - 2. Review retention data, withdrawal data, and current methods in place**
 - 3. Determine next step**
- V. Action Items**
 - 1. Vote to approve committee by-laws/Charter**
 - 2. Vote to approve committee charge, priorities, and reporting plan**
- VI. New or Follow-up Items for Next Meeting's Agenda**
- VII. Next meeting- March 22nd @ 2:00 p.m.**
- VIII. Adjournment of Meeting**