



**Luna Community College  
Staff Advisory Senate  
Work Session  
November 14, 2019 @ 9:00 a.m.  
Student Services Board Room**

**MINUTES**

- I. The meeting called to order: quorum was present at 9:07am.**
- II. Roll Call—Present—**Amanda Lucero, Lawrence Vigil, June Lopez, Jessica Flores, Francina Martinez, Georgia Baca and Karen Wezwick. **Absent:** Gloria Pacheco  
Guests in attendance: None
- III. Agenda—changes:**
  - a. **Added action Items for**
    - i. **Pin purchase**
    - ii. **Other requisitions**
    - iii. **Invitation to Board members**

Karen motioned to accept with added changes, seconded by Jessica Flores, Motion passed.
- IV. Discussions**
  - a. **Christmas Potluck/Employee Luncheon**
    - i. **Flyer**—Karen passed around a preliminary flyer, for all to have input before printout.
    - ii. **Food**—Karen will keep the list of dishes. Entrees will be limited to 20, desserts to 10, sides, cutlery & drinks to 20 each. 150 will be expected to be in attendance, if all staff & faculty participate.
    - iii. **Board member invitation**— Motion was made to invite them by Lawrence Vigil, and Jessica Flores seconded. Motion passed. The invitation will be extended by SAS President, Amanda Lucero, through Pres. Rael, for the Board members (current and future) to come, bringing with them, their dish of food.
  - b. **BAR--** Amanda got the BAR back, approved. Of the \$10,500 SAS budget, \$2500 is allotted for purchasing needs, and \$8,000 for stipends. It was noted that no prizes, no promotional items, and no food are to be purchased by these funds.
- V. Date and time of next meeting**—another work session, next week, **Nov. 21st, at 9:00 am**, at SSC Board room. Revisiting: Ornaments and Certificates for Luncheon.
- VI. Adjournment** was proposed by Francina Martinez, seconded by Lawrence; Motion to adjourn carried, meeting adjourned **at 10:00am**.

Minutes by K. Wezwick, Sec/Treas.